

5-21-19

**NEW
BUSINESS**



TAKEN FROM THE TABLE

Council Member Benson moved to take from the table a Proposed Ordinance to amend Chapter 55 of the 1984 Detroit City Code, *Traffic and Vehicles*; by amending Article I, titled *Generally*, Division 1, *Administration*, by amending Section 55-1-6 to modify the definition of residential parking permit area. Laid on the table April 2, 2019.

The Ordinance was then placed on the order of third reading.

THIRD READING OF ORDINANCE.

The title to the Ordinance was read a third time.

The ordinance was then read.

The question being “Shall this Ordinance Now Pass?”

The Ordinance was passed, a majority of the Council Members present voting therefore as follows:

PUBLIC HEALTH AND SAFETY STANDING COMMITTEE



MONDAY, MAY 6, 2019

10:06 A.M. – PUBLIC HEARING

(RCL/MS/mgw)

RE: An Proposed Ordinance to amend Chapter 55 of the 1984 Detroit City Code, *Traffic and Vehicles*; by amending Article I, titled *Generally*, Division 1, *Administration*, by amending Sections 55-1-6 to modify the definition of residential parking permit Area

Attending:

(Mayor's Office, Law Department, Municipal Parking Department, Department of Public Works, and Legislative Policy Division)

ENTERED MAY 08 2019 - Move to Formal - RLM (30)

City of Detroit

CITY COUNCIL



Janeé Ayers
Scott Benson
Raquel Castañeda-López
Gabe Leland
Roy McCallister, Jr.
André L. Spivey
James Tate

Janice M. Winfrey
City Clerk

Brenda Jones
President

Mary Sheffield
President Pro Tem

April 24, 2019

Mr. Lawrence Garcia, Corporation Counsel, Law Department
Ms. Julianne Pastula, Senior Assistant Corporation Counsel, Law Department
Mr. Garry Bulluck, Deputy Chief of Mobility Innovation, Mayor's Office
Mr. Keith Hutchings, Director, Municipal Parking Department
Mr. Kimani Jeffrey, Staff, City Council's Legislative Policy Division
Mr. Ron Brundidge, Director, Department of Public Works
Mr. David Whitaker, Director, City Council's Legislative Policy Division

RE: An Proposed Ordinance to amend Chapter 55 of the 1984 Detroit City Code, Traffic and Vehicles, by amending Article I, titled Generally, Division 1, Administration, by amending Sections 55-1-6 to modify the definition of Residential Parking Permit Area

Your respective departments are requested to be present or represented at the **PUBLIC HEARING** on the above-captioned proposed ordinance amendment, scheduled for **MONDAY, MAY 6, 2019 AT 10:06 A.M.**, in Public Health and Safety Standing Committee, in the Council's Committee Room, 13th Floor, Coleman A. Young Municipal Center.

A copy of the proposed ordinance is enclosed for your convenience. Please note, increased security measures for entrance into this building may cause delays, therefore, allow sufficient time for prompt arrival.

Very truly yours,

A handwritten signature in black ink, appearing to read "Janice M. Winfrey".

Janice M. Winfrey
City Clerk

JMW/mgw

Enclosure

cc: Ms. Stephanie Washington, Legislative Liaison, Mayor's Office
Ms. Ericka Savage Whitley, Assistant Corporation Counsel, Law Department



CITY OF DETROIT
LAW DEPARTMENT

215L

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 500
DETROIT, MICHIGAN 48226-3437
PHONE 313•224•4550
FAX 313•224•5505
WWW.DETROITMI.GOV

March 6, 2019

Detroit City Council
1340 Coleman A. Young Municipal Center
Detroit, Michigan 48226

Re: Proposed Amendment of Chapter 55 of the 1984 Detroit City Code, *Traffic and Vehicles*; by amending Article I, titled *Generally*, Division 1, *Administration*, by amending Sections 55-1-6 to modify the definition of residential parking permit area.

Honorable City Council:

The Law Department has prepared and approved as to form the above-referenced ordinance for your consideration. The proposed ordinance, if adopted, will not take effect unless the broader amendments to Chapter 55 regarding the residential parking permit program is enacted.

Respectfully submitted,

Julianne V. Pastula
Senior Assistant Corporation Counsel
City of Detroit Law Department
(313) 237-2935

Introduced
April 2, 2019
(cmgw)

1 BY COUNCIL MEMBERS Castaneda-Lopez and Sheffield _____:

2 AN ORDINANCE to amend Chapter 55 of the 1984 Detroit City Code, *Traffic and Vehicles*;
3 by amending Article I, titled *Generally*, Division 1, *Administration*, by amending Sections 55-1-6 to
4 modify the definition of residential parking permit area.

5 IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT THAT:

6 Section 1. Chapter 55 of the 1984 Detroit City Code, *Traffic and Vehicles*; be amended by
7 amending Article I, titled *Generally*, Division 1, *Administration*, by amending Sections 55-1-6 to modify
8 the definition of residential parking permit area., to read as follows:

9 CHAPTER 55. TRAFFIC AND VEHICLES

10 ARTICLE I. GENERALLY

11 DIVISION 1. ADMINISTRATION

12 Sec. 55-1-6. Definitions: q-s.

13 For purposes of this chapter, the following words and phrases, which have not been
14 incorporated by reference through Article III of this chapter, shall have the meanings respectively
15 ascribed to them by this section:

16 *Rate level* means the parking rate levels established in accordance with Section 55-4-63.

17 *Recreational equipment* means boats, snowmobiles, off-road vehicles, dune buggies, jet
18 skis, or other similar items.

19 *Registrant* means the owner of a bicycle who has registered the bicycle with the Police
20 Department.

21 *Registration* means a registration certificate, plate, adhesive tab, or other indicator of
22 registration issued under this act for display on a vehicle.

23 *Residence district* means the territory contiguous to a highway, where the frontage on such
24 highway for a distance of 300 feet or more is mainly occupied by dwellings, or by dwellings and

1 buildings, that are not in use for business.

2 *Residential parking permit area* means: ~~an area designated pursuant to Article II,~~
3 ~~Enforcement, Division 2, Residential Parking Permits of this Chapter~~

4 (1) ~~An area that contains a minimum of six contiguous block faces, or three~~
5 ~~blocks facing each other or any contiguous combination thereof; or~~

6 (2) ~~An area that contains less than a minimum of six contiguous block faces, or~~
7 ~~three blocks facing each other or any contiguous combination thereof, which has~~
8 ~~been approved by the City Council as a residential parking permit area, and consists~~
9 ~~primarily of residential dwellings where on-street parking is regulated, pursuant to~~
10 ~~Sections 55-2-21 through 55-2-26 of this Code, to provide residents of such~~
11 ~~designated areas with reasonable access to on-street parking spaces at their~~
12 ~~residences.~~

13 *Residential street* means any portion of any street or highway that is adjacent to or abutting
14 any land that is either zoned R1, R2, R3, R4, R5, R6, or Residential PD in the Zoning Ordinance
15 of the City, being Chapter 61 of this Code, or is developed with a single-family house, two-family
16 house, town house, multiple-family dwelling, or rooming house.

17 *Restraint* means a device that is used to immobilize a vehicle such as a “boot” or a
18 “Denver boot.”

19 **Secs. 55-1-7 – 55-1-30. Reserved.**

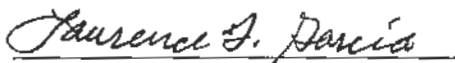
Section 2. All ordinances or parts of ordinances in conflict with this ordinance are repealed.

Section 3. This ordinance is declared necessary for the preservation of the public peace, health, safety, and welfare of the people of the City of Detroit.

Section 4. If this ordinance is passed by a two-thirds (2/3) majority of City Council members serving, it shall be given immediate effect and shall become effective upon publication in accordance with Section 4-118 of the 2012 Detroit City Charter; if passed by less than a two-thirds (2/3) majority of City Council members serving, it shall become effective no later than thirty (30) days after publication in accordance with Section 4-118 of the 2012 Detroit City Charter; if this ordinance specifies a certain date to become effective, it shall become effective in accordance with the date specified therein, subject to the publication requirement in Section 4-118 of the 2012 Detroit City Charter.

Section 5. This ordinance shall not take effect unless the companion ordinance amending amend Chapter 55 of the 1984 Detroit City Code, *Traffic and Vehicles*; Article II, *Enforcement*, Division 2, *Residential Parking Permits*, dates March 6, 2019, is enacted.

Approved as to form:



Lawrence Garcia
Corporation Counsel

TUESDAY, APRIL 18, 2019

THE DETROIT LEGAL NEWS, PAGE 9

**NOTICE OF PUBLIC HEARING
ON**

**PROPOSED ORDINANCE TO AMEND CHAPTER 55 OF THE
1984 DETROIT CITY CODE, *TRAFFIC AND MOTOR VEHICLES*;
ARTICLE I, TITLED, *GENERALLY* BY AMENDING SECTION 55-1-6**

Notice is hereby given that a Public Hearing will be held by the City Council of Detroit, Michigan, in their Public Health and Safety Standing Committee, Council Committee Room, 13th Floor of the Coleman A. Young Municipal Center on **MONDAY, MAY 6, 2019 AT 10:06 A.M.**, at which time all interested persons are invited to be present and be heard as to their views on the above proposed ordinance amendment described as follows:

SUMMARY

A Proposed Ordinance to amend Chapter 55 of the 1984 Detroit City Code, *Traffic and Vehicles*; Article I, titled, *Generally*, Division 1, *Administration*, by amending Sections 55-1-6 to modify the definition of residential parking permit area.

A copy of the ordinance is available for inspection in the City Clerk's Office, 200 Coleman A. Young Municipal Center, between the hours of 8:00 A.M. and 4:00 P.M., Monday through Friday.

Persons making oral presentations are encouraged to submit written copies to the City Clerk's Office, for the record.

Please note, Increased security measures for entrance into this building may cause delays, therefore, allow sufficient time for prompt arrival.

JANICE M. WINFREY
City Clerk

NOTICE TO THE HEARING IMPAIRED

With advance notice of seven calendar days, the City of Detroit will provide interpreter services at public meetings, including language translation and reasonable ADA accommodations. Please contact the *Civil Rights, Inclusion and Opportunity Department* at (313) 224-4950, through the TTY number 711, or email crio@detroitmi.gov to schedule these services.

City Clerk - 20

Millicent Winfrey - Fwd: Residential Parking Permit Ordinance #2 (smaller version)

From: Andre Gilbert <gilbertand@detroitmi.gov>
To: <MillicentW@detroitmi.gov>
Date: 4/9/2019 10:46 AM
Subject: Fwd: Residential Parking Permit Ordinance #2 (smaller version)

Sent from my iPhone

Begin forwarded message:

From: "Kerwin Wimberly" <WimberleyKe@detroitmi.gov>
Date: April 9, 2019 at 8:47:04 AM EDT
To: "Andre Gilbert" <GilbertAnd@detroitmi.gov>
Subject: Re: Residential Parking Permit Ordinance #2 (smaller version)

The first available Monday at 10:06

Kerwin Wimberly
Senior Policy Analyst/
Green Task Force Director
City of Detroit
Council Member Scott Benson
[\(313\) 224-1206](tel:(313)224-1206)

>>> Andre Gilbert <gilbertand@detroitmi.gov> 4/8/2019 3:16 PM >>>

Sure, I need a date and time.

Sent from my iPhone

On Apr 8, 2019, at 12:39 PM, Kerwin Wimberly <WimberleyKe@detroitmi.gov> wrote:

Andre,

Can you schedule a public hearing on the issue below ASAP.
Thank you.

Best Regards,

Kerwin Wimberley
Senior Policy Analyst/
Green Task Force Director
City of Detroit
Council Member Scott Benson
(313) 224-1206

>>> Emberly Vick 4/8/2019 11:44 AM >>>

Hi Kerwin,

Ericka asked me about this today, I have no information or updates regarding the status.

Best!

Emberly Vick
Policy Analyst
Detroit City Council
Coleman A. Young Municipal Bldg.
2 Woodward Ave Suite 1340
Detroit, MI 48226
(313) 224-1367 (phone)
(313) 224-1684 (fax)

>>> Ericka Savage Whitley 4/5/2019 6:31 PM >>>

Good afternoon Kerwin and Emberly!

I just wanted to follow up on the line items below that were on the 4/2/19 Formal Agenda. Do we have a public hearing date for this item? I just wanted to keep the attorney posted.

Line Item 82. Castaneda-Lopez joined by Sheffield, **Proposed Ordinance to amend Chapter 55 of the 1984 Detroit City Code, Traffic and Vehicles, by amending Article I, titled Generally, Division 1, Administration, by amending Sections 55-1-6 to modify the definition of residential parking permit area. INTRODUCE**

Line Item 83. Castaneda-Lopez joined by Sheffield, reso. autho. Setting a Public Hearing on the foregoing ordinance amendment.

Thank you!!

Ericka Savage Whitley

Assistant Corporation Counsel
City Council Liaison
City of Detroit, Law Department
Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 500
Detroit, MI 48226
Phone: (313) 237-3008
savagee@detroitmi.gov

NOTE: Ericka Savage Whitley is an attorney for the City of Detroit. This communication may include, in whole or in part, information protected by the attorney-client privilege, the attorney work product doctrine, the deliberative process privilege, or by any other privilege. This communication is intended solely for receipt and use by the individual or entity to whom it was addressed. If you are not the intended recipient, you are notified that any use, dissemination, duplication or retention of the communication is neither allowed nor intended. If you are not the intended recipient, please return the communication immediately to Ericka Savage Whitley and notify her immediately at the above e-mail address or telephone number.

TO BE PRINTED IN LEGAL NEWS
THURSDAY, APRIL 18, 2019

April 17, 2019

**NOTICE OF PUBLIC HEARING ON
PROPOSED ORDINANCE TO AMEND CHAPTER 55
OF THE 1984 DETROIT CITY CODE,
TRAFFIC AND MOTOR VEHICLES, ARTICLE I, TITLED, *GENERALLY*
BY AMENDING SECTIONS 55-1-6**

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JANICE M. WINFREY
City Clerk

JMW/mgw

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 *** FAX TX REPORT ***

TRANSMISSION OK

JOB NO.	3585
DESTINATION ADDRESS	913139617817
SUBADDRESS	
DESTINATION ID	Detroit Legal News
ST. TIME	04/17 09:40
TX/RX TIME	00' 22
PGS.	1
RESULT	OK

TO BE PRINTED IN LEGAL NEWS
THURSDAY, APRIL 18, 2019

April 17, 2019

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JMW/mgw

City of Detroit

CITY COUNCIL

Brenda Jones
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Janice M. Winfrey
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April 17, 2019

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PROPOSED ORDINANCE TO AMEND CHAPTER 55
OF 1984 DETROIT CITY CODE,
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S U M M A R Y

AN ORDINANCE to amend Chapter 55 of the 1984 Detroit City Code, *Traffic and Vehicles*, by amending Article I, titled *Generally*, Division 1, *Administration*, by amending Sections 55-1-6 to modify the definition of residential parking permit area.

FORMAL SESSION – TUESDAY, APRIL 2, 2019

CITY OF DETROIT LAW DEPARTMENT

Castaneda-Lopez and Sheffield, an Proposed Ordinance to amend Chapter 55 of the 1984 Detroit City Code, *Traffic and Vehicles*; Article I, titled, *Generally*, Division 1, *Administration*, by amending Sections 55-1-6 to modify the definition of residential parking permit area.
INTRODUCE.

Castaneda-Lopez and Sheffield, resolution setting public hearing on Monday, May 6, 2019 at 10:06 A.M. on foregoing ordinance amendment.

RESOLUTION SETTING HEARING

By Council Members Castaneda-Lopez and Sheffield:

Resolved, That a public hearing will be held by this body on Monday, May 6, 2019 at 10:06AM in Council Committee Room, 13th Floor, Coleman A. Young Municipal Center for the purpose of considering the advisability of adopting the foregoing an Proposed Ordinance to amend Chapter 55 of the 1984 Detroit City Code, *Traffic and Vehicles*; by amending Article I, *titled Generally*, Division 1, *Administration*, by amending Sections 55-1-6 to modify the definition of residential parking permit area.

All interested persons are invited to be present to be heard as to their views.

210 65

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 790 Event Name: Detroit Summer & 2019 Quicken Loans Sports Zone

Event Date: May 22 - September 22, 2019

Street Closure: Cadillac Square

Organization Name: Quicken Loans Community Fund

Street Address: 1050 Woodward Avenue Detroit, MI 48226

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: Seasonal Activation
- 24-Hour Liquor License

Petition Communications (include date/time)

Quicken Loans Community Fund will activate Sports Zone in Cadillac Square and vendors in Capitol Park with various times of operation; temporary street closure on WB Cadillac Square between Woodward and Bates.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Rock Security to Provide Private Security Services; DPD will Provide Special Attention
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with DMCAre Express to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

ENTERED MAY 20 2019 - Man to New Business - RM (40)

314274 344502 4370

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barricades & Road Closure Signage Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Structures
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Aushier

Date: 5-2-2019

City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, April 09, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW/TRAFFIC ENGINEERING
POLICE DEPARTMENT FIRE DEPARTMENT
HEALTH AND WELLNESS PROMOTION BUILDINGS SAFETY ENGINEERING
BUSINESS LICENSE CENTER TRANSPORTATION DEPARTMENT

790 *Quicken Loans Community Fund, request to hold "Detroit Summer & 2019 Quicken Loans Sports Zone" at various locations on 5/22/19 at 11am until 9/3/19 at 11:00 pm setup will begin on 5/11/19 at 6am and teardown at various times*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Detroit Summer & 2019 Quicken Loans Sports Zone

Event Location: Capitol Park, Cadillac Square, Woodward Esplanade, and Woodward Ave.

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Quicken Loans Community Fund

Organization Mailing Address: 1050 Woodward Avenue, Detroit, MI 48226

Business Phone: 313-373-7486

Business Website: QuickenLoans.org

Applicant Name: Cayla Chamberlin

Business Phone: 313-373-7486

Cell Phone: 703-822-3082

Email: CaylaChamberlin@QuickenLoans.com

Capitol Park Event On-Site Contact Person:

Name: Meg Shropshire

Business Phone: 313-782-9719

Cell Phone: 336-312-8360

Email: MegShropshire@bedrockdetroit.com

Cadillac Square (Sports Zone) Event On-Site Contact Person:

Name: Justin Jacobs

Business Phone: 248.755.2302

Cell Phone: 248.845.8273

Email: justin@comeplaydetroit.com

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: Seasonal Activation

Projected Number of Attendees: The Sports Zone typically gets 200 visitors per day.

Please provide a brief description of your event:

Capitol Park: Will serve as a summer oasis in the heart of the Central Business District. Complete with a bar run by Eatori (pending agreement and MLCC approval), programming featuring surrounding and local businesses, games, and a variety of seating. We are also working on a potential co-working space in Capitol Park utilizing the greenhouses. These would be free and open to the public equipped with wifi, power, furniture, and materials to encourage working together.

Cadillac Square: Featuring four outdoor basketball courts, sand volleyball, four square, soccer, dodgeball, and more, the Quicken Loans Sports Zone is a hub for activity and play through sports, open to the public daily from 9 a.m. to 9 p.m. all summer. Organized, pick-up games, tournaments, birthday rentals, and sponsorship pop-ups offer fun at lunchtime and after work for sports enthusiasts.

Woodward Esplanade & Woodward Ave. & Capitol Park: Made Floral, Sweet Dreainz Creamery, and Detroit Kombucha Brewing Co. have been working with students at the Brightmoor Makerspace at Detroit Community Schools to develop/build out industrial trikes into mobile business vehicles for each of the participating Detroit-based small businesses. These are almost finished after a few delays, and we'd like to have them vend as part of our summer activations. The trikes/carts will rotate between the Esplanade, Woodward Ave., and Capitol Park. We are working with DDP to ensure that this doesn't interfere, but rather compliments their Downtown Street Eats Program.

What are the projected set-up, event and tear down dates and times (must be completed)?

Capitol Park:

Begin Set-up Date: 5/11/19 Time: 6:00AM Complete Set-up Date: 5/22/19 Time: 11:00AM

Event Start Date: 5/22/19 Time: 11:00AM Event End Date: 9/3/19 Time: 11:00PM

Begin Tearing Down Date: 9/3/19 Complete Tear Down Date: 9/15/19

Cadillac Square:

Begin Set-up Date: 5/11/19 Time: 6:00AM Complete Set-up Date: 5/22/19 Time: 9:00AM

Event Start Date: 5/22/19 Time: 9:00AM Event End Date: 8/26/19 Time: 11:00PM

Begin Tearing Down Date: 8/19/19 Complete Tear Down Date: 8/26/19

Event Times (If more than one day, give times for each day): *also included on attachment

Sports Zone: 9am – 9pm daily

F&B: Mon – Thurs 11AM – 10PM, Fri – Sat 11AM – 12AM, Sun 11AM – 7PM

Trikes: Mon – Fri: 12PM - 4PM, Sat – Sun 11AM – 2PM

Section 3- LOCATION/SITE INFORMATION

Location of Event: Capitol Park and Cadillac Square

Facilities to be used (circle): **Street** **Sidewalk** **Park** City
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms

- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

Capitol Park: Dinners benefitting and featuring local Detroit restaurants and chefs, demo activations, panel discussions, live and atmospheric music in accordance with sound ordinances, kids' activities and games, programming featuring local businesses (examples include yoga, exercise classes, bike maintenance demonstrations and more), and a weekly farmers market. We hope to have a formalized programming schedule in the coming weeks. This programming schedule will be completed in collaboration with and approved by the Downtown Detroit Partnership.

Will a sound system be used? Yes No

If yes, what type of sound system?

Capitol: A max of 6 loudspeakers with zone control for source and volume. The F&B Operators will be controlling the sound, ensuring that the music is family-friendly and is only on during operating hours.

The speakers will be mounted to the pergolas. Spec sheets are attached.

Describe specific power needs for entertainment and/or music: **Capitol Park: 600W**

Woodward Esplanade & Woodward Ave.: Any power will be pulled from the planters in the Esplanade and from Bedrock buildings on Woodward Ave. Any electrical cords will be yellow jacketed over.

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

Capitol Park: Alcoholic and non-alcoholic beverages, as well as snacks will be sold. Menu and concept are currently in discussion with the operator.

Both Eatori and the Quicken Loans Community Fund are committed to ensuring that the price point and selection of items for sale are affordable and appeal to a diverse variety of groups.

Woodward Esplanade & Woodward Ave: Made Floral will be selling flowers and plants. Sweet Dreamz Creamery will be selling hand-crafted gelatin and sorbet popsicles. Detroit Kombucha Brewing Co. will be selling their Kombucha (fermented tea).

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Rock Security

Contact Person: Pamela Lenoir

Address: 1074 Woodward Ave.

Phone: O: (313) 373-0708 C: (313) 820-4618

City/State/Zip: Detroit, MI 48226

Number of Private Security Personnel Hired Per Shift: Rock Security will coordinate Detroit Police Department Secondary Coverage at the Sports Zone-1 officer; Food and beverage operator will be responsible for their own security

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

Visitors will be directed to nearby parking decks and street side parking.

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Capitol Park, Woodward, and Esplanade: These activations aim to improve the quality of life of residents in surrounding areas and should not negatively impact pedestrian or visitor traffic. The sound will be atmospheric in the F&B areas and operate on the same schedule as the F&B operations, which is designed not to impede with resident life.

Cadillac Square Sports Zone: Road closure, will connect with Cadillac Towers Property Manager.

Have local neighborhood groups/businesses approved your event?

Yes

No

Indicate what steps you have or will take to notify them of your event: We are beginning to have conversations with key stakeholders including Central, Prime and Proper, Richard Karp, Eatori, Dessert Oasis, Detroit Bikes, City Bark, Eatori, Lovers Only, and the property owners around the Cadillac Square East area will continue to reach out to businesses and property owners in partnership with the DDP.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:

How many generators will be used? Capitol Park ONLY | 125KW with a fuel capacity of 120 gallons.

How will the generators be fueled? There will be no on-site fuel storage of Diesel fuel, with the exception of the fuel tanks attached to the portable generators. A fuel truck will service the generators each morning before the market opens to the public. The generator will supply power to the vendor marketplace locations. The generator will be placed in a location where it does not hinder traffic or cause safety issues. The generator will be secured with barricade panels to halt public access. The power cables crossing any public traffic are covered with cable ramps.

Name of vendor providing generators: We are currently vetting out two options. Both are listed below.

Contact Person: United Rentals

Address: 4705 Product Drive

Phone: (248) 702-1881

City/State/Zip: Wixom, MI 48393

Contact Person: Corrigan Oil Company

Address: 775 N 2nd St

Phone: (800) 327-8645

City/State/Zip: Brighton, MI 48116

	How Many?	Size/Height
Canopy (Pergola Structure)		
• <u>Capitol Park</u>	<u>1</u>	<u>20' x 40'</u>
Shipping Container		
• <u>Capitol Park</u>	<u>1</u>	<u>20' x 8'</u>
Booth (Market Structure)		
• <u>Capitol Park</u>	<u>9</u>	<u>10' x 13' *each equipped with 2A10BC fire extinguishers</u>
Booth (Sports Zone Structure)		
• <u>Cadillac Square</u>	<u>1</u>	<u>10' x 10' wooden structure</u>
Trikes/Carts		
• <u>Capitol Park</u>	<u>3 rotating</u>	<u>TBD</u>
• <u>Woodward</u>	<u>3 rotating</u>	<u>TBD</u>
• <u>Esplanade</u>	<u>3 rotating</u>	<u>TBD</u>

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: DMCare Express | Terrye Nicholls | Director of Operations | Terrye.Nicholls@beaumont.org

Address: 1600 E. Grand Blvd, Suite 200

City/State/Zip: Detroit, MI 48211

Name of company providing port-a-johns? We are currently vetting out two options. Both are listed below.

Contact Person: S&R Event Rental

Address: 707 E. Lewiston Phone: 248-655-6020

City/State/Zip: Ferndale, MI 48220

Contact Person: Bos Structures and Event

Address: 47815 West Road, Suite D112 Phone: 248-670-5405

City/State/Zip: Wixom, MI 48393

Name of private catering company (Capitol Park)? **RESPONSIBLE FOR PULLING THEIR OWN LIQUOR LICENSE**

Contact Person: Eatori Market | Zak Yakima

Address: 1215 Griswold St. Phone: 313-395-3030

City/State/Zip: Detroit, MI 48226

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Will there be street closures? Yes No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

STREET NAME: Cadillac Square eastbound
FROM: Bates **TO:** Woodward

CLOSURE DATES: 5/11/19 **BEG TIME:** 6:00AM
REOPEN DATE: 8/26/19 **TIME:** 11:00PM

STREET NAME: _____
FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____
REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____
FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____
REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____
FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____
REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____
FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ TIME: _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE
- 2) EMERGENCY MEDICAL AGREEMENT
- 3) SANITATION AGREEMENT
- 4) PORT-A-JOHN AGREEMENT
- 5) COMMUNITY COMMUNICATION

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor’s designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney’s fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

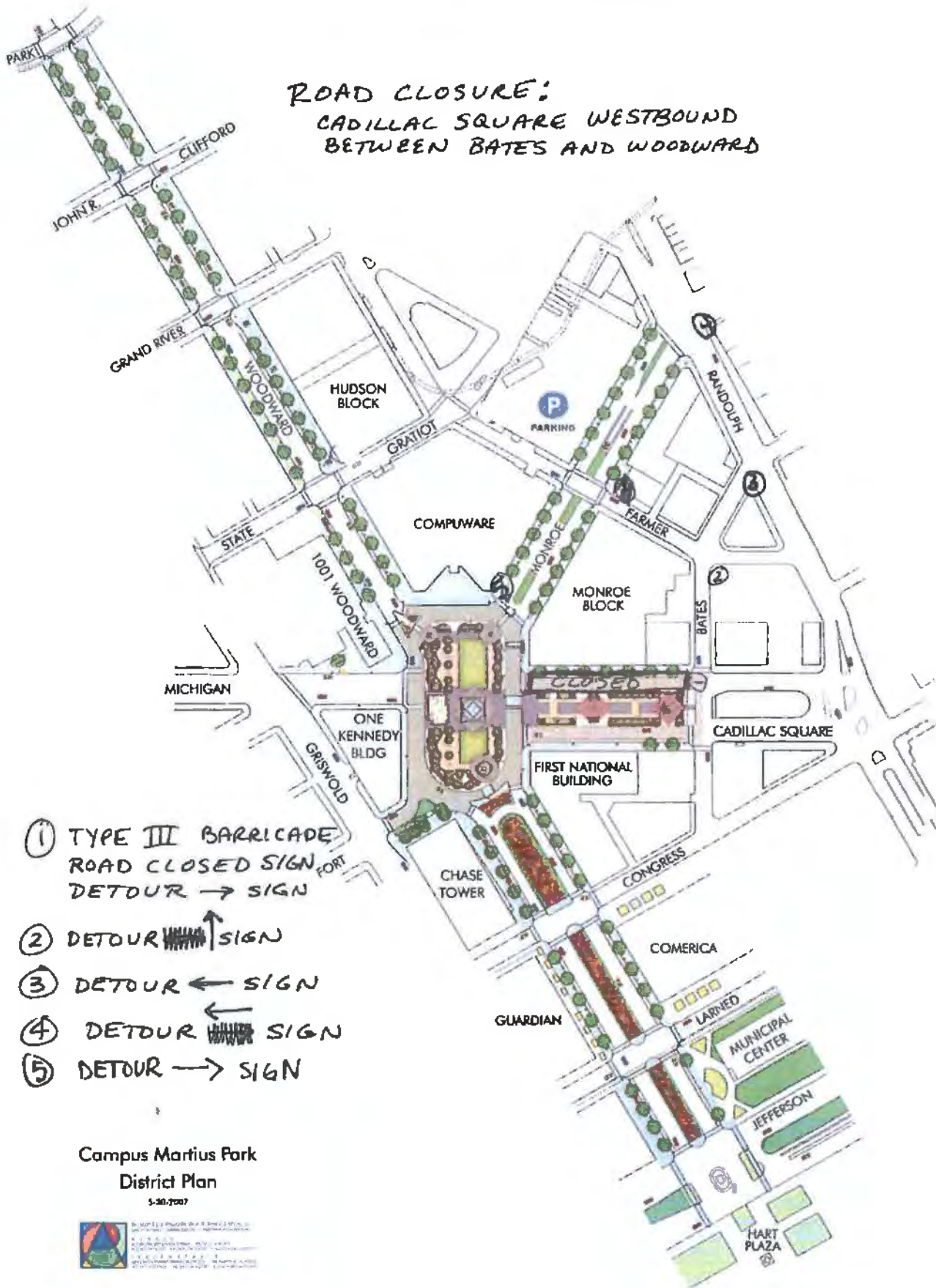
(Please Print)



Event Name: Detroit Summer & 2019 Quicken Loans Sports Zone **Event Date:** 5/11/19 – 9/15/19

Event Organizer: Quicken Loans Community Investment Fund

Applicant Signature: _____ **Date:** _____

**ROAD CLOSURE:
CADILLAC SQUARE WESTBOUND
BETWEEN BATES AND WOODWARD**



- ① TYPE III BARRICADE
ROAD CLOSED SIGN
DETOUR → SIGN
- ② DETOUR  SIGN
- ③ DETOUR ← SIGN
- ④ DETOUR  SIGN
- ⑤ DETOUR → SIGN

Campus Martius Park
District Plan
5-20-2007





March 7, 2019

RE: Monroe Blocks Development
Detroit, Michigan

To Whom It May Concern:

Per our current Monroe Blocks construction schedule, we do not intend to close or take possession of westbound Cadillac Square until after 2019 Jazz Fest and/or around Mid-September 2019. Please be aware the sidewalk along the north side of the street will be close to pedestrian traffic.

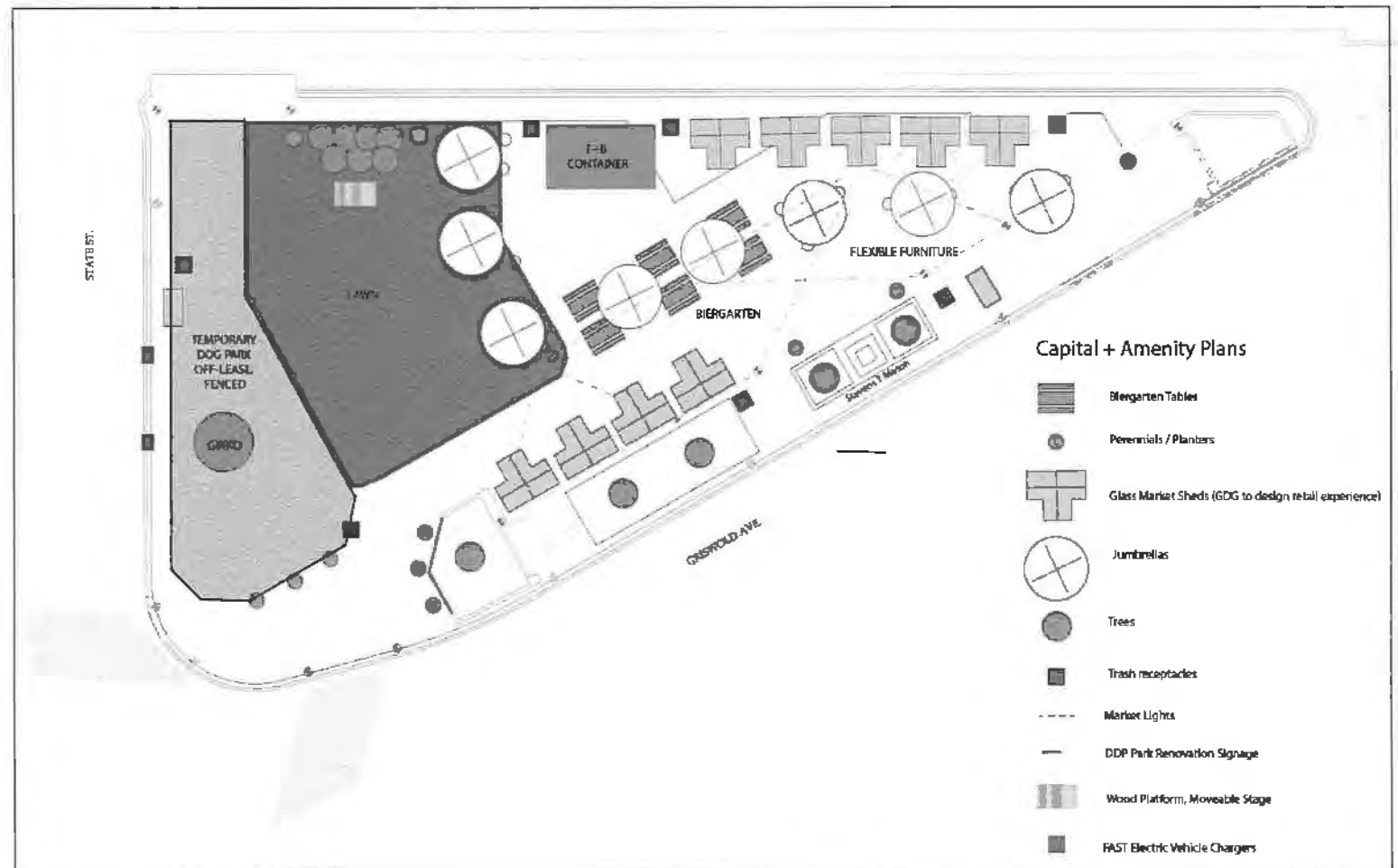
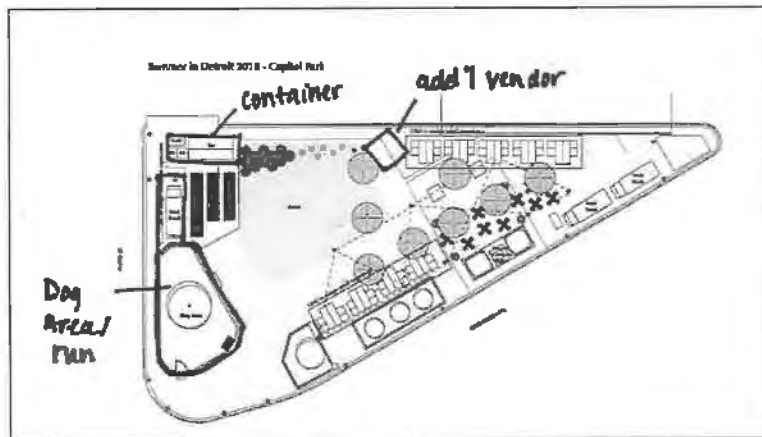
Per the above, Bedrock Detroit is giving permission to Quicken Loans Community Investment Fund to have the Sports Zone on westbound Cadillac Square until Mid-September 2019.

Bedrock Management Services

A handwritten signature in black ink that reads 'Malek A. Eljizi'.

Malek A. Eljizi
Project Director

>>>



Brightmoor Cart Site Plans

Vendors:

1. Made Floral
2. Sweet Dreamz Creamery
3. Detroit Kombucha Brewing

Rotating Locations Images are at the end of the document

- Woodward Ave
- Capitol Park
- Esplanade

Woodward Ave - Specific Locations

- 1. 1200 Block in front of Hudson Cafe
- 2. 1200 Block in front of Moosejaw
- 3. 1400 Block in front of House of Pure Vin*
 - *Made Floral cannot operate 1400 block due to close proximity to Red Rose Floral*

Capitol Park - Specific Locations

- Option 1: All 3 would be down the sidewalk parallel to Griswold St.
- Option 2: Perpendicular to Griswold St. in the area where the security greenhouse was located from Winter in Detroit

Esplanade - Specific Location

- All 3 vendors will spread down the sidewalk of Esplanade's north part

Capitol Park Option 1:

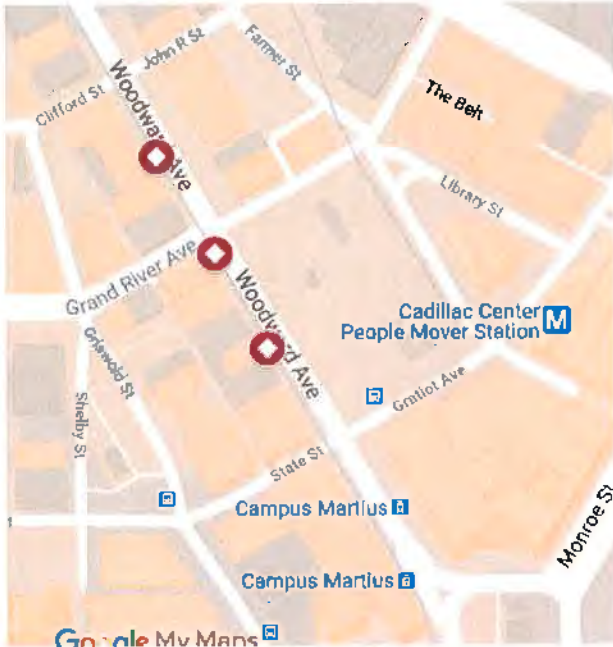


Capitol Park Option 2:



Woodward:

Made Floral cannot operate 1400 block (near John R) due to close proximity to Red Rose Floral



Esplanade:



MLR Engineering

134 S. Main Street, Suite 1, Freeland, Michigan 48623
Office: 989-692-5034

November 9, 2017

Mr. Jeff Wilson
Johnathan Witz and Associates
301 W. 4th Street LL 150
Royal Oak, Michigan 48067

**RE: Prop. Junior – Orangerie Aluminum Green House Structure – Cadillac Square
Winter Magic Season 2017
Detroit, Michigan**

Dear Jeff,

The proposed temporary structure, scheduled for installation from November 17, 2017 until January 17, 2018, has been reviewed as presented and meets the following:

The Orangerie Aluminum Green House Structure, in accordance with MBC 2015 and ASCE 7-05, for use in regions with 90 mph basic wind speed, 3-second gust, Exposure category B (urban and suburban terrain) Mean recurrence interval of 2.5 years. Occupancy of the structures should not occur if measurable snow on the structures occur. Temporary structure anchoring points shall be reviewed on a daily basis and reset as needed during the installation period.

Design is in compliance with MBC 2015- Chapter 16

Please do not hesitate to call if there are questions on this review.

Sincerely,

MJR

Michael J. Rybicki, P.E. (#45663)
MLR Engineering



hollingsworth pack | austin

civil engineering
structural engineering
construction management
environmental engineering

Mr. R. Andrew Cook
Exaco Trading Co.
10203 Metropolitan Drive
Austin, TX 78758-4944
<http://www.exaco.com>

November 17, 2017

Structural Certification Letter

Junior-T Orangerie Greenhouse
Manufactured by Janssens AluSystems in Belgium

Hollingsworth Pack has performed a structural analysis of the Junior-T Model Orangerie Greenhouse to determine compliance with the International Building Code, which has been adopted by State and Local governments across all U.S. States and Territories. The Junior-T Model Orangerie is a pre-fabricated aluminum greenhouse covered with 4mm thick tempered glass panels. A photograph of the greenhouse can be found in the appendix of this letter.

Structural Certification
11/17/2017
11/17/2017

Based upon our analysis, we have concluded that the greenhouse as currently installed by Exaco Trading Co. is adequate to support the following loads per the 2015 International Building Code:

Wind Load: 120 MPH (3-second gusts)
Snow Load: 35 PSF (ground-snow load)
Roof Live Load: 20 PSF

Our structural analysis and conclusions assume that the greenhouse is installed with a minimum 8"x16" tall concrete beam or solid-grouted masonry foundation continuous below the perimeter of the greenhouse walls. The greenhouse should be anchored to the foundation with (8) mounting brackets attached to the greenhouse frame, as specified in the "EOS Junior-T Mounting Instructions" document to resist overturning and uplift wind forces.

If you have any questions regarding the matters addressed, or if additional information is required, please do not hesitate to contact us. We appreciate the opportunity to be of service.

Respectfully Submitted,
Hollingsworth Pack

Chris A. Hewitt, PE, SE
Associate Partner



Albert Limantono, EIT
Project Engineer

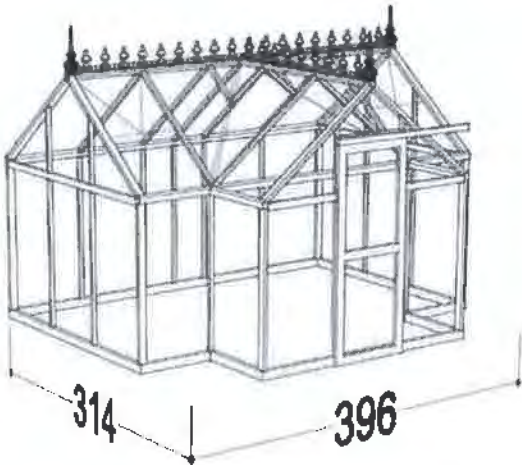
A. Photograph of Assembled Greenhouse



CHEall 2017.11.17

FF&E

Market Huts 10' x 13' 10' x 13' Market huts (20 units total)



- Model: J-ORA
- UPC code: 017783951344
- Nominal size: 13' width x 10' length
- Dimensions: 13' width x 10' 3" length x 8' 2" peak height
- Sidewall height: 5' 2"
- Color: black (RAL9005m)
- Floor space: 116 sq. ft.
- Roof vents: 2, including one with automatic opener
- 4mm tempered 'Hortiplus N' safety glass that is completely clear, energy efficient, and thicker than that of typical greenhouses
- Vertical glass comes in single pieces for a more seamless look
- Glass is held in place tightly with rubber seals to prevent heat loss
- Heavy duty aluminum frame
- Paint is applied to frame via powder coating for a thicker application and better coverage
- Designed to withstand inclement weather
- Aluminum-clad, sliding door is 28" wide x 72" tall
- Tall sidewall height gives plenty of working room inside the greenhouse without having to stoop and more room for shelving
- Integrated 3" foundation frame
- Gutter and downpipes included to divert rainwater away from the foundation
- Includes condensation gutters on the interior
- Stainless steel fasteners withstand the elements
- Includes decorative roof finials
- T.U.V. & GS tested and approved, which is similar to UL testing & listing
- Beautiful design to fit any garden
- Note: Some images may show the greenhouse with the optional accessory kit or items such as tables and chairs which are not included
- Note: Please be sure to check your local building code for any required permits
- Note: All Janssens greenhouses are special ordered from Exaco and individually inspected and packed with a 4 to 6 week lead time and so can not be returned; please let us know if you have any questions at all
- Ships in one 40" x 48" x 69" carton on one large pallet via motor freight along with one 14' long box
- Imported from Belgium by Exaco Trading Co, and shipped from their Austin, TX warehouse



Lighting for Weddings/Parties/Tent Events (E26/E27)

Commercial-Grade Heavy-Duty Light Strings, Medium Base Sockets

- Designed for year-round, outdoor use or temporary use requiring constant installations and take downs
- Heavy-duty 16AWG SPT-2 wire is robust enough for commercial use, but light enough for easy installation
- PVC encapsulated sockets with brass contacts are resistant to UV sunlight exposure
- Sockets are designed to ensure a snug, weather-resistant seal around lamp bases
- Recommended maximum wattage per medium base socket: 15 Watts
- Maximum run per circuit: 960 Watts (8 Amps) for 48 ft., 54 ft. and 106 ft.; 1,200 Watts (10 Amps) for 330 ft.
- The 48 ft. string includes a 1 ft. lead and a 1 ft. tail
- The 54 ft. and 106 ft. strings include a 6 ft. lead from the male plug to the first socket
- **Not UL listed (only wire and plugs are UL components)**
- **Light bulbs sold separately**
- **48 ft. string is end-to-end connectable; 54 ft. and 106 ft. strings are NOT end-to-end connectable**



Suspended Medium Base Sockets with 11S14 Light Bulbs (clear)



Suspended Medium Base Socket with A15 Light Bulbs (frosted)



In-Line Medium Base Socket with LED S14 Classic Light Bulb (warm white)

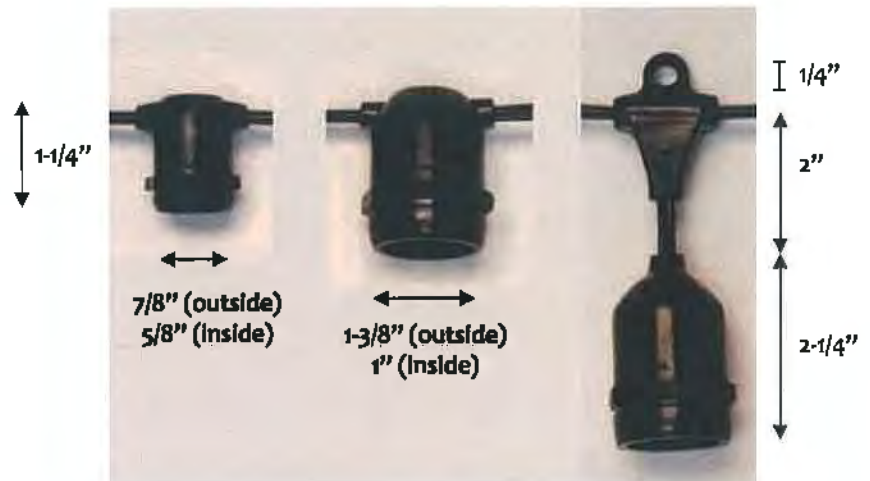


In-Line Medium Base Socket with 11S14 Light Bulb (clear)

Intermediate Base In-line Socket (see pg. 28)

Medium Base In-line Socket (see pg. 19)

Medium Base Suspended Socket (see pg. 19)



The medium base **SUSPENDED SOCKET** drops a few inches from the main wire, and allows for cables to be attached to the eyelets using zip ties or other similar accessories. Note the eyelet hole is perpendicular to the main wire.

Lighting for Weddings/Parties/Tent Events (E27, LED)

LED S14 Bulbs, 0.65W, Medium Base (E27), 16 LEDs, Smooth Plastic Shell NEW!

LED S14 Sign Bulb, 16 LEDs, 130V,
E27 medium base, shatter-resistant plastic shell



Ideal for temporary applications such as weddings/special events requiring frequent installations and take downs.

Part #	Color	Packaging+
LDSMS14PW	Cool White	25/250
LDSMS14SWW	Sun Warm White	25/250

- Non-dimmable and dimmable available (use only LED-compatible dimmers)
- Shatter-resistant, smooth plastic shell
- Manufactured by Minleon International
- 1 year limited factory warranty
- Not UL listed
- Length: 3-1/2" Diameter: 1-3/4 "
- Good replacement for 15W incandescent bulbs
- 0.65W (non-dimmable)/1.5W (dimmable) actual power consumption, but use 2W for installation calculation purposes
- Average life hours: 30,000



Thick, shatter-resistant plastic



LED S14, smooth plastic, sun warm white



AcousticDesign™ Series AD-S12

Small format, surface
mount loudspeaker

Features

- DMT™ (Directivity Matched Transition) ensures smooth, uniform frequency response over the coverage area
- X-Mount™ system enables the loudspeaker to be easily installed and deployed at a variety of angles with no slippage over time
- Advanced voicing filter sets using QSC Intrinsic Correction™, available through either Q-Sys processing or CXD amplifier platforms
- Lightweight ABS enclosures offer long-term durability and lasting good looks
- Sealed input panel cover and powder coated aluminum grilles for added weather resistance
- Meets IEC60529 IP-54 for dust and splash resistance
- M10 fittings for optional yoke mount or suspended installations
- Available in black (RAL 9011) or white (RAL 9010)
- Complete EASE, CAD & BIM information available online



X-Mount™ (included)

**Restaurant · Retail · Audio Visual · Education · Concourses · Casinos ·
Transportation Terminals · Worship Facilities · Large System Ancillary Support**

The QSC AcousticDesign™ AD-S12 is a surface mounted low impedance, 12" two-way loudspeaker system, ideally suited for a wide variety of foreground and background sound reinforcement applications.

AcousticDesign™ series offers integrators a premium quality installed sound solution where performance, coverage, and aesthetics are paramount. Combined with unprecedented ease-of-installation and high weather resistance, the AcousticDesign™ series provides integrators a versatile and confident install solution.

The AD-S12 features a high quality 12" weather treated paper cone woofer on a 2.5" voice coil. A carefully selected 1" exit, 1.4" compression driver perfectly matches the sensitivity and performance of the woofer for outstanding full-range reproduction.

Consistent and even 75° axisymmetric (conical) coverage is achieved through DMT™ (Directivity Matched Transition), a QSC innovation which matches the directivity patterns of the woofer and the high-frequency waveguide at the crossover point. The result is a coherent transition between transducers and improved off-axis response.

With rugged ABS enclosures, sealed input panel covers, and powder-coated aluminum grilles for weather resistance, the AcousticDesign™ surface mounted series exceed IEC60529 IP-54 ratings for dust and splash resistance.

Installers will appreciate the award-winning X-Mount™ system included with each full-range AcousticDesign™ model. This ingenious mounting solution achieves unprecedented ease-of-installation in horizontal, vertical, wall, or ceiling deployments. Knurled surfaces at the pivot planes ensure the load will not drift or sag over time. Articulation marks allow preconfiguration of the X-Mount™ while on the ground with no special tools required. Once secure, the loudspeaker installs in seconds, allowing the installer to work safer, smarter, and faster with repeatable results.

The AD-S12 also includes M10 fittings for optional yoke mount (YMS12) or shoulder eyebolt (M10 Kit-C) accessories for installation versatility.

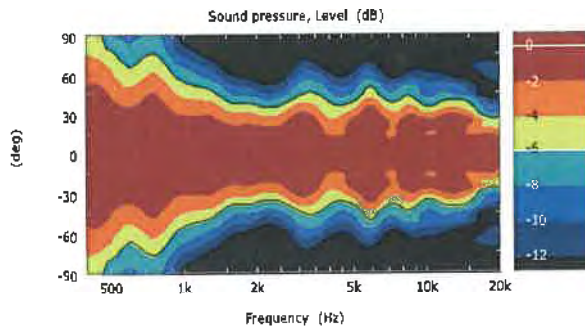
To further enhance performance and speed of install with optimum result, advanced voicing filter sets using QSC Intrinsic Correction™ techniques are obtainable using Q-Sys networked audio processing platforms, including CXD amplifiers for a complete QSC systems solution.

The AcousticDesign™ series feature a stylish appearance free of obtrusive logo adornments for aesthetically sensitive installations. AcousticDesign™ surface loudspeakers are available in QSC standard black (RAL 9011) or white (RAL 9010) and may be painted to match any decor.

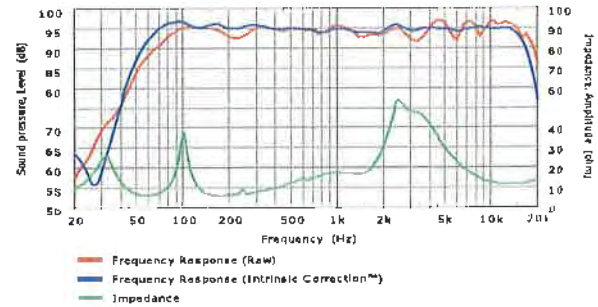
To assist in successful systems integration, complete EASE, CAD, and BIM files are available for online download at QSC.com.

AD-S12 Details

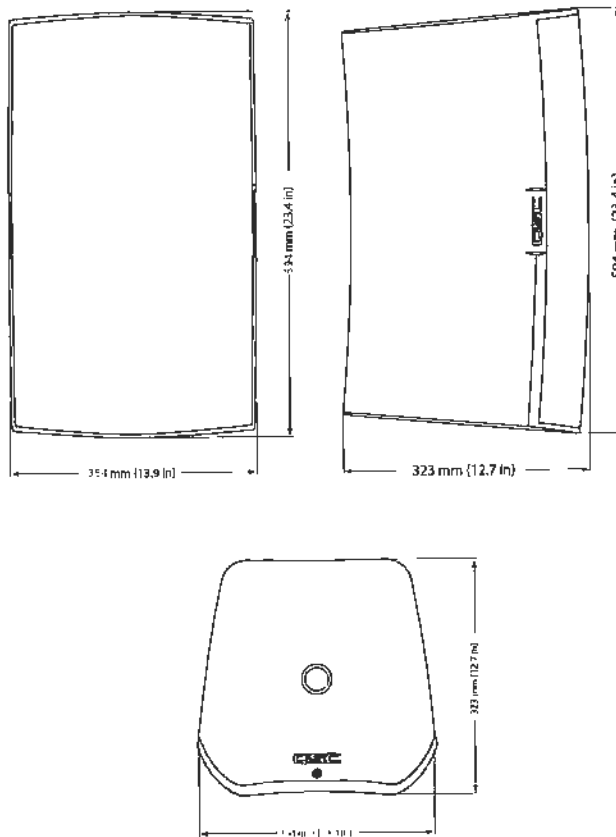
Horizontal Contour:



Impedance / Frequency Response:



Dimensions:



Specifications:

System Details	AD-S12
Effective frequency range ¹	52 – 20k Hz
Rated noise power / voltage ²	300 watts / 50 volts (rms)
Broad-band sensitivity ³	95 dB SPL
Coverage angle (-6 dB)	75°
Directivity factor (D)	12
Directivity Index	11 dB
Maximum continuous SPL ⁴	120 dB
Maximum peak SPL ⁴	126 dB
Rated impedance	8 ohms
Recommended amplifier power	600 watts
HF transducer	1 exit / 1.4" voice-coil compression driver
LF transducer	12" weather resistant paper cone woofer, 2.5" / 64 mm voice-coil
Input connector type	Euroblock connector with parallel output
Enclosure material	Painted ABS polymer
Grille material	Powder coated aluminum
X-Mount material	Powder coated aluminum
Enclosure Details	
Ingress protection	IP-54
Operating environment	Designed for indoor and outdoor use
Testing	The AD Series loudspeakers qualified for outdoor use using the following tests: Salt fog: MIL-STD-810G Method 509.5 for 100 hrs. Humidity: MIL-STD-810G Method 507.5, Natural cycle B2, cyclic high RH for 7 days High and low temperature: tested to QSC internal standards between -20° and 50° C
Operating Temperature Range	-20 to 50 °C / -4 to 122 °F
Net weight	35.2 lb / 16 kg
Product dimensions	23.4" x 13.0" x 12.7" (594 x 354 x 323 mm)
Shipping weight	45.3 lb / 21 kg
Shipping dimensions	34.5" x 17.9" X 17.2" (765 x 455 x 437 mm)
Included accessories	X-Mount mounting system, euroblock connector, input panel cover
Optional accessories	YMS12 yoke mount, M10 Kit-C

¹ Free-field, -10 dB from on-axis sensitivity

² IEC60268-1 noise signal for 2 hours

³ On-Axis, free-field sensitivity, 2.83V, 1 m

⁴ Calculated from rated noise voltage and sensitivity

As part of QSC's ongoing commitment to product development, specifications are subject to change without notice.

QSC



1675 MacArthur Boulevard • Costa Mesa, CA 92626 • Ph: 800/854-4079 or 714/957-7100 • Fax: 714/754-6174

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AD-S12 Spec Sheet 03A01/2018

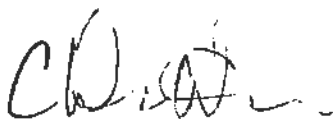
April 13, 2019

To Whom It May Concern:

In connection with the "Detroit Summer Food and Beverage Operations & 2019 Sports Zone" campaign and Quicken Loans Community Investment Fund activation of public spaces located in Capitol Park and Cadillac Square, Rock Security will partner with the Downtown Detroit Partnership to provide secondary security coverage at those locations.

Food and beverage operators will be responsible for coordinating additional security coverage for their specific establishments.

Thank you,



Chuck Wilson
Chief Security Officer
Rock Security
Direct: 313.220.3858
chuckwilson@rocksecurity.com

April 13, 2019

To Whom It May Concern:

In connection with Quicken Loans Community Investment Fund activation of public space located at Cadillac Square for the "Detroit Summer Food and Beverage Operations & 2019 Sports Zone" campaign. Rock Security acknowledges that it will coordinate Detroit Police Secondary coverage for the Sports Zone through Pinkerton, to be provided as follows:

May 11, 2019 – August 26, 2019

- One Officer: 9am – 9pm, 7 days a week

Thank you,



Chuck Wilson
Chief Security Officer
Rock Security
Direct: 313.220.3858
chuckwilson@rocksecurity.com

ROCK VENTURES LLC - WORK ORDER NO 2019-02 - Summer Activities

Contractor hereby agrees to perform the Services described below subject to the terms and conditions of the Independent Contractor Agreement with the Effective Date of August 1, 2013 by and between "Company" and "Contractor".

1	Contractor's Name	DMCare Express, Inc.
2	Start Date of Services	May 11, 2019
3	Completion Date of Services	September 13, 2019.
4	Location of Services	See below

Hours of Service

Coverage Times/Dates:

Food and Beverage in Capitol Park:

- May 11, 2019 - September 13, 2019
 - o Monday - Thursday: 11AM - 10PM
 - o Friday - Saturday: 11AM - 12AM
 - o Sunday: 11AM - 7PM

Sports Zone in Cadillac Square:

- May 11, 2019 - August 26, 2019
 - o Monday - Sunday: 9AM - 9PM

Location of Services

Cadillac Square and Capitol Park

Emergency phone calls will come from the Rock Security Command Center located in the Chase Building 313-373-3333.

Scope of Services:

Respond to medical emergencies at the above locations under the terms and conditions of the Independent Contractor Agreement dated August 1, 2013

Compensation:

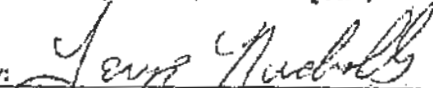
No additional cost.

Effective Date: March 12, 2019

Rock Ventures LLC ("Company")

Contractor DMCare Express, Inc

By: 

By: 

Print Name: Chuck Wilson

Print Name: Terry Nickolls



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/31/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA INC. ONE TOWNE SQUARE, SUITE 1100 SOUTHFIELD, MI 48076 CN101757535-CasP-18-20 QU	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS:		FAX (A/C, No):													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A - Great Northern Insurance Company</td> <td>20303</td> </tr> <tr> <td>INSURER B - Chubb Indemnity Insurance Company</td> <td>12777</td> </tr> <tr> <td>INSURER C - Federal Insurance Company</td> <td>20281</td> </tr> <tr> <td>INSURER D - N/A</td> <td>N/A</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>			INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A - Great Northern Insurance Company	20303	INSURER B - Chubb Indemnity Insurance Company	12777	INSURER C - Federal Insurance Company	20281	INSURER D - N/A	N/A	INSURER E :		INSURER F :
INSURER(S) AFFORDING COVERAGE	NAIC #															
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INSURER C - Federal Insurance Company	20281															
INSURER D - N/A	N/A															
INSURER E :																
INSURER F :																
INSURED Quicken Loans Inc. and its subsidiaries 1050 Woodward Avenue Detroit, MI 48226																

COVERAGES **CERTIFICATE NUMBER:** CHI-008956331-09 **REVISION NUMBER:** 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			3602-83-97	07/31/2018	07/31/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea. occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			7359-48-46	07/31/2018	07/31/2019	COMBINED SINGLE LIMIT (Ea. accident) \$ 1,000,000 BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ Comp/Coll Deductibles \$ 1,000
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$			7987-96-91	07/31/2018	07/31/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> Y <input checked="" type="checkbox"/> N			7175-34-91	07/31/2018	07/31/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
C	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below			7175-34-92 (H) Please see additional page	07/31/2018	07/31/2019	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Detroit is/are included as additional insured where required by written contract with respect to Auto and General Liability.

CERTIFICATE HOLDER City of Detroit 2 Woodward Avenue Detroit, MI 48226	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Manashi Mukherjee <i>Manashi Mukherjee</i>
--	---



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/28/2018

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PRODUCER Marsh USA Inc. One Towne Square, Suite 1100 Southfield, MI 48076 CN101757535-CasP-18-20 QLI	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED Quicken Loans Inc. Attn: Julie Booth 1050 Woodward Avenue Detroit, MI 48226	INSURER A: Great Northern Insurance Company	NAIC # 20303
	INSURER B: N/A	N/A
	INSURER C: N/A	N/A
	INSURER D: N/A	N/A
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CHI-009131011-01 **REVISION NUMBER:** 2

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			3602-83-97	07/31/2018	07/31/2019	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea. occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea. accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Downtown Detroit Partnership 1 Campus Martius #380 Detroit, MI 48226	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Manashi Mukherjee <i>Manashi Mukherjee</i>
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PRODUCER Marsh USA Inc. One Towne Square, Suite 1100 Southfield, MI 48076	CONTACT NAME: _____	
	PHONE (A/C, No, Ext): _____	FAX (A/C, No): _____
E-MAIL ADDRESS: _____		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Great Northern Insurance Company		20303
INSURER B: N/A		N/A
INSURER C: N/A		N/A
INSURER D: N/A		N/A
INSURER E: _____		_____
INSURER F: _____		_____

COVERAGES **CERTIFICATE NUMBER:** CHI-009131007-01 **REVISION NUMBER:** 2

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A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER: _____			3602-83-97	07/31/2018	07/31/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 _____ \$ _____
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ _____ BODILY INJURY (Per person) \$ _____ BODILY INJURY (Per accident) \$ _____ PROPERTY DAMAGE (Per accident) \$ _____ _____ \$ _____
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ _____						EACH OCCURRENCE \$ _____ AGGREGATE \$ _____ _____ \$ _____
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ _____ E.L. DISEASE - EA EMPLOYEE \$ _____ E.L. DISEASE - POLICY LIMIT \$ _____

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CERTIFICATE HOLDER Detroit 300 Conservancy 1 Campus Martius #380 Detroit, MI 48226	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Manashi Mukherjee <i>Manashi Mukherjee</i>
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20

31
27

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 622 Event Name: Jazzin at the Vanity

Event Date : June 28 - 29, 2019

Street Closure: Jefferson Avenue

Organization Name: Jefferson East Inc,

Street Address: 300 River Place Drive #5250 Detroit, MI 48207

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|------------------------------------|--|---|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input checked="" type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input checked="" type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Other: _____ | |
- 24-Hour Liquor License**

Petition Communications (include date/time)

Jefferson East, Inc. will be revamping "Jazzin on Jefferson" to showcase the Vanity Ballroom by hosting a block party on Jefferson Avenue between Lakewood and Newport from 2:00pm - 10:00pm each day.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD 5th Precinct will Assist
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

ENTERED MAY 20 2019 - Move to New Business RM (210)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Type III, Concrete Barricades & Road Closure Signage Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents, Stages & Generators
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Parking Signs Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Audier

Date: May 6, 2019

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, January 08, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

DPW - CITY ENGINEERING DIVISION PLANNING AND DEVELOPMENT DEPARTMENT
MAYOR'S OFFICE POLICE DEPARTMENT
FIRE DEPARTMENT MUNICIPAL PARKING DEPARTMENT
TRANSPORTATION DEPARTMENT BUSINESS LICENSE CENTER

622 *Jefferson East Inc., request to hold "Jazzin at the Vanity" on Jefferson between Newport and Lakewood on June 28 and 29, 2019 from 4:00 PM to 10:00 PM and 12:00 PM to 10:00 PM respectively with closures of Jefferson, Lakewood and Newport.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Jazzin at the Vanity

Event Location: Jefferson between Newport and Lakewood

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Jefferson East, Inc.

Organization Mailing Address: Address: 300 River Pl Dr #5250, Detroit, MI 48207

Business Phone: (313) 331-7939 Business Website: www.jeffersoneast.org

Applicant Name: Mark Loeb, Consultant

Business Phone: 313 486 2666 Cell Phone: 734 216 3958 Email: mark@integrityshows.com

Event On-Site Contact Person:

Name: Mark Loeb

Business Phone: 313 486 2666 Cell Phone: 734 216 3958 Email: mark@integrityshows.com

Event Elements (check all that apply)

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: _____

Projected Number of Attendees: 5000

Please provide a brief description of your event:

Jefferson East has been producing variations of Jazzin on Jefferson for many years to celebrate the

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date 06/27/2019 Time: 7:00 PM Complete Set-up Date: 06/28/19 Time: 4:00PM

Event Start Date: 06/28/2019 Time: 4:00PM Event End Date: 06/29/2019 Time: 10:00 PM

Begin Tearing Down Date: 06/29/2019 Complete Tear Down Date: 06/29/2019

Event Times (If more than one day, give times for each day):
Friday 4pm until 10pm, Saturday Noon until 10pm

Section 3- LOCATION/SITE INFORMATION

Location of Event: Jefferson between Lakewood and Newport including a section of Lakewood and Newport

Facilities to be used (Check) Street Sidewalk Park _____ City _____
Facility _____

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire line
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

Jazz performances

Will a sound system be used? Yes No

If yes, what type of sound system? Professional sound

Describe specific power needs for entertainment and/or music:

Generators

How many generators will be used? Two

How will the generators be fueled?
Arrive fueled

Name of vendor providing generators:

Contact Person: To be determined- Probably MAD Power

Address: _____

Phone: _____

City/State/Zip _____

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: _____

Will there be on-site ticket sales? Yes No

If yes, list price(s): _____

Will there be vending or sales? Yes No

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Indicate type of items to be sold:

Food and drink, Local businesses.

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: To be determined. Probably Tricon along with Secondary Employment

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

Number of Private Security Personnel Hired Per Shift: _____

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

Website, signage and advertisements.

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
More traffic and sound into the early evening. Traffic disruptions.

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event:
Jefferson East regularly meets with the neighborhood groups and will involve them in the planning of this project as possible.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	10 - 12	10x10 to 30x60
Canopy (open on all sides)	5	20x20
Staging/Scaffolding	2	Trailer mounted stages
Bleachers		

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: Red Cross trained volunteers

Address:

City/State/Zip:

Name of company providing port-a-johns: Johns Sanitation

Contact Person:

Address:

Phone:

City/State/Zip:

Name of private catering company? NA

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: Jefferson

FROM: Lakewood TO: Newport

CLOSURE DATES: 06/27/2019 BEG TIME: 7:00 PM END TIME:

REOPEN DATE: 0/6/29/2019 Midnight TIME:

STREET NAME: Lakewood

FROM: Jefferson TO: Alley

CLOSURE DATES: 06/27/2019 BEG TIME: 7:00 PM END TIME:

REOPEN DATE: 0/6/29/2019 Midnight TIME:

STREET NAME: Newport

FROM: Jefferson TO: Alley

CLOSURE DATES: 06/27/2019 BEG TIME: 7:00 PM END TIME:

REOPEN DATE: 0/6/29/2019 Midnight TIME:

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME:

REOPEN DATE: _____ TIME:

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME:

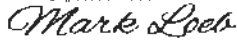
REOPEN DATE: _____ TIME:

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.


Mark Loeb

01/05/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Jazzin at the Vanity Event
Date: June 28-29, 2019

Event Organizer:
Jefferson East, Inc.

Applicant Signature: 

Date: 01/05/2019

21

4/2

28

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 818 Event Name: Demo Day

Event Date: June 14, 2019

Street Closure: None

Organization Name: Quicken Loans Community Fund

Street Address: 1050 Woodward Detroit, MI 48226

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon
- Carnival/Circus
- Concert/Performance
- Run/Marathon
- Bike Race
- Religious Ceremony
- Political Ceremony
- Festival
- Filming
- Parade
- Sports/Recreation
- Rally/Demonstration
- Fireworks
- Convention/Conference
- Other: _____
- 24-Hour Liquor License

Petition Communications (include date/time)

Quicken Loans Detroit Demo Day will take place at The Fillmore from 5:00pm - 11:00pm. The parking lane and adjacent sidewalk will be closed on Elizabeth Street between Woodward and Park to accommodate 6 food trucks reserved for attendees.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Tricon Security Group to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ROW Permit Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

CLERK 2019

ENTERED MAY 20 2019 - Mon to new business - RM (2,0)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bike Rack Barricades Required
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bldg & Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Purchase of Parking Meters Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Justice

Date: May 8, 2019

Demo Day – City of Detroit Special Events Application

Our Ask

We are requesting approval to have the sidewalk closed on Elizabeth Street.

We would like advice on any additional logistical or safety concerns we should be aware of and are open to a street closure if necessary.

Our Why?

We will be using the sidewalk space to add food trucks to the Demo Day activities. This will enhance the guest experience and will supplement the complimentary food that will be served inside the Fillmore.

Event Timing

Demo Day Event: 5:00pm – 11:00pm

Pre – Party/Food Trucks Service Time: 5:00pm – 7:00pm

Requested Sidewalk Closure: 3:00pm – 8:00pm

Please note: Load in and load out times can be flexible based on what the city requires.

Food Truck Selection

- Delectabowl
- El Guapo
- The Mean Weenie
- Detroit Style Pizza Company
- Detroit Mini Donut

Contracts will be finalized pending approval from the City of Detroit.

*No liquor will be served outside of The Fillmore.

Trash and Sanitation

All guest trash (food containers, utensils, etc.) will be taken care of by The Fillmore (per contract). Any trash created by the food trucks internally will be taken by the food trucks themselves at the end of the event.

Generators and Power

If a food truck requires a generator it will be placed next to the truck. Food truck to obtain necessary generator permits (if applicable).

Security and Barricades

The Fillmore and Rock Security will monitor the sidewalk and food truck area.

We will use bike racks to create barricades in between and around the trucks to keep the area closed to the public.

Meter Permits

The Fillmore will pull the required meter permits.



Key

⋈ Bike Racks

ENTRANCE Building Entrance

🛡 Security

🚚 Food Trucks

● Trash Bins

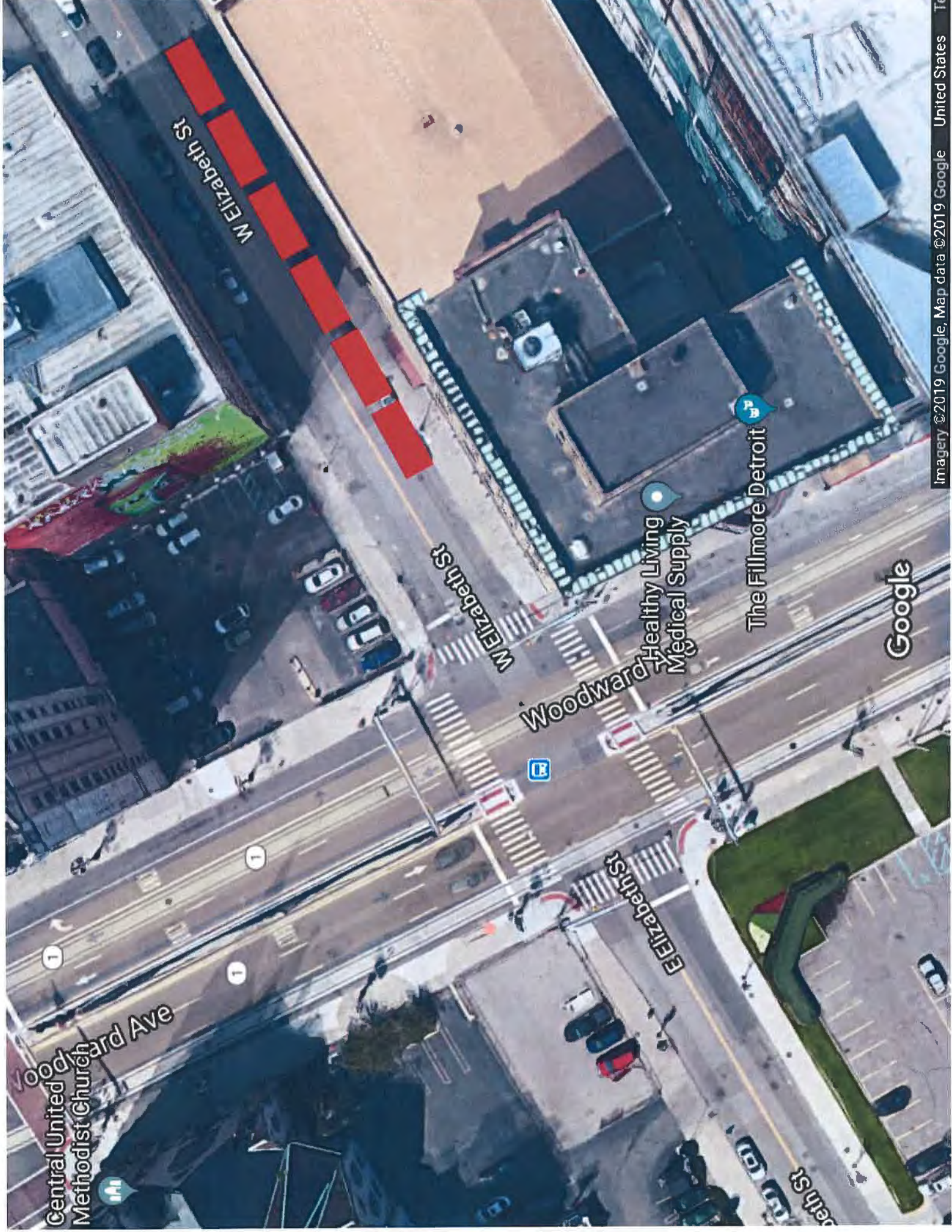
3 – 8pm Requested Sidewalk closure time

5 – 7pm Food Truck Service

5-11pm Demo Day Full Event

ENTRANCE

W Elizabeth Street



Central United Methodist Church

Woodward Ave

W Elizabeth St

W Elizabeth St

Woodward

Healthy Living Medical Supply

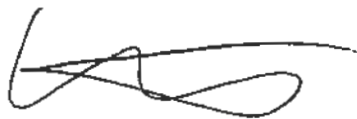
The Fillmore Detroit

Google

CONFIRMATION OF SERVICES

HART EMS MEDICAL SERVICES, PLLC
220 BAGLEY, SUITE 912
DETROIT, MI 48226
313.366.4278 OR 313.216.1771 FAX

Event: Quicken Loans Demo Day		Location: Fillmore Theater	
Date of Service:		Start to End Time:	
June 14, 2019		5:00pm – 10:00pm	
Services Requested By Client:		Quantity:	Location:
Medical Provider		1	TBD
First Aid Station		1	TBD
Additional Procedures:			
We will increase our compliment of services based on need as the event progresses.			



Adam Gottlieb
Hart EMS Medical Services, PLLC
4-11-2019

Date


SPECIAL EVENT AGREEMENT

Wednesday, March 20, 2019

Quicken Loans Inc. ("Client") and Live Nation Worldwide, Inc. ("LN") do hereby agree on the following terms, conditions and definitions (the "Agreement") with regard to Client licensing the premises described below to host Client's upcoming event:

CLIENT: Quicken Loans Inc.
1050 Woodward Avenue Detroit, MI 48226
Janelle Hamood
Telephone: (313) 782-8635 / Email: JanelleHamood@QuickenLoans.com

EVENT: Demo Day ("Event")
EVENT NUMBER: DT05757
VENUE: Fillmore Detroit ("Venue")
2115 Woodward Avenue Detroit, MI 48201
Alix Heinz
Telephone: (313) 230-2602 / Email: AlixHeinz@livenation.com

LOCATION IN THE VENUE: Entire Theatre ("Space")
DATE AND TIME ("Term"): June 12, 2019, June 13, 2019, June 14, 2019
Load In: Begins at 9:00 am on Wednesday, June 12, 2019
Event: 1:00 pm to 11:00 pm on Friday, June 14, 2019
Load Out: Completed by 12:00 am on Friday, June 14, 2019

COST/FEES/OTHER:
Revenue Guarantee: A minimum of \$60,000.00 ("Revenue Guarantee")
Event Cost: \$59,080.00 (As more fully described in the Special Event Order (the "Special Event Order") attached hereto and incorporated herein by this reference)

Estimated Guest Count: 1000 ("Estimated Guest Count")

ADDITIONAL REQUIREMENTS:
Agreement due by: 3/20/2019

Certificate of Insurance due by: Seven (7) days prior to Event date
Deposit ("Deposit"): An amount equal to fifty percent (50%) of the Event Cost due upon execution of this Agreement.

Balance of Event Cost due IF EVENT IS MORE THAN 90 DAYS OUT:
30 days prior to the Event date

IF EVENT IS LESS THAN 90 DAYS OUT:
7 days prior to the Event date

Form of payment for Deposit and Balance of Event Cost: Payments made less than 14 days prior to the Event may be paid by cash, credit card, cashier's check, money order, ACH or wire. Company and personal checks will not be accepted.

Payments made 14 or more days prior to the Event may be paid by cash, credit card, cashier's check, money order, ACH, wire or company checks. Personal checks will not be accepted.

LN's standard terms and conditions are attached hereto as Exhibit A and incorporated herein by this reference.

Client's Designee (whom Client warrants has/have full authority to commit Client's funds and to authorize expenditures of monies on Client's behalf in connection with the Event):

Name: Janelle Hamood

ACCEPTED AND AGREED as of the date first written above:

Quicken Loans Inc.



Janelle Hamood representing Quicken Loans Inc.

Date: 03.20.2019 _____

LIVE NATION WORLDWIDE, INC.

Alix Heinz representing LN

Date: _____

**EXHIBIT A
SPECIAL EVENT AGREEMENT
TERMS AND CONDITIONS**

1. Purpose and Term.

A. LN grants to Client the privilege and license to use the Space to present the Event during the hours provided above. Client agrees to reimburse LN for any overtime wages, payments or other expenses incurred if the Event lasts longer than the agreed-upon hours. Unless otherwise agreed to in writing by LN, Client shall not sell tickets to or promote the Event to the general public.

B. If a signed copy of this Agreement and the Deposit have not been received by LN prior to the date provided above, LN shall have the right to contract with other parties for the use of the Space without further notice to Client.

2. Financial Settlement.

A. Client agrees to pay to LN the costs and charges for all necessary staffing and operational services provided by LN in connection with the Event, including, without limitation, catering, security, traffic control, entertainment, production, ushers, janitors and the room rental fees.

B. Client agrees to spend at least the Revenue Guarantee on Event room rental fees, beverage, catering and production costs. This minimum does not include any applicable taxes, administrative fee (fees for administrative overhead, documentation, preparations and proper management of the Event; such administrative fee is not, nor is it intended to be, a service charge, tip or gratuity for wait staff, service employees or service bartenders), retail, tickets, talent charges and any other charges set forth in the Special Event Order. Such amount is the Revenue Guarantee and may not be reduced and is independent of the Final Guest Count or the actual guest count.

C. The Event Cost is an initial estimate of the total cost of the Event listed in the Special Event Order, which sets forth the menu, accommodations and logistics for the Event in greater detail. The Special Event Order may be amended by the parties to reflect any changes to the Event. For purposes of this Agreement, execution of an amended Special Event Order increasing total costs associated with the Event will amend the Event Cost such that it matches the Event cost set forth in the revised Special Event Order. The Event Cost and the amounts set forth in the Special Event Order are good faith estimates of the total cost of the Event. The actual cost for the Event may increase based on Client's subsequent requirements or requests, and Client agrees to pay all such costs in excess of the Event Cost.

D. An Estimated Guest Count will be included on the first page of the Agreement. Client will provide a Final Guaranteed Guest Count to LN no later than 11:00am seven (7) days prior to the Event ("Final Guaranteed Guest Count"). If the Event Cost is based on a per guest charge, Client will be charged according to the Estimated Guest Count, the Final Guaranteed Guest Count or the actual guest count, whichever is greater. LN does not guarantee that it can accommodate food, beverages and other services for more than five percent (5%) above the Estimated Guest Count.

E. The Deposit shall be paid as provided under "Additional Requirements" in this Agreement. The balance of the Event Cost is due in a form of payment provided under "Additional Requirements" in this Agreement. All additional charges incurred for and/or during the Event are due on the night of the Event, paid by cash or a valid major credit card. Personal checks are not accepted.

F. In order to guarantee payment for balances due and any additional charges incurred during and/or for the Event, a credit card authorization form, attached hereto and incorporated herein by reference as Exhibit B, must be completed, signed and returned with this Agreement. The completed credit card form authorizes LN to process any and all outstanding balances due, including liquidated damages. Client's execution of this Agreement and the attached credit card authorization form authorizes LN to process charges set forth above against the credit card without further notice to Client. If any payment is not received by LN when due, LN may terminate the Agreement and retain the Deposit. The Deposit is refundable only in the event of a Force Majeure Occurrence as provided in Section 16.G below.

G. The parties acknowledge that it would be extremely difficult, if not impossible, to determine with certainty the damages which LN would suffer in the event of Client's cancellation due to the difficulty in re-selling the Space, and, accordingly, the parties have agreed upon the liquidated damages set forth below as fair and reasonable compensation for such damages:

<u>Days prior to Event:</u>	<u>% of Revenue Guarantee</u>
30 Days or More	75% of the Revenue Guarantee
0-29 Days	100% of the Revenue Guarantee

All cancellation notices must be made in writing. The liquidated damages, less any Deposits already received, shall be paid to LN by Client within three (3) business days following Client's cancellation of the Event.

3. Parking. The following shall apply if parking is ordinarily available at the Venue:

A. All parking operations shall be conducted by LN's designated parking concessionaire unless otherwise agreed in writing by LN. Client's delivery arrangements that require a loading dock must be coordinated with LN forty eight (48) hours in advance of use. All proceeds of parking operations shall be retained solely by LN. Notwithstanding the foregoing, should Client elect not to charge its guests for parking, the cost for parking shall be added as a line item expense to the Special Event Order.

B. LN shall not be responsible, under any circumstances, for any loss or damage occurring to automobiles brought to the Venue by Client's employees, subcontractors or guests.

4. Concessions.

A. Unless otherwise provided in the Special Event Order, LN's designated food and beverage concessionaire ("Concessionaire") shall sell all food and beverages and retain one hundred percent (100%) of the profits therefrom. Client shall work with LN regarding all commercially reasonable food and beverage related matters, including, without limitation, requests involving the service of alcoholic beverages. If merchandise will be available for sale during the Event, LN's designated merchandise vendor shall sell the merchandise and retain a mutually agreed upon portion of merchandise revenue, net of tax, credit card processing fees and

bootleg security.

B.No food or beverage of any kind may be brought onto the Venue without prior express written permission from LN. Client and its guests are not permitted to take any items "to go." Client expressly acknowledges that LN and the Concessionaire have the right to make reasonable substitutions on the menu when necessary to protect the health of its patrons.

C.In the event that LN permits Client to utilize a third party catering service ("Outside Caterer") to provide food services, Client shall pay LN the Concession Buyout Fee, if applicable, and ensure that such Outside Caterer will:

i. not provide alcoholic beverages; and

ii. indemnify and hold the LN Parties (as herein defined) and Concessionaire harmless from any claims, suits, losses, injuries, liability and damages (including reasonable attorneys' fees and court costs) (collectively, "Claims") arising in connection with the Outside Caterer's acts, omissions, negligence or services.

5. Booth / Commercial Space. In the event that Client desires to sell booth/commercial space ("Booth Space") at the Venue to vendors or exhibitors or otherwise permit vendors or exhibitors at the Venue in connection with the Event, Client shall comply with the following provisions:

A. Client will first obtain LN's approval of each Booth.

B. Client will be solely responsible for causing Booths to comply with applicable law and applicable Venue rules and regulations.

C. Client will be solely responsible for ensuring payment of any and all taxes or other fees associated with the Booths or the use of the Booth Space.

6. Use of LN Name / Recording Rights/ Photography.

A. Client may use the Venue name and/or logo in printed materials or media used to announce or promote the Event; provided that Client obtains LN's prior approval in each instance.

B. Unless Client executes the Recording Addendum, Client shall not conduct or permit any photography, film, video, audio or other recording of the Event to take place. Notwithstanding the foregoing, Client's guests may photograph and record the Event for their personal use.

C. LN shall be permitted to photograph and record the Event (the "LN Recordings") and use the LN Recordings solely for the purpose of promoting or marketing the business of LN or its affiliates, or any properties which they respectively own, operate or manage, (i) on LN's or its affiliates' website(s), (ii) on LN's or its affiliates' social media pages (including "channels" on You Tube or any similar social media website), (iii) in LN's or its affiliates' email and text blasts, or (iv) for installation or display (including use in printed collateral) at such properties (collectively, the "LN Marketing"). LN owns all rights in and to the LN Recordings.

D. To the extent any recording of the Event is permitted by LN (the "Client Recordings"), Client grants to LN a worldwide, unlimited, irrevocable, royalty-free and perpetual license to reproduce, display, transmit and copy those Client Recordings which have been previously broadcasted, transmitted or otherwise made available to the general public by Client (in whatever manner, format or media), solely for the purpose of LN Marketing. LN shall not edit or modify any Client Recording except that LN may "crop" or use only a selected portion of a Client Recording as may be necessary to integrate a Client Recording into LN or its affiliates' applicable promotional or marketing materials as contemplated herein. The rights granted to LN under this Agreement shall not otherwise affect Client's exclusive ownership of the Client Recordings. Solely for the purposes contemplated in this paragraph, Client agrees to make a reasonable amount or number of Client Recordings available to LN in a format requested by LN, at LN's expense, in order to permit LN to use the Client Recordings as authorized herein.

7. Charitable Donations. In the event that LN permits and Client obtains the right to collect charitable donations in connection with the Event, Client warrants and represents that it will comply with all applicable laws, regulations and ordinances imposed by any governmental authority in collecting said donations. Client further agrees that it will be solely responsible for all tax and other liability related to such donations.

8. Tickets. If Client's guests will be attending a scheduled show at the Venue, Client must purchase tickets for the show in advance. LN cannot guarantee ticket availability until tickets are purchased. All ticket purchases are non-refundable regardless of any change in guest count.

9. Talent and Production Fees. Client may engage LN to assist with booking talent for the Event pursuant to a separate booking agreement. If electing to book its own talent for the Event, Client will provide LN a fully signed copy of the contract and all riders, will obtain all required rights, consents and licenses necessary in connection with the performance and will pay LN a booking fee equal to ten percent (10%) of the applicable guarantee. Client agrees to indemnify and hold LN harmless for all Claims arising from such talent. A separate production fee will be charged based on the talent's rider requirements.

10. Use and Condition of Venue.

A.General Policies. LN reserves the right to exclude or eject any and all objectionable persons from the Event or the Venue without liability.

B.Acceptance of Venue. Client accepts the condition of the Venue as is and agrees to return the Venue to LN in the same condition as accepted by Client. Client has determined that the Venue is in satisfactory condition, fitness and order suitable for presentation of the Event.

C.No Alterations or Improvements. Client shall not paint, drill into or in any way mar or deface any part of the Venue. Client shall pay LN for the cost of repairing any damage to the Venue caused by the Event within three (3) business days of the Event. Client shall not make any alterations or improvements in or to the Venue without prior LN consent.

D. Abandoned Property. LN will have the full right to collect and have custody of all articles and personal property left on the Venue or at the Venue after the expiration of the Term. Any property so left will be deemed abandoned by Client and may be disposed of by LN, as LN sees fit, without any liability for any loss, damages or costs associated with such disposal, which liability will rest solely with Client.

E. PROHIBITED OBJECTS AND ACTIVITIES AT VENUE. WITHOUT THE PRIOR WRITTEN CONSENT OF LN, THE FOLLOWING ARE NOT PERMITTED IN THE VENUE OR THE SURROUNDING PROPERTY AT ANY TIME: OUTSIDE ALCOHOLIC BEVERAGES; DRONES; INTERACTIVE PHYSICAL GAMES AND ATTRACTIONS; MECHANICAL RIDES; ONSITE BODY ART AND PIERCING; EXOTIC ANIMALS; AND PYROTECHNICS.

11. Representations, Warranties and Covenants.

A. LN hereby represents and warrants that it has full power and authority to enter into this Agreement and to engage in the transaction contemplated hereby and that this Agreement is a valid obligation of LN and is binding upon LN.

B. Client hereby represents and warrants that it has full power and authority to enter into this Agreement and to engage in the transaction contemplated hereby and that this Agreement is a valid obligation of the Client and is binding upon the Client.

C. During the Term, Client shall obey and comply with all applicable laws, ordinances, rules and regulations of all governmental authorities in connection with the Event. Client will be responsible for obtaining and paying for all licenses or permits necessary for holding the Event, including, but not limited to, tax requirements and any permits required by governmental authorities for pyrotechnics or laser use.

12. Indemnification.

A. In addition to any other indemnification requirements set forth herein, Client agrees to indemnify, defend and hold LN (and its landlord(s), if any), and their respective parents, members, partners, affiliates, divisions and subsidiaries, and their respective officers, directors, shareholders, employees, agents and representatives (collectively, "LN Parties") harmless from and against any and all Claims arising or alleged to have arisen out of: (i) the negligence or willful misconduct of Client or its employees, agents, volunteers, contractors, patrons, guests, invitees, participants and performing artists involved in the event; (ii) the presentation or performance of the Event; and/or (iii) Client's breach of any provision of this Agreement. The parties agree, however, that Client shall not be obligated to defend or indemnify a LN Party for any Claims that arise out of such LN Party's gross negligence or willful misconduct.

B. Client agrees to use and occupy the venue and to place material, equipment and other property therein at its own risk and releases the LN parties from all claims for any damage or injury arising therefrom.

C. The indemnification provisions contained throughout this Agreement shall survive the termination of this Agreement.

D. Client will be solely responsible for the conduct and activities of Client's employees, agents, contractors, guests and invitees and, for purposes of this Agreement, such conduct and activities shall be deemed conduct and activities of Client.

E. Neither party will, under any circumstances, be liable for any incidental, punitive, exemplary, speculative or any consequential damages arising out of the services provided under this Agreement; provided that the foregoing shall not be construed to cover any third party Claim with respect to which a party has committed to indemnify the other party herein.

13. Insurance Requirements. Client will maintain and pay all premium costs for, and will ensure that all contractors of Client maintain and pay for, insurance the coverages in amounts not less than specified throughout the duration of the Term as set forth in Exhibit C attached hereto and incorporated herein by reference. If a compliant certificate of insurance is not received by LN when due, LN may terminate the Agreement and retain the Deposit.

14. Sponsorships and Signage.

A. Client understands and agrees that LN has entered into signage and sponsorship relationships related to the Venue for which LN will retain all proceeds. LN reserves all rights to display signage at, on or near the Venue property. No signs or advertising boards, other than those authorized by LN, will be allowed into, on or near the Venue. Client will not mark, cover or attempt to modify any signage at, on or near the Venue.

B. Client is required to obtain LN's prior written approval of any sponsorship relationships into which Client desires to enter for the Event.

15. Alcoholic Beverage Service. LN strictly complies with all regulations relating to the sale, service and consumption of alcoholic beverages. All LN staff are trained on, and LN requires all guests adhere to, the following principles:

A. In accordance with state laws, LN does not serve alcohol to minors under any circumstances, nor does LN allow persons who appear to be intoxicated to enter the Venue. Prior to service, guests must present current federal/state identification as proof of age.

B. LN does not permit outside alcohol to be brought into the Venue. Any guest caught bringing outside alcohol into the Venue or in possession of outside alcohol will be ejected from the Venue and prohibited from re-entry. If underage, a Security Officer will remain with the guest until a school official/parent/chaperone is able to escort the guest safely home. LN does not sell or serve alcoholic beverages to anyone who is, or appears to be, intoxicated.

C. LN does not knowingly allow individuals to become intoxicated at the Venue (whether they are consuming alcohol purchased at the Venue or outside alcohol brought into the Venue).

D. LN does not permit any individual to leave the Venue with alcohol, opened or unopened.

E. LN does not permit firearms, weapons or illegal drugs in the Venue.

16. Miscellaneous.

A. Third Party Beneficiaries. This Agreement does not confer any rights or benefits upon any persons or entities other than LN and Client and their permitted, respective successors and assigns.

B. Relationship of the Parties. Nothing contained in this Agreement will be deemed to constitute LN and Client as partners or joint venturers. Each party acknowledges and agrees that it neither has nor will give the appearance or impression of having any legal authority to bind or commit the other party in any way.

C. Entire Agreement and Modification. This Agreement and the Special Event Order contain the entire agreement between the parties relating to the subject matter hereof and all prior agreements related hereto which are not contained herein are terminated. This Agreement may not be amended, revised or terminated except by a written instrument executed by the party against which enforcement of the amendment, revision or termination is asserted. The parties acknowledge and agree that, when fully signed, the Special Event Order will expressly amend, modify and supersede the Event Cost.

D. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the state in which the Venue is located, without giving effect to its choice of law principles.

E. Use by LN. It is specifically agreed and understood that LN has the right to occupy and use the Venue during the Term and to license any portion thereof, provided that such use or license does not materially interfere with Client's use of the Venue.

F. Utilities. No interruption or malfunction of any utility services, whether such services are provided by LN or arranged for by Client, shall (i) constitute an eviction or disturbance of Client's use and possession of the Venue or a breach by LN of any obligations hereunder, (ii) render LN liable for damages or (iii) entitle Client to be relieved of any obligations hereunder. In the event of any such interruption of service provided by LN, LN is obligated to use reasonable diligence to restore such service.

G. Force Majeure. The failure of any party hereto to comply with the terms and conditions hereof because of a "Force Majeure Occurrence" shall not be deemed a breach of this Agreement. "Force Majeure Occurrence" shall be defined to include, without limitation, Acts of God, strike, labor disputes, war, fire, earthquake, serious weather anomalies such as hurricane, tornado, cyclone, typhoon, blizzard, tidal wave, tsunami or flood, acts of public enemies, acts of terrorism, epidemic, action of federal, state or local governmental authorities or an event or reason beyond the reasonable control of a party that makes performance impossible or impracticable. In the event of a cancellation of the Event due to a Force Majeure Occurrence, each party shall be relieved of its obligations hereunder with respect to the performance so prevented. In such event neither party shall have a claim against the other party except that Client shall be responsible for bearing the cost of any unrecovered expenses actually incurred prior to such cancellation. LN shall refund Deposits received from Client applicable to the performance so prevented to the extent they are greater than unrecovered expenses.

H. Taxes. Any and all sales tax, entertainment tax or other tax imposed by local, state, provincial or federal government as a result of the presentation of the Event and/or performance of any services rendered by LN in connection with this Agreement hereunder, shall be the responsibility of and paid for by Client at the time required by law (excepting any state or federal income tax imposed on LN). If Client is tax exempt, Client must provide a copy of Client's tax exemption certificate issued by the state in which the Venue is located to LN upon execution of this Agreement.

I. Waiver and Invalidity. If either party fails to enforce any of the provisions of this Agreement or any rights or fails to exercise any election provided in this Agreement, it will not be considered to be a waiver of those provisions, rights or elections or in any way affect the validity of this Agreement. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of this Agreement will remain in full force and effect and will in no way be affected, impaired or invalidated.

J. Prevailing Party. If either party institutes an action or proceeding against the other to enforce the terms of this Agreement, then the prevailing party in such action or proceeding will be entitled to recover from the other party the reasonable attorneys' fees and costs incurred therein.

K. Notices. All notices given hereunder shall be in writing and shall be deemed to have been duly given if delivered personally with receipt acknowledged or sent by registered or certified mail or equivalent, if available, return receipt requested, or by email (which shall be confirmed by a writing sent by registered or certified mail or equivalent on the same day that such email is sent), or by nationally recognized overnight courier for next day delivery, addressed or sent to the parties at the addresses set forth herein with a copy to Live Nation Worldwide, Inc., 7060 Hollywood Blvd., Hollywood, California 90028, Attn: Senior Counsel, Legal Operations, legalhob@livenation.com.

L. Counterparts. This Agreement may be executed by facsimile and PDF and in any number of counterparts, and each of such counterparts shall be deemed an original.

EXHIBIT B
SPECIAL EVENT AGREEMENT
CREDIT CARD AUTHORIZATION FORM

This form must be filled out completely

CLIENT: Quicken Loans Inc.
EVENT NAME: Demo Day
EVENT DATE: Friday, June 14, 2019
EVENT NUMBER: DT05757

The following states that _____ (name as it appears on the credit card) authorizes LN to charge the attached credit card.

Indicate the Type of Credit Card:

- AMEX
- Visa
- MasterCard
- Discover

Credit Card Number: _____

Expiration Date: _____ Security Code: _____

Amount to be charged: All charges for the Event on Friday, June 14, 2019 (Date)

Name of Card Holder: _____
(Please print clearly)

Signature of Card Holder: _____
(Signature must match name of card holder)

Card Holder's Phone Number: _____

Credit Card Billing Address: _____

City: _____ State: _____ Zip: _____

At time of execution of the Agreement, this credit card authorization must be on file with a valid credit card. If the estimated balance is not received when due as provided in the Agreement, LN may charge this credit card for the estimated balance. This credit card will also serve as a payment guarantee for all other outstanding amounts due per the Agreement, including liquidated damages and all additional charges incurred during and/or for the Event. Client's execution of the Agreement and this credit card authorization form authorizes LN to process charges set forth above against the credit card without further notice to Client.

EXHIBIT C INSURANCE REQUIREMENTS

CORPORATE CLIENT, WITH MORE THAN 250 GUESTS AND/OR PRODUCTION IN EXCESS OF HOUSE SOUND AND LIGHTS:

- A. Statutory Workers' Compensation including Employer's Liability Insurance, subject to a limit of not less than One Million Dollars (\$1,000,000.00), affording coverage under applicable worker's compensation laws. Client will cause, if allowed by law, its workers' compensation carrier to waive insurer's right of subrogation with respect to the LN Parties.
- B. Commercial General Liability insurance subject to limits of not less than Five Million Dollars (\$5,000,000.00) per occurrence (primary and umbrella total) for any bodily injury and/ or property damage claims, personal and advertising injury or products and completed operations liability.
- C. If Client will bring one or more vehicles onto the Venue premise, Automobile Liability Insurance subject to a limit of not less than One Million Dollars (\$1,000,000.00), combined and covering all owned, non-owned and hired vehicles.
- Policies B and C above shall list Live Nation Worldwide, Inc. (and its landlords, if any), and their respective parents, members, partners, affiliates, divisions and subsidiaries, and their respective officers, directors, shareholders, employees, agents and representatives as "Additional Insureds" with respect to any and all claims arising from Client's operations.
- At least seven (7) days prior to the Event date, Client shall provide LN Certificate(s) of Insurance compliant with the aforementioned required endorsements. The certificate holder shall be Live Nation Worldwide, Inc. and the Additional Insured language shall be exactly as described above. Such coverage shall be primary and not contributory to any insurance maintained by LN and contain a waiver of subrogation in favor of LN. All required insurance will be placed with carriers licensed to do business in the applicable state, have a rating in the most current edition of A.M. Best's Property Casualty Key Rating Guide of A-VII or better and will provide thirty (30) days written notice of cancellation or non-renewal. Failure of Client to provide the requested certificates, or failure of LN to specifically request such certificates, shall not limit or release Client of its obligations or liabilities hereunder. Policy B above may not be written on a 1996 or earlier ISO General Liability coverage form. Please see the sample Description of Operations and Certificate Holder sections of a compliant Certificate of Insurance below for guidance.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 Live Nation Worldwide, Inc. and its landlord or licensor, if applicable, and each of their parents, partners, affiliates, subsidiaries, successors and assigns (collectively, the "LN Parties") and their respective officers, directors, shareholders, employees, agents and representatives are Primary and Non-contributory Additional Insureds as respects to the operations of the Named Insured, its agents, employees, representatives and contractors but only with respect to liability that arises out of the acts or omissions of the named insured; and of any other person or organization for whose act or omissions the named insured is required to insure per written contract, but only to the extent of the liability assumed under such contract. Cross liability is included in General Liability. Waiver of subrogation applies to all coverages.

CERTIFICATE HOLDER

Live Nation Worldwide, Inc.
 c/o Live Nation Entertainment, Inc.
 9348 Civic Center Drive
 Beverly Hills, CA 90210

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2010/05)

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In lieu of providing evidence of the policies listed above, Client may purchase a policy through the Venue's Tenant User Liability Insurance Program (TULIP).

The insurance obligations stated in this section are independent of, and shall not be affected by the scope or validity of, any other indemnity or insurance provisions in other sections of this Agreement.

Client will ensure that all of its contractors (including, without limitation, sponsors, Booth Vendors and Outside Caterers arranged by Client) who will be entering the Venue to engage in any business activity (including, without limitation, sampling, distributing, vending or other commercial activity) will maintain the following insurance coverages: (i) Statutory Workers Compensation, including employer's liability, to the extent required by applicable law; (ii) Commercial General Liability with a combined single limit of not less than One Million Dollars (\$1,000,000.00) per occurrence; and (iii) if contractor will bring one or more vehicles onto the Venue premise, Business Automobile Liability for all owned, hired or non-owned vehicles to be driven onto the Venue, with a combined single limit of not less than One Million Dollars (\$1,000,000.00). Satisfactory evidence of coverage must be provided to LN upon request. LN reserves the right to require higher insurance limits and require that the contractor name LN as an Additional Insured depending on the nature of services being provided by the contractor.

RECORDING ADDENDUM

This Recording Addendum (this "Addendum") supplements the Special Event Agreement (the "Agreement") dated Wednesday, March 20, 2019 by and between Quicken Loans Inc. ("Client") and Live Nation Worldwide, Inc. ("LN").

1. All capitalized terms used but not defined in this Addendum shall have the same meanings set forth in the Agreement.
2. License. LN hereby grants Client the right to enter into the Venue on the Event date to film, photograph, record, broadcast and/or transmit the Event (collectively, "Record" or "Recording"). Client may Record solely in locations approved by Venue staff. Client may not use additional lighting without the approval of Venue staff. Client may not digitally manipulate or otherwise alter the image of the Venue without the prior written consent of LN. Client must work with a Venue coordinator in preparing and undertaking the planning, logistics and execution of Recording and to abide by all reasonable recommendations and requirements of the coordinator.
3. Clearances and Equipment.
 - A. Client will be responsible for obtaining and paying all required rights and clearances that may be necessary in connection with Recording the Event, including without limitation releases from the artists and musicians, and licenses from applicable publishers, record labels, public performance organizations and any other third party rights holders.
 - B. Client will be responsible for all costs associated with Recording, including without limitation equipment, set-up/load-in, security, office space and equipment, catering and supplemental labor. LN may require payment in advance of Recording at its discretion and will provide Client with an estimate of such costs when possible.
4. Ownership. Subject to the following, Client and its assigns will own all rights in and to the footage and other material resulting from Recording the Event ("Material").
 - A. Client may use the Material for non-commercial archival and editorial purposes. Client will have no right to use the Material in whole or in part for any commercial purpose without the written consent of LN and the performing artist(s), where applicable. A commercial purpose includes without limitation the license or sale of the Material in any media now known or hereafter created, and the use of the Material for advertising or promoting the Event or Client and its assigns.
 - B. Upon payment of the Origination Fee and any union fees described below, Client may use the Material for a commercial purpose throughout the universe, in perpetuity, in any manner and in any media, whether now known or later created.
5. Union Fees. Client will be responsible for any and all fees due to Venue staff as may be required under Venue's collective bargaining agreements for Recording the Event. LN may require payment of such fees in advance of the Recording at its discretion and will provide Client with an estimate of the fees when possible. If Client and its assignees subsequently choose to exploit the Material for a commercial purpose as described above, Client must pay additional fees to LN to cover required fees due to Venue staff.
6. LN Properties. Client will not use any LN or Venue names, marks or other properties owned by LN or its affiliated companies or sponsors (collectively "Properties") in connection with the Material without the express written consent by LN. Notwithstanding the foregoing, Client may include Properties in the Material solely as they may appear on signs on display at the Venue at the time of Recording; provided that to the extent any signs display third party trademarks, Client will either (1) obtain the necessary consent from the third party to include its trademarks in the Material, or (2) blur the trademarks within the Material so that they are not distinguishable. LN and Venue will be credited in any broadcast or other publication of the Recording as follows: "Recorded at Fillmore Detroit by permission of Live Nation Worldwide, Inc."
7. No Disparaging Remarks. Client represents, warrants and covenants that the Material and the exploitation of the Material will not include any disparaging remarks, comments or actions about or toward the Venue or the LN Parties.
8. Insurance. If the Recording is being used for non-editorial commercial purposes, in addition to any other insurance requirements set forth herein, Client shall maintain appropriate Errors and Omissions coverage ("E & O Coverage") applicable to the Recording with limits of not less than One Million Dollars (\$1,000,000.00). Such E & O Coverage shall have standard coverage, including, but not limited to, defamation, infringement of copyright, infringement of rights in material to be broadcast or in the manner of presentation thereof, invasion of privacy rights and unauthorized use of material.
9. Grant of License. Client grants to LN a worldwide, unlimited, irrevocable, royalty-free and perpetual license to reproduce, display, transmit and copy only those Recordings which have been previously broadcasted, transmitted or otherwise made available to the general public by Client or its designee(s) (in whatever manner, format or media), solely for the purpose of LN Marketing. LN shall not edit or modify any Recording except that LN may "crop" or use only a selected portion of a Recording as may be necessary to integrate a Recording into LN or its affiliates' applicable promotional or marketing materials solely as contemplated herein. The rights granted to LN under this Agreement shall not otherwise affect Client's exclusive ownership of the Recordings. Solely for the purposes contemplated in this paragraph, Client agrees to make a copy of the Recordings available to LN, at LN's expense, in order to permit LN to use the Recordings as authorized herein.

ACCEPTED AND AGREED

Janelle Hamood representing Quicken Loans Inc.

Date: _____

LIVE NATION WORLDWIDE, INC.

Alix Heinz representing LN

Date: _____

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, April 24, 2019

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE BUSINESS LICENSE CENTER
POLICE DEPARTMENT FIRE DEPARTMENT
DPW - CITY ENGINEERING DIVISION BUILDINGS SAFETY ENGINEERING
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT

818 *Quicken Loans Community Fund, request permission to hold "Demo Day" at The Filmore on 6/14/19 from 5PM - 11PM, Set-up on 6/12/19 - 6/14/19 at 9AM to 5PM, Year down on 6/14/19 after event, Street closure on Elizabeth Street, from Woodward to Park Ave.*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Demo Day

Event Location: The Fillmore

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Quicken Loans Community Fund

Organization Mailing Address: 1050 Woodward - Detroit, MI 48226

Business Phone: (313) 782-9554

Business Website: www.quickenloans.org

Applicant Name: Lauren Bigelow

Business Phone: (734) 678-5161

Cell Phone: (734) 678-5161

Email: laurenbigelow@rockventures.com

Event On-Site Contact Person:

Name: Lynsey Moore

Business Phone: (313) 782-8339

Cell Phone: (517) 719-9700

Email: lynseymoore@quickenloans.com

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: _____

Projected Number of Attendees: 2000

Please provide a brief description of your event:

From hundreds of applicants, 15 entrepreneurs will be selected to pitch their company live at Quicken Loans Detroit Demo Day.

The finalist companies include new startups, existing small businesses, and nationally expanding ventures.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 06/12/2019 Time: 9:00am Complete Set-up Date: 06/14/2019 Time: 5:00pm

Event Start Date: 06/14/2019 Time: 5:00pm Event End Date: 06/14/2019 Time: 11:00pm

Begin Tearing Down Date: 06/14/2019 Complete Tear Down Date: 06/14/2019

Event Times (If more than one day, give times for each day):
5:00pm-11:00pm

Section 3- LOCATION/SITE INFORMATION

Location of Event: The Fillmore

Facilities to be used (Check) Street Sidewalk Park _____ City _____

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

The night concludes with a live musical performance from a top national artist.

Will a sound system be used? Yes No

If yes, what type of sound system? The Fillmore - House Sound

Describe specific power needs for entertainment and/or music:

The Fillmore will provide all power for entertainment. Food trucks will not need to use generator power.

How many generators will be used? N/A

How will the generators be fueled?
N/A

Name of vendor providing generators:

Contact Person: N/A

Address: _____

Phone: _____

City/State/Zip _____

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: _____

Will there be on-site ticket sales? Yes No

If yes, list price(s): _____

Will there be vending or sales? Yes No

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Indicate type of items to be sold:

Food and beverage.

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Tricon Security Group

Contact Person: Michael Whittaker

Address: 6800 Roosevelt Ave #726

Phone: (c)734-323-1679 (o)248-356-

City/State/Zip:

Allen, MI 48101

Number of Private Security Personnel Hired Per Shift:

20

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

We are not providing parking to attendees.

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
N/A

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event:
We have a signed contract with The Fillmore - See attached.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth	0	
Tents (enclosed on 3 sides)	0	
Canopy (open on all sides)	0	
Staging/Scaffolding	0	
Bleachers	0	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: Josh Alger

Address: 220 Bagley Ste 912

City/State/Zip: Detroit, MI 48226

Name of company providing port-a-johns: N/A

Contact Person:

Address:

Phone:

City/State/Zip:

Name of private catering company? N/A

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: Elizabeth Street

FROM: Woodward TO: Park Ave

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

We are looking to get approval to close the sidewalk on Elizabeth Street. We will be placing 5-6 food trucks in the metered spots on the street.

We are waiting for confirmation from the following food trucks:

- Chick A Dee
- Delectabowl
- Mac Shack
- The Mean Weenie
- Dinky Donut

Please see the following attachments:

- Contract with The Fillmore
- Map of Food Truck Location
- EMS Proof of Service

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Lauren Bigelow

04/12/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Demo Day Event
Date: 06/14/2019

Event Organizer:
Quicken Community Fund

Applicant Signature: *Lauren Bigelow*
Date: 04/12/2019

28

513
29

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 661 Event Name: Baroudeur

Event Date : August 17, 2019

Street Closure: None

Organization Name: Wayne State University

Street Address: 5700 Cass Avenue Detroit, MI 48202

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input checked="" type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Post Ride Lunch on WSU Campus</u> | |
- 24-Hour Liquor License**

Petition Communications (include date/time)

Non - competitive cycling event from 7:00am - 6:00pm starting/ending at Wayne State University - Gullen Mall with four separate routes throughout Detroit and Grosse Pointe; with after race party at Gullen Mall.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Events; Contracted with WSUPD to Provide Private Security Services
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

ENTERED MAY 20 2019 - Move to ^{New} Business - RM (5/18)

FORM 2019 #07 9 / 0111

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Parking Signs Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Justice

Date: May 8, 2019

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, February 07, 2019

To: *The Department or Commission Listed Below*

From: *Janice M. Winfrey, Detroit City Clerk*

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
FIRE DEPARTMENT
POLICE DEPARTMENT BUILDINGS SAFETY ENGINEERING
BUSINESS LICENSE CENTER

661 *Wayne State University, request to hold "Baroudeur" at the City of Detroit (along various public rights of way) on 8/17/19 from 7am - 5pm, Set-up on 8/16 at 9 am til 8/17 at 7am, Tear on 8-17-19*

#661

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: The Baroudeur

Event Location: City of Detroit (along various public rights of way)

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Wayne State University

Organization Mailing Address: 5700 Cass Ave., Suite 3100, Detroit, MI 48202

Business Phone:

Business Website: wayne.edu

Applicant Name: Matt Lockwood

Business Phone: 313-577-9098

Cell Phone: 248-622-8060

Email: mlockwood@wayne.edu

Event On-Site Contact Person:

Name: Matt Lockwood

Business Phone: 313-577-9098

Cell Phone: 248-622-8060

Email: mlockwood@wayne.edu

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: Post-ride lunch on WSU campus

Projected Number of Attendees: 800-1000

Please provide a brief description of your event:

The Baroudeur is a noncompetitive cycling event that gives riders of varying abilities the opportunity to explore Detroit and its surrounding areas. The event raises money for students in need.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: August 16, 2019 Time: 9 a.m. Complete Set-up Date: August 17, 2019 Time: 7 a.m.

Event Start Date: August 17, 2019 Time: 7 a.m. Event End Date: August 17, 2019 Time: 5 p.m.

Begin Tearing Down Date: August 17, 2019 Complete Tear Down Date: August 17, 2019

Event Times (If more than one day, give times for each day):

Section 3- LOCATION/SITE INFORMATION

Location of Event:

Facilities to be used (circle): Street Sidewalk Park City
Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

All entertainment to be presented on Wayne State's main campus.

Will a sound system be used? Yes No

If yes, what type of sound system? No sound system to be employed outside of Wayne State's campus.

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: Registration available at baroudeur.wayne.edu Pricing \$65 base price through June 19, \$75 June 20 - July 10, \$85 July 20 - Aug. 14.
Registration closes at 11:59 p.m. on Aug. 14

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

Will there be food trucks? Yes No

If yes, please list how many:

Will there be a charge for parking? Yes No

If yes, please describe the amount:

How will you advise attendees of parking options? Attendees will use Wayne State parking structures, free of charge.

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Police Department

Name of Private Security Company: Detroit Police Department (DPD), Wayne State University Police Department (WSUPD)

Contact Person: Anthony Holt, WSUPD

Address: 8080 Cass Avenue

Phone: 313-577-2062

City/State/Zip: Detroit, MI 48202

Police Personnel

Number of Private Security Personnel/Hours Per Shift: Number of officers dispatched at the discretion of WSUPD Chief.

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Beyond use of streets, The Boulevard will have little impact on pedestrian traffic, sound carryover, etc. as the event start/finish takes place on

Wayne State's main campus. Riders will be on the routes, with public safety escort, from 7 a.m. to roughly 2 p.m.

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: Various communities will be notified of our event via US Mail. We will

correspond with affected neighborhood groups and community organizations via phone and email prior to the event.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:

No power needs for entertainment or music. No generators will be used.

Name of vendor providing generators: Contact Person: No generators needed.

Address:

Phone:

City/State/Zip

	How Many?	Size/Height
Booth	N/A	
Tents (enclosed on 3 sides)	N/A	
Canopy (open on all sides)	4 (Belle Isle, USCIS)	10x10; for rest stops snacks
Staging/Scaffolding	N/A	
Bleachers	N/A	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services? Hart Medical EMS

Contact Person: Adam Gottlieb, CEO, Hart Medical EMS

Address: 1836 W. Fort Street

City/State/Zip: Detroit, MI 48216

Name of company providing port-a-Johns. Parkway Services

Contact Person: Sara Thomas

Address: 2876 Tyler Road

Phone: 734-462-7833

City/State/Zip: Ypsilanti, MI 48198

Name of private catering company? N/A; post-lunch ride will be through Wayne State campus dining

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Will there be street closures? Yes No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

STREET NAME: No street closures requested. Route maps attached.

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **FORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

Please see attached letter of explanation.

AUTHORIZATION & AFFDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: The Baroudeur Event

Date: August 17, 2019

Event Organizer:

Wayne State University

Applicant Signature: _____

Date: _____

#661

January 14, 2019

Bethanie Fisher
Special Events Coordinator
City of Detroit – Media Services
2 Woodward Ave., Ste. 333
Detroit, MI 48226

Dear Ms. Fisher:

I am writing on behalf of **Wayne State University (WSU)** for approval for rider participants to access public right of way throughout the **City of Detroit** for the fifth annual **Baroudeur**, Saturday, August 17, 2019. With this in mind, I have attached a completed "City of Detroit Special Events Application" on behalf of WSU.

The Baroudeur, an initiative of Wayne State University **President M. Roy Wilson**, is a non-competitive activity that gives riders of all abilities a chance to explore the Detroit and surrounding areas while cycling. More importantly, the event raises scholarship dollars to help students in financial need. The event also supports the League of Michigan Bicyclists by participating in their \$1 Per Rider Program, which helps promote cycling safety across the state. The Baroudeur, which showcases some of our area's most noteworthy locations, gives participants a firsthand-view of the striking transformation taking place in Detroit. In turn, we hope that our riders encourage others to explore Detroit's iconic treasures.

The 2019 Baroudeur follows overwhelmingly successful events in 2015, 2016, 2017 and 2018. Nearly 1,000 riders toured metro Detroit along four courses during the inaugural event in 2015. Thanks to help from roughly 20 organizations and sponsors and nearly 300 volunteers, the rides in 2016, 2017 and 2018 ended without major incident or injury. We look forward to another successful and impactful event that nets positive results.

About the ride

Riders can choose from 20, 37, 62 and 100-mile distances to ride. The routes begin and end on Wayne State's main campus and will carry riders through parts of Detroit and various other communities. Riders along each course will enjoy routes through Midtown, Downtown, Belle Isle, the iconic Woodward Avenue, Palmer Park and other historic neighborhoods, gaining appreciation for Detroit's remarkable past, exciting present and promising future.

Event impact

Armed with lessons from the past four years, we expect the Baroudeur's trek through Detroit will produce minimal disruption to traffic flow. Our experience with past events and our partnerships with law enforcement and regional governing bodies will aid us in reaching our goal of an incident-free ride for the 800-1000 riders we anticipate. As in past years, no street closures are required for the routes, which will be marked by temporary signage.

Rider responsibility

In making these plans, we emphasize to riders that they will share roads with other vehicles and that they are subject to all traffic laws governing public roads, including stop signs, stoplights and proper lane usage. For your reference, I have attached details of the four routes.

Public safety

Though our riders will assume the risks associated with bicycling, we are placing rider safety among our highest priorities. With this in mind, we will again work closely with the **Detroit Police Department (DPD)** and the **Wayne State University Police Department (WSUPD)** to develop and implement safety measures for each of the proposed routes. The safety plan for the Baroudeur is passed on DPD's and WSUPD's previous experiences with this and similar cycling events. Wayne State will enlist assistance from various other law enforcement agencies along the planned routes.

First aid and emergency medical support

Hart Medical EMS will coordinate first aid services, emergency medical response and medical transport. Hart will refine and implement a plan that follows closely the successful strategies used for the past four years. Our goal is to deliver a secure finish for every rider.

Hart Medical has extensive experience supporting large-scale and high-visibility special events in Southeast Michigan and is a leading provider of on-site medical care and ambulance services for social, sporting, and cultural events of all sizes. With over three decades of experience, Hart services venues and events including amphitheaters, concerts, convention centers, corporate events, fairs, festivals, movie shoots, parks, performing arts centers, sporting events, trade shows and other events. Hart is an authorized city of Detroit 911 provider.

Other

We hope that this letter, the supporting documentation and your previous experience with our working group gives you and the Special Event Management Team the confidence you need to grant the Baroudeur your enthusiastic endorsement. On behalf of Wayne State, I want you to know that we look forward to collegial and productive efforts with each of our working partners, including the City of Detroit.

In closing, we invite you, your colleagues and your neighbors to participate in the event, which offers riders refreshments along the route, a limited edition Baroudeur t-shirt and admission to a festive post-ride lunch on Wayne State's campus. For details about event registration, please visit baroudeur.wayne.edu. If you need additional information, you can reach me by email at mlockwood@wayne.edu or directly by phone at 313-577-9098.

Sincerely,

Matt Lockwood
Ride Director
The Baroudeur



2019 RIDE SNAPSHOT

The Baroudeur is a fun, noncompetitive cycling event that gives riders of varying abilities an opportunity to explore Detroit and its surrounding areas on two wheels while helping economically disadvantaged students pursue higher education.

Event date

Saturday, August 17, 2019

Ridership

Roughly 1,000 riders expected for 2019.

Cost of participation

The base registration fee is \$65, through June 19; \$75, June 20 – July 19; \$85, July 20 – August 14. Registration closes at 11:59 p.m. on August 14.

Ride groups

Four ride choices will be offered for 2019: 20 miles, 37 miles, 62 miles (*Metric Century*), 100 miles (*Century*).

Ride schedule

Ride groups will depart Wayne State's main campus along the following schedule:

Ride start	Ride group	2019 projection*
7 a.m.	100-mile group	150
8:30 a.m.	62-mile group	165
8:30 a.m.	37-mile group	160
10 a.m.	20-mile group	325

*Projection based on 800 riders

Routes

With the exception of the second halves of the 62-mile and the 100-mile routes, the routes will remain largely unchanged from 2018, with the four routes passing through Midtown, Downtown, Belle Isle, four of the five Grosse Pointes and Palmer Park. Rather than routing through the Downriver communities and Grosse Ile as in the past, the updated 62- and 100-mile routes now stretch west and includes Hines Drive to Livonia.

Rest stations

Four official rest and refreshment stations will be established along the Baroudeur routes. The rest stations will offer an assortment of liquid refreshments and high-carbohydrate snacks. All food and drink items will be prepackaged or self-service.



Continued on reverse.

Rest stations also will be equipped with portable restrooms, 10' X 10' canopy tents, tables, chairs and sanitation supplies. Medical volunteers also will be at each rest station.

- Stop 1: Belle Isle, Riverbank Drive, 9.5 miles, Detroit
- Stop 2: USCIS Office, Jefferson at St. Jean, 30 miles, Detroit
- Stop 3: Twelfth Precinct, Detroit Police Department, 45 miles, Detroit
- Stop 4: Nankin Mills Recreation Area, Hines Drive, 66 and 82 miles, Westland

Traffic management

Working jointly, the Wayne State University Police Department (WSUPD) and Detroit Police Department (DPD) will develop and implement traffic control and safety measures that may include rolling enclosures and other rider safety tactics at traffic intersections and as otherwise needed.

Emergency medical support

Three emergency medical vehicles will be stationed along the course at strategic locations and designated for exclusive service to the Baroudeur. The dedicated vehicles will provide direct medical support to event participants; where necessary, the emergency medical service provider will coordinate additional emergency medical support as needed.

Rider support

Roving medical support will be assigned to the routes to help detect and remedy minor injuries and instances of rider distress.

A system of course signage, road markings and volunteer presence to give riders course directions, enhance rider safety and improve course visibility. In addition, a network of event volunteers and route marshals will be led by five volunteer-captains. Among various other duties, the volunteers and captains will play a prominent role in ensuring rider safety, with particular regard to injured or otherwise distressed riders, potentially hazard road and traffic conditions.

Affected communities

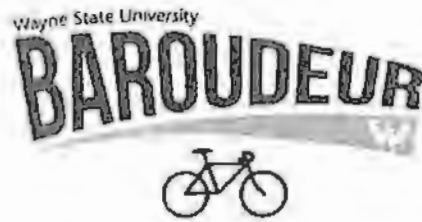
The Baroudeur is enjoyed along a unique urban course that originates on Wayne State's main campus and to features some of the Detroit area's most distinguished historic and scenic attractions in several area communities.

- Detroit
- Belle Isle
- Dearborn
- Dearborn Heights
- Grosse Pointe Park
- Grosse Pointe
- Grosse Pointe Farms
- Grosse Pointe Shores
- Highland Park
- Livonia
- Plymouth
- Westland

Communications

Event communications will include: email, website, social media and event flyers. All communications will be produced and distributed by Wayne State University. Event organizers will actively seek media placement opportunities with local television, radio and newspaper outlets.





2019 TRAFFIC MANAGEMENT AND RIDER SAFETY SUMMARY

A. Public safety

Overall Public Safety efforts are coordinated by the Wayne State University Police Department (WSUPD), with significant collaboration with the Detroit Police Department (DPD) to ensure that The Baroudeur is free of significant traffic and other incidents. WSUPD will mobilize a significant portion of its available manpower to support the event. DPD will activate manpower as needed, per the scale and scope of the event. Other agencies, such as the Wayne County Sherriff's Department and the Michigan State Police will provide ancillary services as requested by WSUPD.

Police and Public Safety departments in host communities outside the City of Detroit will dispatch manpower as deemed necessary by each individual law enforcement agency.

B. Traffic and safety

- 1. Assumption of risk:** The Baroudeur will be conducted over public roads and other facilities that are open to the public during the activity and upon which the hazards of traveling are to be expected. By signed, written waiver mandatory for participation in the event, riders agree to follow all applicable rules of the road for cyclists and acknowledge the inherent dangers and risks associated with bicycling. As such, each rider assumes responsibility for such dangers and risks.
- 2. Rolling traffic enclosures:** WSUPD and DPD will implement intermittent traffic controls along the route by way of rolling enclosure for riders in the 20, 37, 62 and 100-mile rides. The enclosures will allow the ride to move along the course while minimizing disruption to the traveling public. Where ride groups are diffused widely, WSUPD and DPD will make on-road adjustments to traffic control methods.
- 3. Enclosure elements:** Each of the four rolling enclosures will include at least two escort vehicles, traveling at an appropriate distance in front of and behind the pelotons. The lead escort vehicle shall stay in front of the lead rider in the race, while the follow escort vehicle shall remain behind the main peloton. Riders who travel ahead of the lead escort vehicle or drop behind the follow escort vehicle shall obey all applicable rules of the road for cyclists and assume all risks of participation. Rolling enclosures may integrate additional escort vehicles and stationed officers as made necessary by rider volume and anticipated traffic conditions.



4. **Additional elements:** WSUPD will assign officers from its Bicycle Patrol Unit (BPU) to the four ride distances. Generally, members of the BPU will be available to aid in heightening awareness of Michigan bicycle laws, contribute to the overall safety and security of event participants and to provide other police functions where appropriate and necessary. Final placement and function of said officers will be at the discretion of WSUPD, commensurate with ride conditions. In addition, WSUPD will assign to the ride members of its Motorcycle Patrol Unit, who may operate in support of rolling enclosures as needed.

C. Emergency medical support

1. **Provider:** Hart Medical EMS will coordinate first aid services, emergency medical response and medical transport along the route. Hart Medical has extensive experience supporting large-scale and high-visibility special events in Southeast Michigan and is a leading provider of on-site medical care and ambulance services for social, sporting, and cultural events of all sizes in our region. With over three decades of experience, Hart services venues and events including amphitheaters, concerts, convention centers, corporate events, fairs, festivals, movie shoots, parks, parties, performing arts centers, sporting events, trade shows, and weddings. Hart provides ambulance service on a regular basis, and is an authorized city of Detroit 911 provider.
2. Through a network of partnerships and alliances, the vendor of choice will provide direct emergency medical support and coordinate additional emergency medical services. As appropriate, the vendor also will manage and coordinate rider transportation to medical care facilities, either directly or through its partnerships. The vendor will dedicate three emergency vehicles for exclusive service to The Baroudeur:
 - **Ambulance #1**
 - Stationed at Start/Finish line on WSU main campus
 - Coverage area: south to downtown area; northern portion of route Palmer Park; Southwest Detroit if needed.
 - **Ambulance #2**
 - Stationed along Jefferson Ave. near Burns St.
 - Coverage area: Belle Isle and northeast stretch of route into the Grosse Pointes.
 - **Ambulance #3**
 - Stationed along W. Outer Drive. near River Rouge Park. (Livonia)
 - Coverage area: from Southwest Detroit portion of route to Plymouth.



D. First-aid

1. **Nature of support:** Roughly 20 medical volunteers will be recruited and mobilized for the event. First-aid volunteers will be stationed at the Start/Finish lines, and at each of the five designated rest areas.
2. **Roles and responsibilities:** Medical volunteers will provide first aid services for such ailments as minor cuts, scrapes and bruises. Medical volunteers also will monitor riders for signs of physical distress, evaluate participants' needs for escalating care, and contact the UCP to mobilize available resources.
3. **Qualifications:** First-aid volunteers shall be qualified as licensed practitioners in a recognized medical field or be actively receiving for such medical training. Where volunteers are medical or nursing students, their activities shall be supervised by a licensed practitioner.

E. Command and control (Communications)

1. **Safety Command Center (SCC):** Overall command and control will be under the purview of WSUPD and stationed in WSUPD headquarters at 6050 Cass Ave, Detroit, MI 48202 on WSU's main campus. SCC's internal, event-related communications will take place via 800 MHz radio frequency arranged through the Michigan Public Safety Communication System (MPSCS). WSUPD will coordinate communications with other providers of public safety services, including EMS services and police departments and the on-campus Event Communications Post (ECP).
 - a. The SCC will receive reports of incidents directly from riders, event officials or event volunteers via the WSUPD emergency phone number, (313) 577-2222.
 - b. The SCC will review the facts of any reported incidents or situations to determine if additional response or actions are appropriate.
 - c. The SCC will mobilize emergency response resources as appropriate, and monitor the status of response activities.
 - d. The SCC may also receive and route requests for disabled bicycles and other support and gear issues.
2. **Event Communications Post:** The ECP will serve as the communication hub for various non-emergency event functions.
 - a. Volunteer management
 - b. Support and gear
 - c. Rest station usage and supplies
 - d. Rider progress
 - e. First-aid response
 - f. Various other special event operations



3. Other ECP functions: In addition, the ECP will transmit information to the SCC and emergency medical dispatch as appropriate. The ECP will operate using digital two-way radio devices supported by the MOTOTRBO communications network. The network will provide communications capabilities between any two points along the four routes. Communications regarding varied functions will be performed on channels assigned specifically to each function.

F. Sanitation

The Wayne State University Grounds and Custodial Services will collect refuse and garbage.

G. Porta-Johns

Parkway Services, of Ypsilanti, will be contracted to provide porta-johns for rest stops as appropriate. Restrooms in campus buildings near the event will be accessible.



**2018 BAROUDEUR
20-MILE CUE SHEET**

DIRECTION	DISTANCE (miles)	NOTES
Start - Gullen Mall	0	
Right onto Kirby Mall	0	
Right onto Cass Avenue	0.1	
Proceed on Cass Avenue 2.3 miles	2.3	
Left onto Fort Street West	2.4	
Right onto Washington Boulevard	2.4	
Left onto Larned St W .5 miles	2.6	
Left onto Beaubien Street	3.1	
Right onto Lafayette Street East 2.6 miles	3.2	
Right onto East Grand Boulevard	5.8	
Continue on MacArthur Bridge	5.9	
Continue on Sunset Drive	6.3	
Continue on Casino Way	6.5	
Continue on Central Way 1.9 miles	8.6	
Left onto Lakeside Street	8.5	
Rest Station 1 (Riverbank Drive)	9.5	Belle Isle
Continue on MacArthur Bridge	10.7	
Continue on East Jefferson Avenue 2 miles	11.4	
Proceed onto East Jefferson Avenue	13.4	
Left onto St. Jean Ave.	13.4	
Left onto Kercheval Street	13.6	
Proceed on Kercheval Street 2.1 miles	14	
Right onto Mount Elliott Street	16.1	
Proceed on Mount Elliott Street .9 miles	16.1	
Left onto E. Warren Avenue	17.5	
Continue on East Warren Avenue 1.8 miles	17.5	
Right on Saint Antoine	19.1	
Left onto East Palmer Avenue	19.5	
Left onto Cass Avenue	20.1	
Right onto Kirby Mall	20.2	
Left onto Gullen Mall	20.3	
Arrive at Finish	20.4	

**2018 Baroudeur
37-MILE CUE SHEET**

DISTANCE (miles)

0

DIRECTION	DISTANCE (miles)	NOTES
Start - Gullen Mall	0	
Right onto Kirby Mall	0	
Right onto Cass Avenue 2.3 miles	0.1	
Left onto Fort Street West	2.4	
Right onto Washington Boulevard	2.4	
Left onto Larned St W .6 miles	2.0	
Left onto Beaubien Street	3.1	
Right onto Lafayette Street East 2.6 miles	3.2	
Right onto East Grand Boulevard	5.8	
Continue on MacArthur Bridge	5.9	
Continue on The Strand around the perimeter of the island 6 miles	6	
Rest Station 1 (Riverbank Drive)	9.5	Belle Isle - Optional
Continue on MacArthur Bridge	11.8	
Veer right onto East Jefferson Ave.	11.8	
Left onto St. Jean (Connor Creek Gateway)	14.5	
Rest Station 2 (11411 E Jefferson Ave, Detroit, MI 48214)	14.5	US Citizenship and Immigration
Continue on St. Jean (Connor Creek Gateway)	14.5	
Left onto Kercheval Street	14.7	
Proceed onto Kercheval Street 1.8 miles	16.5	
Right onto Mount Elliott Street	17.2	
Left onto East Warren Avenue	18.6	
Right onto Saint Antoine Street	20.2	
Left onto East Palmer Avenue	20.6	
Right onto Brush Street	20.8	
Left onto Holbrook Street	22.3	
Veer left onto Hazelwood Street	22.5	
Right onto 2nd Avenue	22.7	
Left onto West Chicago Boulevard	23.1	
Right onto Hamilton Avenue	23.4	
Proceed onto Hamilton Avenue. Name changes to Pontchartrain.	25.6	
Right onto West 7 Mile Road	27.2	
Rest Station 3 (1441 W 7 Mile Rd, Detroit, MI 48203)	27.6	Detroit Police Dept., 12th Precinct
Right onto Woodward Avenue	27.8	
Right onto West Boston Boulevard	31.2	
Right onto Hamilton Avenue	31.7	
Left onto Calvert Street	31.9	
Proceed onto Calvert Street	32.0	
Left onto 14th Street for 2.7 miles	32.5	
Left onto West Forest Avenue	35.2	
Left onto Anthony Wayne Drive (Third Ave.) for 0.5 miles.	36.1	
Right onto Ferry Mall (W. Ferry Ave.)	36.6	
Right onto Gullen Mall	36.7	
Arrive at Finish	36.8	

**2019 BAROUDEUR
62-MILE CUE SHEET**

DIRECTION	DISTANCE (miles)	NOTES
Start - Gullen Mall	0	
Right onto Kirby Mall	0	
Right onto Cass Avenue 2.3 miles	0.1	
Left onto Fort Street West	2.4	
Right onto Washington Boulevard	2.4	
Left onto Larned St W .5 miles	2.6	
Left onto Beaubien Street	3.1	
Right onto Lafayette Street East 2.6 miles	3.2	
Right onto East Grand Boulevard	5.8	
Continue on MacArthur Bridge	5.9	
Continue on The Strand around the perimeter of the island 6 miles	6	
Rest Station 1 (Riverbank Drive)	9.5	Belle Isle - Optional for 62 mile
Continue on MacArthur Bridge	11.8	
Proceed on East Jefferson Avenue name changes to Lake Shore Road 8.6 miles	11.8	
Left: U-TURN onto Lake Shore Road	19.1	Turnaround in Grosse Pointe Farms. 4th turnaround after Newberry Pl. at St Paul entrance
Proceed on Lake Shore Road name changes back to Jefferson 4.8 miles	23.7	
Rest Station 2 (11411 E Jefferson Ave, Detroit, MI 48214)	23.9	US Citizenship and Immigration
Right onto Saint Jean Avenue	23.9	
Left onto Kercheval Street 3.1 miles	24.4	
Right onto Mount Elliott Street .9 miles	27.5	
Left onto E. Warren Avenue	29.4	
Continue on East Warren Avenue	29.4	
Right on Saint Antoine	29.8	
Left on East Palmer	30.0	
Right onto Brush Street	30.9	
Left onto Holbrook/Hazelwood across Woodward	31.7	
Right onto 2nd Avenue	31.8	
Left onto West Chicago Boulevard	32.6	
Right onto Hamilton Avenue which becomes Ponchartrain 4.3 miles	32.7	
Right onto West 7 Mile Road	37.0	
Rest Station 3 (1441 W 7 Mile Rd, Detroit, MI 48203)	37.2	Detroit Police Dept., 12th Precinct
Right onto Woodward Ave	37.4	
Right onto Calvert Street left onto Woodrow Wilson Street 41.1 Proceed	40.3	
Left onto Woodrow Wilson Street	41.1	
Right onto West Chicago Boulevard	41.3	
Left onto Linwood Avenue	42.0	
Right onto Joy Road	42	
Left onto Livernois Avenue	44.1	
Right onto Joy Road	44.1	
Right onto Northlawn Avenue	44.8	
Left onto Stawell Avenue	44.9	
Right onto Oakman Boulevard	45.2	
Left onto West Chicago Street	45.8	
Left onto Spinoza Drive	50.5	
Right onto Spinoza Drive	50.5	
Left on Tireman Avenue 7.1 miles	51.8	
Continue on West Grand Boulevard 58.7 Right onto Linwood	58.7	
Right onto Linwood Street	59.3	
Left onto Grand Service Drive	59.3	
Right onto 14th Street	59.6	
Left onto West Forest Avenue	60.7	
Left onto Anthony Wayne Drive	61.6	
Right onto West Palmer Avenue	62	
Right onto Ferry Mall	62.1	
Arrive at Finish	62.2	

This endorsement modifies coverage provided under the following:

M.U.S.I.C. GENERAL LIABILITY COVERAGE CONTRACT

**COVERAGE FOR PERSON, ENTITY OR ORGANIZATION (COVERED PARTY)
UNDER A COVERED CONTRACT**

A. Coverage

SECTION II - WHO IS COVERED is amended to include any person, entity or organization (hereinafter referred to as a **Covered party**) for **Bodily Injury, Personal Injury, Advertising Injury or Property damage** covered under this **General Liability Coverage Contract** that occurs during the **Coverage Period** but only with respect to a **Covered contract** and only where you have agreed in writing to include the **Covered contract** and **Covered party** for such coverage. Coverage by this endorsement to the **Covered party** is limited to:

1. Liability arising out of a covered **Occurrence** that is caused, in whole or in part by you or on your behalf by your agents or subcontractors; and
2. The extent of coverage and **Limits of Liability** as stipulated in the **Covered contract**. However, such coverage and limits shall not increase our **Limits of Liability** as stated in **Section III – LIMITS OF LIABILITY** or alter any of the terms of coverage stated in this **General Liability Coverage Contract**. Further, our payment obligation shall not exceed the lesser of:
 - a. The **Limits of Liability** stated in **SECTION III – LIMITS OF LIABILITY** and as shown in the **Declarations**; or
 - b. The limits(s) of coverage stipulated in the **Covered contract** applicable to general liability coverage.

The **Covered contract** must be effective and executed prior to a covered **Occurrence**.

B. Exclusions

The following exclusions apply to this endorsement and are in addition to those exclusions stated in the **General Liability Coverage Contract** or as amended by endorsement:

1. This insurance does not apply to **Bodily Injury, Personal Injury, Advertising Injury or Property damage** arising out of, resulting from, caused by or contributed to by:
 - a. Sole negligence by the **Covered party** or anyone else acting on the **Covered party's** behalf.
 - b. An **Occurrence** which takes place after the cancellation date of the **General Liability Coverage Contract** or cancellation date of this endorsement, or by termination or ending by either party of the **Covered contract**, whichever occurs first.

C. Limits of Liability Application

Any payment obligation by us under this endorsement involving a Covered contract that is a result of a covered Occurrence taking place during the coverage period will be subject initially to the Annual Aggregate Loss Retentions shown in the Declarations and also subject to the applicable limits of liability set forth in paragraph A.2 (Coverage) of this endorsement. Nothing in this endorsement creates any additional, supplemental or separate limits of liability under this General Liability Coverage Contract.

D. Conditions

The following conditions apply to this endorsement and are in addition to those conditions stated in the General Liability Coverage Contract or as amended by endorsement.

1. If we cancel the General Liability Coverage Contract (including this endorsement) or only cancel this endorsement prior to the General Liability Coverage Contract's expiration date and where specifically stipulated in the approved Covered contract, we agree to provide the Covered party to the Covered contract advance written notice of such cancellation based on the number of days specified therein.
2. The coverage provided by this endorsement is primary to, and on a non-contributory basis with, any other available coverage to the Covered party.
3. The Covered party must give us prompt written notice of an Occurrence involving the Covered contract that may result in a claim or Suit. Any ensuing claim or Suit must include and be brought against both the Covered party and us. We will have the right and duty to conduct and control the legal defense for the Covered party named in the claim or Suit. Our defense of and any payment obligations for a claim or Suit will be subject to the terms and conditions set forth in General Liability Coverage Contract or as amended by endorsement.
4. The Covered party must cooperate with us during the handling of the potential claim, claim or Suit involving a Covered contract.
5. You must retain a written copy of the Covered contract.

Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
 requester. Do not
 send to the IRS.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Wayne State University	
	2 Business name/disregarded entity name, if different from above _____	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input checked="" type="checkbox"/> Other (see instructions) ▶ Non-Profit / Public University 501(c)(3)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) <u>1</u> Exemption from FATCA reporting code (if any) <u>A</u> <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.) See instructions. 5700 Cass Avenue, suite 4100 AAB	Requestor's name and address (optional) _____
	6 City, state, and ZIP code Detroit, MI 48202	
	7 List account number(s) here (optional) _____	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requestor* for guidelines on whose number to enter.

Social security number										
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3	8	-	6	0	2	8	4	2	9	

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part I, later.

Sign Here	Signature of U.S. person ▶ <i>Kenneth J. Tolsty</i>	Date ▶ 1-08-2018
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; do not leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(ii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2. "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
<input type="checkbox"/> Corporation	Corporation
<input type="checkbox"/> Individual <input type="checkbox"/> Sole proprietorship, or <input type="checkbox"/> Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
<input type="checkbox"/> LLC treated as a partnership for U.S. federal tax purposes, <input type="checkbox"/> LLC that has filed Form 6832 or 2553 to be taxed as a corporation, or <input type="checkbox"/> LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
<input type="checkbox"/> Partnership	Partnership
<input type="checkbox"/> Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to those requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(c)(3) or any individual retirement plan as defined in section 7701(b)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual ¹
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ³ The actual owner ³
6. Sole proprietorship or disregarded entity owned by an individual	The owner ⁴
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁵
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

⁵ Note: The grantor also must provide a Form W-9 to trustee of trust. Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4480 or submit Form 14039.

For more information, see Pub. 6027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-828-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you, mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt, or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

2019-02-07

661

661 *Petition of Wayne State University,
request to hold "Baroudeur" at the
City of Detroit (along various public
rights of way) on 8/17/19 from 7am -
5pm, Set-up on 8/16 at 9 am til 8/17 at
7am, Tear on 8-17-19*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
FIRE DEPARTMENT
POLICE DEPARTMENT BUILDINGS SAFETY
ENGINEERING
BUSINESS LICENSE CENTER

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, February 07, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
FIRE DEPARTMENT
POLICE DEPARTMENT BUILDINGS SAFETY ENGINEERING
BUSINESS LICENSE CENTER

661 *Wayne State University, request to hold "Baroudeur" at the City of Detroit (along various public rights of way) on 8/17/19 from 7am - 5pm, Set-up on 8/16 at 9 am til 8/17 at 7am, Tear on 8-17-19*

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date : August 16, 2019	Time: 9 a.m.	Complete Set-up Date: August 17, 2019	Time: 7 a.m.
Event Start Date: August 17, 2019	Time: 7 a.m.	Event End Date: August 17, 2019	Time: 5 p.m.
Begin Tearing Down Date: August 17, 2019		Complete Tear Down Date: August 17, 2019	

Event Times (If more than one day, give times for each day):

Section 3- LOCATION/SITE INFORMATION

Location of Event:

Facilities to be used (circle): Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- | | |
|-----------------------------------|--|
| -Public entrance and exit | -Location of First Aid |
| -Location of merchandising booths | -Location of fire lane |
| -Location of food booths | -Proposed route for walk/run |
| -Location of garbage receptacles | -Location of tents and canopies |
| -Location of beverage booths | -Sketch of street closure |
| -Location of sound stages | -Location of bleachers |
| -Location of hand washing sinks | -Location of press area |
| -Location of portable restrooms | -Sketch of proposed light pole banners |

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

All entertainment to be presented on Wayne State's main campus.

Will a sound system be used? Yes No

If yes, what type of sound system? No sound system to be employed outside of Wayne State's campus.

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: Registration available at baroudour wayne.edu Pricing \$85 base price through June 19, \$75 June 20 - July 19, \$85 July 20 - Aug. 14.
Registration closes at 11:59 p.m. on Aug. 14

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Name of vendor providing generators: Contact Person: No generators needed.

Address:

Phone:

City/State/Zip

	How Many?	Size/Height
Booth	N/A	
Tents (enclosed on 3 sides)	N/A	
Canopy (open on all sides)	4 (Belle Isle, USCIS)	10x10; for rest stops snacks
Staging/Scaffolding	N/A	
Bleachers	N/A	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services? Hart Medical EMS

Contact Person: Adam Gottlieb, CEO, Hart Medical EMS

Address: 1636 W. Fort Street

City/State/Zip: Detroit, MI 48216

Name of company providing port-a-johns. Parkway Services

Contact Person: Sara Thomas

Address: 2876 Tyler Road

Phone: 734-482-7633

City/State/Zip: Ypsilanti, MI 48198

Name of private catering company? N/A; post-lunch ride will be through Wayne State campus dining

Contact Person:

Address:

Phone:

City/State/Zip:

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

Please see attached letter of explanation.

#6661

January 14, 2019

Bethanie Fisher
Special Events Coordinator
City of Detroit – Media Services
2 Woodward Ave., Ste. 333
Detroit, MI 48226

Dear Ms. Fisher:

I am writing on behalf of **Wayne State University (WSU)** for approval for rider participants to access public rites of way throughout the **City of Detroit** for the fifth annual **Baroudeur**, Saturday, August 17, 2019. With this in mind, I have attached a completed "City of Detroit Special Events Application" on behalf of WSU.

The Baroudeur, an initiative of Wayne State University **President M. Roy Wilson**, is a non-competitive activity that gives riders of all abilities a chance to explore the Detroit and surrounding areas while cycling. More importantly, the event raises scholarship dollars to help students in financial need. The event also supports the League of Michigan Bicyclists by participating in their \$1 Per Rider Program, which helps promote cycling safety across the state. The Baroudeur, which showcases some of our area's most noteworthy locations, gives participants a firsthand-view of the striking transformation taking place in Detroit. In turn, we hope that our riders encourage others to explore Detroit's iconic treasures.

The 2019 Baroudeur follows overwhelmingly successful events in 2015, 2016, 2017 and 2018. Nearly 1,000 riders toured metro Detroit along four courses during the inaugural event in 2015. Thanks to help from roughly 20 organizations and sponsors and nearly 300 volunteers, the rides in 2016, 2017 and 2018 ended without major incident or injury. We look forward to another successful and impactful event that nets positive results.

About the ride

Riders can choose from 20, 37, 62 and 100-mile distances to ride. The routes begin and end on Wayne State's main campus and will carry riders through parts of Detroit and various other communities. Riders along each course will enjoy routes through Midtown, Downtown, Belle Isle, the iconic Woodward Avenue, Palmer Park and other historic neighborhoods, gaining appreciation for Detroit's remarkable past, exciting present and promising future.

Event Impact

Armed with lessons from the past four years, we expect the Baroudeur's trek through Detroit will produce minimal disruption to traffic flow. Our experience with past events and our partnerships with law enforcement and regional governing bodies will aid us in reaching our goal of an incident-free ride for the 800-1000 riders we anticipate. As in past years, no street closures are required for the routes, which will be marked by temporary signage.



2019 RIDE SNAPSHOT

The Baroudeur is a fun, noncompetitive cycling event that gives riders of varying abilities an opportunity to explore Detroit and its surrounding areas on two wheels while helping economically disadvantaged students pursue higher education.

Event date

Saturday, August 17, 2019

Ridership

Roughly 1,000 riders expected for 2019.

Cost of participation

The base registration fee is \$65, through June 19; \$75, June 20 – July 19; \$85, July 20 – August 14. Registration closes at 11:59 p.m. on August 14.

Ride groups

Four ride choices will be offered for 2019: 20 miles, 37 miles, 62 miles (*Metric Century*), 100 miles (*Century*).

Ride schedule

Ride groups will depart Wayne State’s main campus along the following schedule:

Ride start	Ride group	2019 projection*
7 a.m.	100-mile group	150
8:30 a.m.	62-mile group	165
8:30 a.m.	37-mile group	160
10 a.m.	20-mile group	325

*Projection based on 800 riders

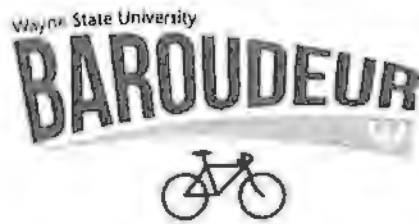
Routes

With the exception of the second halves of the 62-mile and the 100-mile routes, the routes will remain largely unchanged from 2018, with the four routes passing through Midtown, Downtown, Belle Isle, four of the five Grosse Pointes and Palmer Park. Rather than routing through the Downriver communities and Grosse Ile as in the past, the updated 62- and 100-mile routes now stretch west and includes Hines Drive to Livonia.

Rest stations

Four official rest and refreshment stations will be established along the Baroudeur routes. The rest stations will offer an assortment of liquid refreshments and high-carbohydrate snacks. All food and drink items will be prepackaged or self-service.





2019 TRAFFIC MANAGEMENT AND RIDER SAFETY SUMMARY

A. Public safety

Overall Public Safety efforts are coordinated by the Wayne State University Police Department (WSUPD), with significant collaboration with the Detroit Police Department (DPD) to ensure that The Baroudeur is free of significant traffic and other incidents. WSUPD will mobilize a significant portion of its available manpower to support the event. DPD will activate manpower as needed, per the scale and scope of the event. Other agencies, such as the Wayne County Sheriff's Department and the Michigan State Police will provide ancillary services as requested by WSUPD.

Police and Public Safety departments in host communities outside the City of Detroit will dispatch manpower as deemed necessary by each individual law enforcement agency.

B. Traffic and safety

- 1. Assumption of risk:** The Baroudeur will be conducted over public roads and other facilities that are open to the public during the activity and upon which the hazards of traveling are to be expected. By signed, written waiver mandatory for participation in the event, riders agree to follow all applicable rules of the road for cyclists and acknowledge the inherent dangers and risks associated with bicycling. As such, each rider assumes responsibility for such dangers and risks.
- 2. Rolling traffic enclosures:** WSUPD and DPD will implement intermittent traffic controls along the route by way of rolling enclosure for riders in the 20, 37, 62 and 100-mile rides. The enclosures will allow the ride to move along the course while minimizing disruption to the traveling public. Where ride groups are diffused widely, WSUPD and DPD will make on-road adjustments to traffic control methods.
- 3. Enclosure elements:** Each of the four rolling enclosures will include at least two escort vehicles, traveling at an appropriate distance in front of and behind the pelotons. The lead escort vehicle shall stay in front of the lead rider in the race, while the follow escort vehicle shall remain behind the main peloton. Riders who travel ahead of the lead escort vehicle or drop behind the follow escort vehicle shall obey all applicable rules of the road for cyclists and assume all risks of participation. Rolling enclosures may integrate additional escort vehicles and stationed officers as made necessary by rider volume and anticipated traffic conditions.



D. First-aid

1. **Nature of support:** Roughly 20 medical volunteers will be recruited and mobilized for the event. First-aid volunteers will be stationed at the Start/Finish lines, and at each of the five designated rest areas.
2. **Roles and responsibilities:** Medical volunteers will provide first aid services for such ailments as minor cuts, scrapes and bruises. Medical volunteers also will monitor riders for signs of physical distress, evaluate participants' needs for escalating care, and contact the UCP to mobilize available resources.
3. **Qualifications:** First-aid volunteers shall be qualified as licensed practitioners in a recognized medical field or be actively receiving for such medial training. Where volunteers are medical or nursing students, their activities shall be supervised by a licensed practitioner.

E. Command and control (Communications)

1. **Safety Command Center (SCC):** Overall command and control will be under the purview of WSUPD and stationed in WSUPD headquarters at 6050 Cass Ave, Detroit, MI 48202 on WSU's main campus. SCC's internal, event-related communications will take place via 800 MHz radio frequency arranged through the Michigan Public Safety Communication System (MPSCS). WSUPD will coordinate communications with other providers of public safety services, including EMS services and police departments and the on-campus Event Communications Post (ECP).
 - a. The SCC will receive reports of incidents directly from riders, event officials or event volunteers via the WSUPD emergency phone number, (313) 577-2222.
 - b. The SCC will review the facts of any reported incidents or situations to determine if additional response or actions are appropriate.
 - c. The SCC will mobilize emergency response resources as appropriate, and monitor the status of response activities.
 - d. The SCC may also receive and route requests for disabled bicycles and other support and gear issues.
2. **Event Communications Post:** The ECP will serve as the communication hub for various non-emergency event functions.
 - a. Volunteer management
 - b. Support and gear
 - c. Rest station usage and supplies
 - d. Rider progress
 - e. First-aid response
 - f. Various other special event operations



**2018 BAROUDEUR
20-MILE CUE SHEET**

DIRECTION	DISTANCE (miles)	NOTES
Start - Gullen Mall	0	
Right onto Kirby Mall	0	
Right onto Cass Avenue	0.1	
Proceed on Cass Avenue 2.3 miles	2.3	
Left onto Fort Street West	2.4	
Right onto Washington Boulevard	2.4	
Left onto Larned St W .5 miles	2.6	
Left onto Beaubien Street	3.1	
Right onto Lafayette Street East 2.6 miles	3.2	
Right onto East Grand Boulevard	5.8	
Continue on MacArthur Bridge	5.9	
Continue on Sunset Drive	6.3	
Continue on Casino Way	6.5	
Continue on Central Way 1.9 miles	8.6	
Left onto Lakeside Street	8.5	
Rest Station 1 (Riverbank Drive)	9.6	Belle Isle
Continue on MacArthur Bridge	10.7	
Continue on East Jefferson Avenue 2 miles	11.4	
Proceed onto East Jefferson Avenue	13.4	
Left onto St. Jean Ave.	13.4	
Left onto Kercheval Street	13.6	
Proceed on Kercheval Street 2.1 miles	14	
Right onto Mount Elliott Street	16.1	
Proceed on Mount Elliott Street .9 miles	18.1	
Left onto E. Warren Avenue	17.5	
Continue on East Warren Avenue 1.8 miles	17.5	
Right on Saint Antoine	19.1	
Left onto East Palmer Avenue	19.5	
Left onto Cass Avenue	20.1	
Right onto Kirby Mall	20.2	
Left onto Gullen Mall	20.3	
Arrive at Finish	20.4	

**2019 BAROUDEUR
62-MILE CUE SHEET**

DIRECTION	DISTANCE (miles)	NOTES
Start - Gullian Mall	0	
Right onto Kirby Mall	0	
Right onto Cass Avenue 2.3 miles	0.1	
Left onto Fort Street West	2.4	
Right onto Washington Boulevard	2.4	
Left onto Larned St W .5 miles	2.6	
Left onto Beaubien Street	3.1	
Right onto Lafayette Street East 2.6 miles	3.2	
Right onto East Grand Boulevard	5.8	
Continue on MacArthur Bridge	5.8	
Continue on The Strand around the perimeter of the island 6 miles	6	
Rest Station 1 (Riverbank Drive)	9.5	Belle Isle - Optional for 62 mile
Continue on MacArthur Bridge	11.8	
Proceed on East Jefferson Avenue name changes to Lake Shore Road 8.6 miles	11.8	
Left: U-TURN onto Lake Shore Road	18.1	Turnaround in Grosse Pointe Farms. 4th turnaround after Newberry Pl, at St Paul entrance
Proceed on Lake Shore Road name changes back to Jefferson 4.8 miles	23.7	
Rest Station 2 (11411 E Jefferson Ave. Detroit, MI 48214)	23.9	US Citizenship and Immigration
Right onto Saint Jean Avenue	23.9	
Left onto Kercheval Street 3.1 miles	24.4	
Right onto Mount Elliott Street .9 miles	27.5	
Left onto E. Warren Avenue	29.4	
Continue on East Warren Avenue	29.4	
Right on Saint Antoine	29.8	
Left on East Palmer	30.0	
Right onto Brush Street	30.9	
Left onto Holbrook/Hazelwood across Woodward	31.7	
Right onto 2nd Avenue	31.9	
Left onto West Chicago Boulevard	32.6	
Right onto Hamilton Avenue which becomes Ponchartrain 4.3 miles	32.7	
Right onto West 7 Mile Road	37.0	
Rest Station 3 (1441 W 7 Mile Rd, Detroit, MI 48203)	37.2	Detroit Police Dept., 12th Precinct
Right onto Woodward Ave	37.4	
Right onto Calvert Street/Left onto Woodrow Wilson Street 1.1/Proceed	40.3	
Left onto Woodrow Wilson Street	41.1	
Right onto West Chicago Boulevard	41.3	
Left onto Linwood Avenue	42.0	
Right onto Joy Road	42	
Left onto Livernois Avenue	44.1	
Right onto Joy Road	44.1	
Right onto Northlawn Avenue	44.8	
Left onto Stawell Avenue	44.9	
Right onto Oakman Boulevard	45.2	
Left onto West Chicago Street	45.6	
Left onto Spinoza Drive	50.5	
Right onto Spinoza Drive	50.5	
Left on Tireman Avenue 7.1 miles	51.6	
Continue on West Grand Boulevard 58.7/Right onto Linwood	58.7	
Right onto Linwood Street	59.3	
Left onto Grand Service Drive	59.3	
Right onto 14th Street	59.6	
Left onto West Forest Avenue	60.7	
Left onto Anthony Wayne Drive	61.6	
Right onto West Palmer Avenue	62	
Right onto Ferry Mall	62.1	
Arrive at Finish	62.2	

C. Limits of Liability Application

Any payment obligation by us under this endorsement involving a Covered contract that is a result of a covered Occurrence taking place during the coverage period will be subject initially to the Annual Aggregate Loss Retentions shown in the Declarations and also subject to the applicable limits of liability set forth in paragraph A.2 (Coverage) of this endorsement. Nothing in this endorsement creates any additional, supplemental or separate limits of liability under this General Liability Coverage Contract.

D. Conditions

The following conditions apply to this endorsement and are in addition to those conditions stated in the General Liability Coverage Contract or as amended by endorsement.

1. If we cancel the General Liability Coverage Contract (including this endorsement) or only cancel this endorsement prior to the General Liability Coverage Contract's expiration date and where specifically stipulated in the approved Covered contract, we agree to provide the Covered party to the Covered contract advance written notice of such cancellation based on the number of days specified therein.
2. The coverage provided by this endorsement is primary to, and on a non-contributory basis with, any other available coverage to the Covered party.
3. The Covered party must give us prompt written notice of an Occurrence involving the Covered contract that may result in a claim or Suit. Any ensuing claim or Suit must include and be brought against both the Covered party and us. We will have the right and duty to conduct and control the legal defense for the Covered party named in the claim or Suit. Our defense of and any payment obligations for a claim or Suit will be subject to the terms and conditions set forth in General Liability Coverage Contract or as amended by endorsement.
4. The Covered party must cooperate with us during the handling of the potential claim, claim or Suit involving a Covered contract.
5. You must retain a written copy of the Covered contract.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including national principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee* code, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/identitytheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you, mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt, or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

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~~24~~

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 687 Event Name: 2019 Ford Fireworks

Event Date: June 24, 2019

Street Closure: None

Organization Name: The Parade Company

Street Address: 9500 Mt. Elliott Studio A Detroit, MI 48211

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: _____
- 24-Hour Liquor License

Petition Communications (include date/time)

Annual Fireworks held on the Detroit River, Hart Plaza and Center Garage Rooftop from 5:00pm - 11:00pm with fireworks display from 9:55pm - 10:19pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; Contracted with Broadmoor & NAIAS Security
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pending Inspections; Contracted with Hart Medical & DMCAre Express to Provide Private EMS Services
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

ENTERED MAY 16 2019 - MYNB AS(2.0)

ENTERED MAY 09 2019 - BB 1 week - AS (3.0)

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barricades & Fencing Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Barge, Tents, Generators & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Parking Signs Required
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Auer

Date: May 2, 2019

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Caven West
Deputy City Clerk/Chief of Staff

DEPARTMENTAL REFERENCE COMMUNICATION

Monday, February 18, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT BUSINESS LICENSE CENTER
BUILDINGS SAFETY ENGINEERING

687 *The Parade Company, request to hold "2019 Ford Fireworks" at The Detroit River, on 6/24/19 @ 9:55PM - 10:19PM, Set-up will begin 6/14/19 at 7AM - 5PM, Complete tear down on 6/25/19.*

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City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: 2019 Ford Fireworks

Event Location: The Detroit River

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Parade Company

Organization Mailing Address: 9500 Mt Elliott, Studio "A", Detroit MI 48211

Business Phone: 313-923-7400

Business Website: www.theparade.org

Applicant Name: Don Morris

Business Phone: 313-923-7400

Cell Phone: 248-200-8710

Email: dmorris@theparade.org

Event On-Site Contact Person:

Name: Don Morris (fireworks)

Business Phone: 313-923-7400

Cell Phone: 248-200-8710

Email: dmorris@theparade.org

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: _____

Projected Number of Attendees: 100,000+

Please provide a brief description of your event:

The annual fireworks display known as the Ford Fireworks to take place on Monday June 24, 2019 (rain

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date 06/14/2019 Time:07:00 Complete Set-up Date: 06/24/2019 Time:17:00

Event Start Date:06/24/2019 Time:21:55 Event End Date: 06/24/2019 Time:22:19

Begin Tearing Down Date:06/25/2019 Complete Tear Down Date:06/25/2019

Event Times (If more than one day, give times for each day):
Rain Date on 06/25/2019 - Will mirror the above times

Section 3- LOCATION/SITE INFORMATION

Location of Event: The Detroit River

Facilities to be used (Check) Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

One (1) 24 minute fireworks display on the Detroit river

Will a sound system be used? Yes No

If yes, what type of sound system?

Describe specific power needs for entertainment and/or music:

N/A

How many generators will be used? 0

How will the generators be fueled?

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

FYI - I will NOT be vending anything but I cannot complete the application unless I "check" one of the above items

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Broadmoor Global Security

Contact Person: Harold Kuhn

Address: 1900 West Big Beaver, Suite 202

Phone: 248-722-4309

City/State/Zip:

Troy MI 48064

Number of Private Security Personnel Hired Per Shift:

Four (4)

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

To utilize parking facilities provided by the City of Detroit and private lots in the downtown area

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
A large number of individuals and families will be in the downtown area to view the event

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event:
It is an annual event that is marketed and advertised by our private PR company (Lovio George) and by our media partners, WDIV and various radio stations.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth	0	
Tents (enclosed on 3 sides)	0	
Canopy (open on all sides)	0	
Staging/Scaffolding	0	
Bleachers	0	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: N/A

Address:

City/State/Zip:

Name of company providing port-a-johns.

Contact Person: N/A

Address:

Phone:

City/State/Zip:

Name of private catering company?

Contact Person: N/A

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

STREET NAME: _____

FROM: _____ TO: _____

CLOSURE DATES: _____ BEG TIME: _____ END TIME: _____

REOPEN DATE: _____ TIME: _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.



2.11.19

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

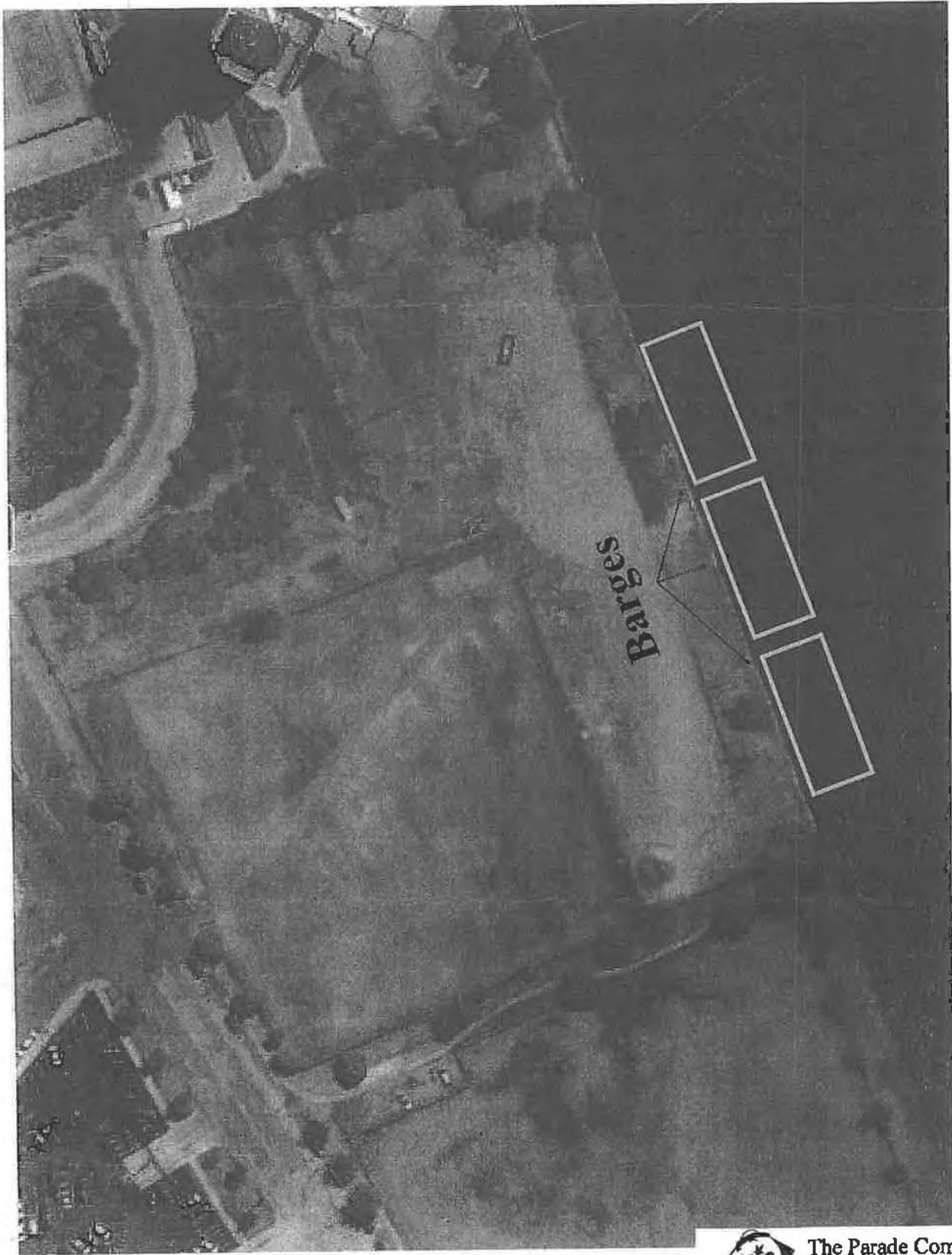
Event Name: 2019 Ford Fireworks Event
Date: 06/24/2019 (Rain date 06/25/2019)

Event Organizer:
The Parade Company

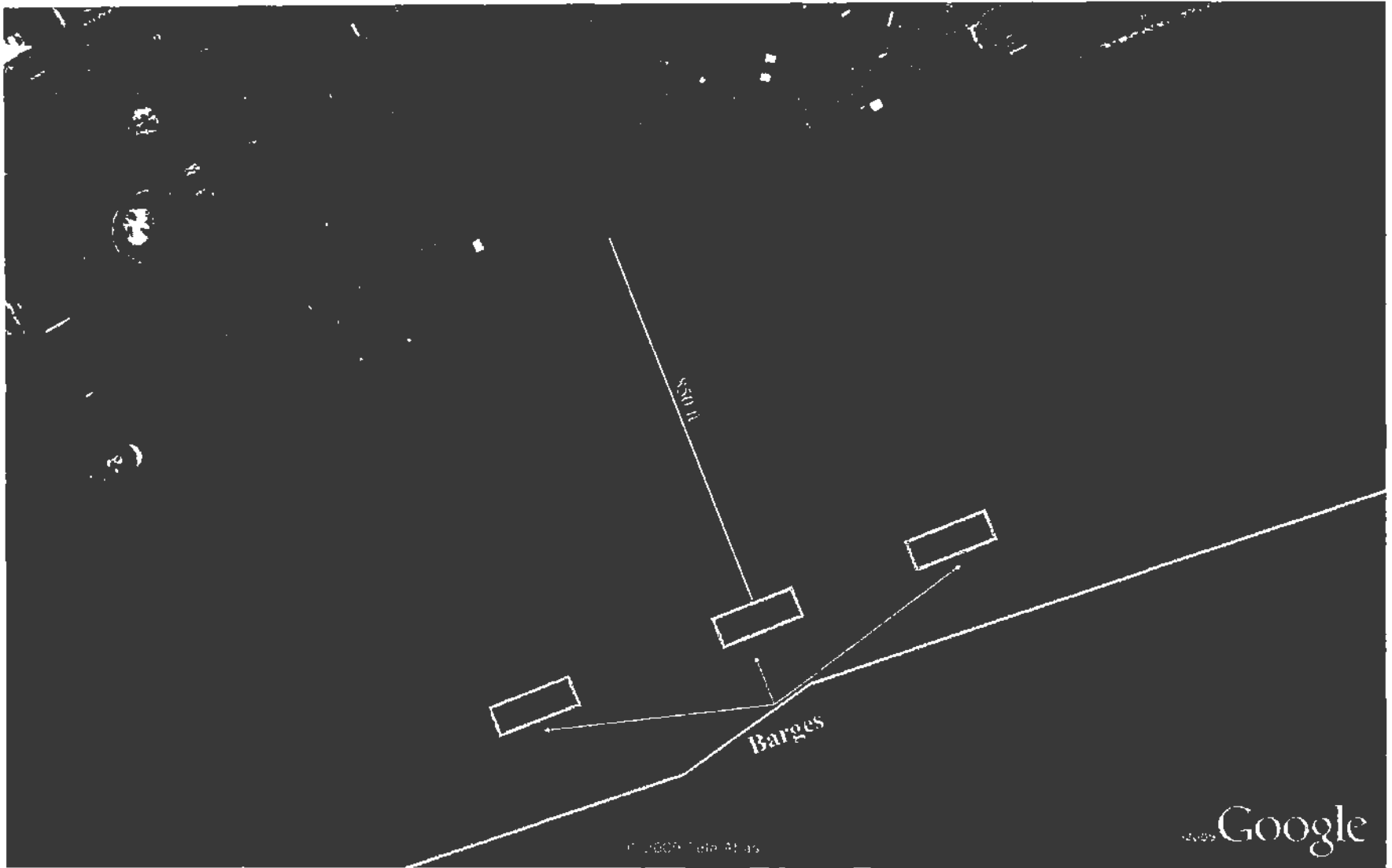
Applicant Signature: 

Date: 2.11.19

2019 Ford Firework Barge Site



The Parade Company
9500 Mt Elliott
Detroit, Mi 48211



2019 Ford Fireworks Detroit River



The Parade Company
9500 Mt Elliott
Detroit, Mi 48211

RELATED TO # 687

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Ford Fireworks Rooftop Party & Hart Plaza Viewing Area

Event Location: Center Garage (414 Renaissance Center Drive) and Hart Plaza

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: The Parade Company

Organization Mailing Address: 9500 Mt. Elliott, Studio A, Detroit 48211

Business Phone: 313-923-7400 Business Website: www.theparade.org

Applicant Name: CarolAnn Barbb

Business Phone: 313-432-7831 Cell Phone: 313-525-2065 Email: cbarbb@theparade.org

Event On-Site Contact Person:

Name: CarolAnn Barbb

Business Phone: 313-432-7831 Cell Phone: 313-525-2065 Email: cbarbb@theparade.org

Event Elements (check all that apply)

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: Fundraiser Party

Projected Number of Attendees: 2,500 RTP & 20,000 HP

Please provide a brief description of your event:

RTP (Rooftop Party) is a ticketed fundraiser that coincides with the Ford Fireworks.
HP (Hart Plaza) is a public viewing area for the Ford Fireworks.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 06/23/2019 Time: 6:00 AM Complete Set-up Date: 06/25/2019 Time: 1:00 PM

Event Start Date: 06/24/2019 Time: 5:00 PM Event End Date: 06/24/2019 Time: 11:00 PM

Begin Tearing Down Date: 06/24/2019 Complete Tear Down Date: 06/25/2019

Event Times (If more than one day, give times for each day):

Hart Plaza will begin set up on 06/24/2019 at 8:00 AM and be complete at midnight. The plaza opens at 2:00 PM for the general public and closes when capacity is reached per DPD.

Section 3- LOCATION/SITE INFORMATION

Location of Event: Center Garage (RTP) and Hart Plaza

Facilities to be used (Check) Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

RTP: house band, DJ, WDIV and WJR live broadcast. HP: TBD

Will a sound system be used? Yes No

If yes, what type of sound system? amplified sound from stage

Describe specific power needs for entertainment and/or music:

110 outlets

How many generators will be used? 7

How will the generators be fueled?

Generators will be 30kw and 25kw diesel generators. They will not be fueled during the event. They will be roped off with yellow tape and cones at 3'.

Name of vendor providing generators:

Contact Person: Mark Randazoo / DTE Warren Service Center

Address: 7940 Livernois, Building G101WSC

Phone: 313-897-1073

City/State/Zip: Detroit 48210

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No
If yes, please describe: pre-sale for RTP

Will there be on-site ticket sales? Yes No
If yes, list price(s):

Will there be vending or sales? Yes No
If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

RTP - no vending or sales
HP - Food and Non Alcoholic Beverage sales

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: NAIAS Security

Contact Person: Carl Berry

Address: 1900 W. Big Beaver Road

Phone: 810-691-4071

City/State/Zip:

Troy, Michigan 48084

Number of Private Security Personnel Hired Per Shift:

RTP: 32 and HP: 20

Are the private security personnel (check all that apply):

Licensed Armed Bonded

How will you advise attendees of parking options?

RTP: contracted with structures to sell pre-paid parking
HP: no parking

The City provides a press release with road closures and parking options.

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
 Road closures possible / determined by DPD

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event:

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)	3	20 x 20
Canopy (open on all sides)	6	(4) 20 x 20 and (2) 15 x 15
Staging/Scaffolding	8	24x18x30" / 12x12x12" / 15x15x4 / 5x7x5
Bleachers		

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: RTP: DMCare Express (Terry Nicholls) & HP: hart Medical (Adam Gottlieb)

Address: DMC: 1600 East Grand Blvd, Detroit 48211

City/State/Zip: Hart Medical: 220 Bagley, Suite 912, Detroit 48226

Name of company providing port-a-johns: Scotty's Potties

Contact Person: Christine

Address: PO Box 530845

Phone: 734-421-1400

City/State/Zip: Livonia 48153

Name of private catering company? Andiamo (RTP)

Contact Person: Stewart Davidson

Address: 7096 E. 14 Mile Road

Phone: 248-824-5426

City/State/Zip: Warren 48092

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE *renews June 1, 2019*
- 2) EMERGENCY MEDICAL AGREEMENT *RTP: DMC ✓ HP: n/a will send sep.*
- 3) ~~SANITATION AGREEMENT~~ ✓
- 4) PORT-A-JOHN AGREEMENT ✓ *Scotty's Potties*
- 5) ~~COMMUNITY COMMUNICATION~~

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

C. Barbab

4-11-19

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: Ford Fireworks Rooftop Party & Hart Plaza Viewing Area Event
Date: 04/11/2019

Event Organizer:
The Parade Compant

Applicant Signature: C. Barbab
Date: 4-11-19

THE PARADE COMPANY DETROIT

AGREEMENT

THIS AGREEMENT (the "Agreement") is made as of the 11th day of February, 2019 (the "Effective Date"), by and between THE PARADE COMPANY, a Michigan nonprofit corporation, located at 9500 Mt. Elliott, Studio A, Detroit, MI 48211 ("TPC") and DMCare Express, located at 1600 E Grand Blvd, Detroit, MI 48211 (the "Vendor"), each individually referred to as a "Party", and collectively referred to as the "Parties" to this Agreement, in connection with the Vendor's participation in the Ford Fireworks Rooftop Party scheduled to occur on Monday, June 24, 2019 with a rain date of Tuesday, June 25 (the "Event") at the Center Garage just west of the Renaissance Center (the "Venue").

1. SERVICES. The Vendor will provide the services described in Exhibit A to this Agreement (the "Services"), which describes the scope of services to be performed by the Vendor in accordance with the terms of this Agreement.
2. FEES. As consideration for the Services, TPC shall pay to the Vendor the amount of \$650 (the "Fee"), which shall be due and payable 50% April 26, 2019 and remaining balance on June 24, 2019.
3. ASSIGNMENT/SUBCONTRACT. The Vendor may not assign or subcontract this Agreement or any of its rights or obligations therein without the prior written consent of TPC. Any assignment or subcontract made without the prior written consent of TPC shall be void.
4. INSURANCE. The Vendor agrees to maintain and provide proof of insurance in accordance with the requirements set forth in Exhibit B of this Agreement. TPC & Michigan Thanksgiving Parade Foundation shall be listed as additional insured. Any sub-contractor contracted by Vendor with the prior written consent of TPC will be required to provide proof of insurance to TPC.

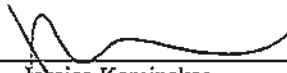
5. REPRESENTATIONS AND WARRANTIES: INDEMNIFICATION. The Vendor represents and warrants that it has the full right and authority to enter into this Agreement and to perform its obligations hereunder. Notwithstanding the Vendor's insurance obligations in Section 4, the Vendor agrees to indemnify, defend and hold harmless TPC and each of its affiliated entities including, without limitation, Michigan Thanksgiving Parade Foundation, and each of their officers, trustees, directors, employees, volunteers, agents and assigns from and against any and all loss, liability, claim, damage and other expense (including reasonable attorneys' fees) caused by or arising from (i) the breach of any warranty, representation or obligation the Vendor has made hereunder; (ii) any negligent or wrongful act or omission by the Vendor or its officers, directors, agents, subcontractors or employees in connection with this Agreement; and/or (iii) any materials or services provided by the Vendor hereunder. The indemnification obligations set forth herein shall survive termination of this Agreement.

6. TERM: The term of this Agreement shall commence on the Effective Date and shall continue in force until completion of the services described in the attached Exhibit A.

7. GOVERNING LAW AND COURTS. This Agreement shall be governed by the laws of the State of Michigan applicable to agreements wholly to be performed therein. The Vendor hereby submits to the jurisdiction of the federal and state courts located in the State of Michigan with respect to any legal suit or proceeding relating to this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed in counterparts by their duly authorized representatives.

THE PARADE COMPANY

By: 
Name: Jessica Kaminkas
Title: Chief Operating Officer
Date: 3/27/19

DMCare Express


By: 
Name: Greg Beauchemin
Title: President
Date: _____

EXHIBIT A

SCOPE OF SERVICES
(SEE SECTION 1)

DMCare Express to provide 3 uniformed medical professionals and all necessary medical equipment for the Rooftop Party on June 24, 2019 from 5 p.m. – 11 p.m. (rain date is June 25, 2019).

Medics will have designated area on 6th level of the Center Garage where one person will remain throughout the event.

The Parade Company will provide radios with designated Medical | Security Channel to reach medics in case of an emergency.

All injury cases must be documented with copies of the incident reports submitted to The Parade Company.



AGREEMENT

THIS AGREEMENT (the "Agreement") is made as of the 1st day of April, 2019 (the "Effective Date"), by and between THE PARADE COMPANY, a Michigan nonprofit corporation, located at 9500 Mt. Elliott, Studio A, Detroit, MI 48211 ("TPC") and Bob's Sanitation Service, Inc / Scotty's Potties, located at PO Box 530845, Livonia, Michigan 48153 (the "Vendor"), each individually referred to as a "Party", and collectively referred to as the "Parties" to this Agreement, in connection with the Vendor's participation in The Ford Fireworks scheduled to occur on Monday, June 24, 2019 with a rain date of Tuesday, June 25 (the "Event") at the Center Garage and Hart Plaza (the "Venue") and the Riverfront Run 5K & 10K scheduled to occur on Saturday, June 8, 2019 (the "Event") at Rivard Plaza (the "Venue").

1. SERVICES. The Vendor will provide the services described in Exhibit A to this Agreement (the "Services"), which describes the scope of services to be performed by the Vendor in accordance with the terms of this Agreement.
2. FEES. As consideration for the Services, TPC shall pay to the Vendor the amount of \$8,540.00 (the "Fee"), which shall be due and payable in two installments. \$1,040.00 due on June 8, 2019 and balance of \$7,500.00 due on June 24, 2019.
3. ASSIGNMENT/SUBCONTRACT. The Vendor may not assign or subcontract this Agreement or any of its rights or obligations therein without the prior written consent of TPC. Any assignment or subcontract made without the prior written consent of TPC shall be void.
4. INSURANCE. The Vendor agrees to maintain and provide proof of insurance in accordance with the requirements set forth in Exhibit B of this Agreement. TPC & Michigan Thanksgiving Parade Foundation shall be listed as additional insured. Any sub-contractor contracted by Vendor with the prior written consent of TPC will be required to provide proof of insurance to TPC.
5. REPRESENTATIONS AND WARRANTIES; INDEMNIFICATION. The Vendor represents and warrants that it has the full right and authority to enter into this Agreement and to perform its obligations hereunder. Notwithstanding the Vendor's insurance obligations in Section 4, the Vendor agrees to indemnify, defend and hold harmless TPC and each of its affiliated entities including, without limitation, Michigan Thanksgiving Parade Foundation, and each of their officers, trustees, directors, employees, volunteers, agents and assigns from and against any and all loss, liability, claim, damage and other expense (including reasonable attorneys' fees) caused by or arising from (i) the breach of any warranty, representation or


obligation the Vendor has made hereunder; (ii) any negligent or wrongful act or omission by the Vendor or its officers, directors, agents, subcontractors or employees in connection with this Agreement; and/or (iii) any materials or services provided by the Vendor hereunder. The indemnification obligations set forth herein shall survive termination of this Agreement.

6. **TERM:** The term of this Agreement shall commence on the Effective Date and shall continue in force until completion of the services described in the attached Exhibit A.

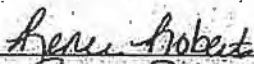
7. **GOVERNING LAW AND COURTS.** This Agreement shall be governed by the laws of the State of Michigan applicable to agreements wholly to be performed therein. The Vendor hereby submits to the jurisdiction of the federal and state courts located in the State of Michigan with respect to any legal suit or proceeding relating to this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed in counterparts by their duly authorized representatives.

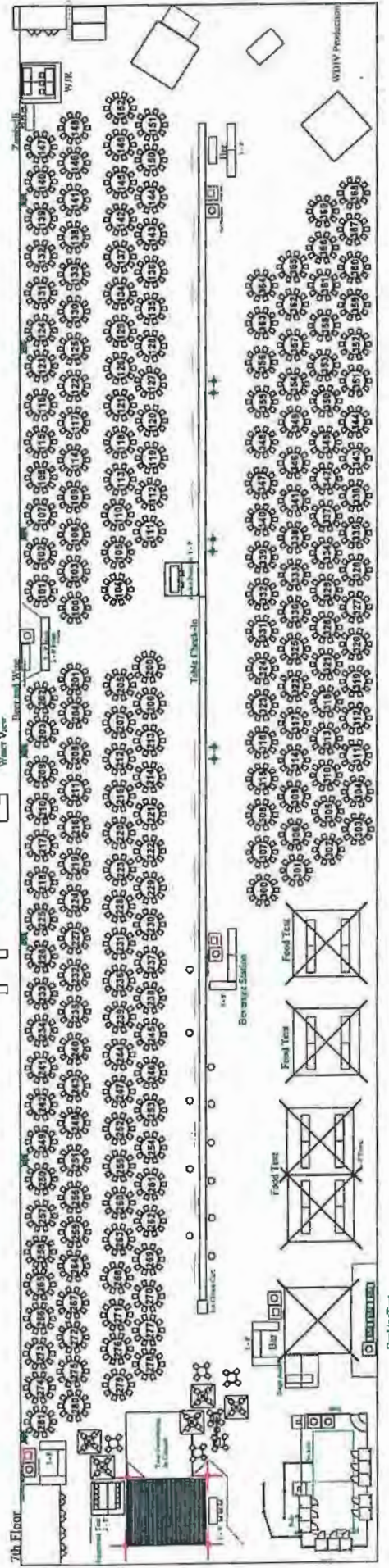
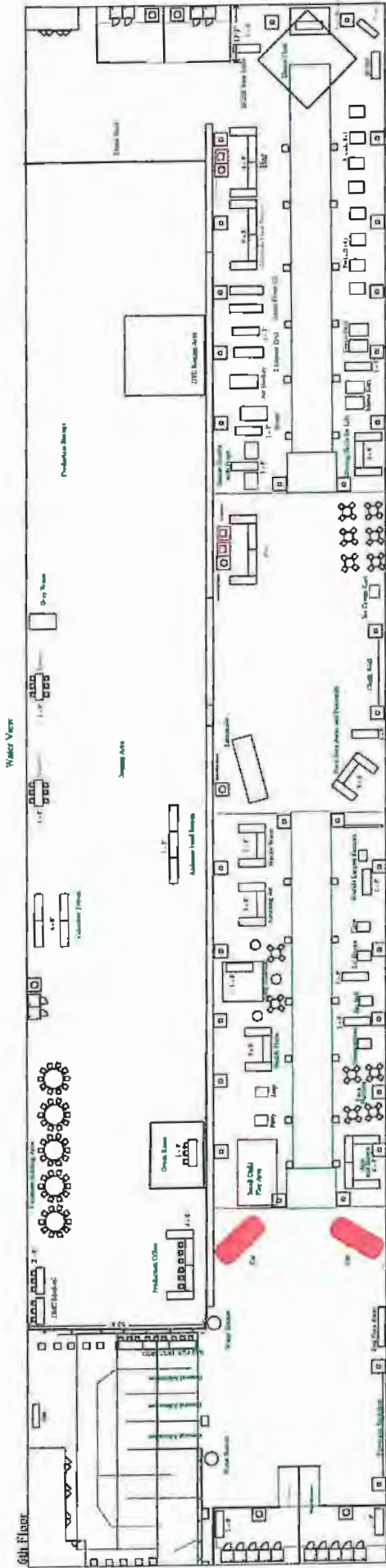
THE PARADE COMPANY

By: 
Name: Carol Ann Barbb
Title: Director of Events
Date: 4/1/19

Bob's Sanitation Service, Inc.
Scotty's Potties

By: 
Name: Renee Roberts
Title: Secretary
Date: 4/1/19

Ford Fireworks Party



JEFFERSON AVE

MARQUEE

FORD DRIVE

DFD & Wayne County Sheriff

GLAW MONUMENT

PYLON SQ.

Clear pathway at all times

MARINERS PRIDE

FORD U.A.W.

LINCOLN GARDEN

Hosting 150 parents & school children, will be fenced off

Barricades

MAIN ROMANIAD

LOWER LEVEL

TO LOWER LEVEL

FORD AUDITORIUM

MAIN AMPITHEATER

STEP FOUNTAIN

DODGE FOUNTAIN

Ford Activation

Cadillac & Plaques

Ford Historical Plaque

PYRAMID THEATER

DPD selected Riverfront viewers

NO DRIVING
No more than 100 ppl

NO DRIVING

3 units facing riverfront

AIR WATER VENT

DODGE FOUNTAIN PLAQUE

PYRAMID

PYRAMID PATIO

UNDERGROUND RAILROAD MONUMENT

DETROIT RIVER

Location Keys

- POWER COIL
- AMPHI
- FOUNTAIN
- PLAQUE

- Ford (1) 10' x 10' tent
- (1) sample truck
- (1) sample truck
- Kona Ice (1) food trailer
- Jackson 5 Star Catering (4) trailers
- Rollin Stone Pizza (1) trailer
- Gloworks (1) 10' x 10' tent space
- Porta Johns (55) special event units & (6) physically challenged
- DPD Emergency Shoots/Bike Rack
- Sink Wash Station (12)
- 💡 DTE Light Trees
- ⛑ Hart Medical



74 ~~15~~

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 823 Event Name: CVA 6 - Chucks vs. Adidas 6

Event Date : June 30, 2019

Street Closure: None

Organization Name: Just Cody, LLC/ Vetrans Lives Matter

Street Address: 28624 San Marino Drive Southfield, MI 48034

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon
- Carnival/Circus
- Concert/Performance
- Run/Marathon
- Bike Race
- Religious Ceremony
- Political Ceremony
- Festival
- Filming
- Parade
- Sports/Recreation
- Rally/Demonstration
- Fireworks
- Convention/Conference
- Other: Fundraiser - Dance Party
- 24-Hour Liquor License

Petition Communications (include date/time)

Annual networking event targeting Generation X located at Hart Plaza from 4:00pm - 10:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with Camouflage Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Hart Medical to Provide Private EMS Services
	DPW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

ENTERED MAY 16 2019 MTNB AS (20)

CITY CLERK 2019 MAY 9 PM 3:14

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fencing Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License & Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with Ford Underground Garage
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Audier

Date: May 8, 2019



To Ms. Donisha Burt:

I wanted to give you some information about us and what we can offer you. We have current experience in your market and understand your needs at Hart Plaza.

It is with great pleasure herewith we submit our proposal for the provision of security services. We hope that this may be the start of an exciting and productive relationship on what promises to be a worthwhile project.

Camouflage Security & Investigations is an acclaimed firm of security agents with a reputation for both effective security solutions and the use of innovative technology in the protection of life and property. We have a portfolio of completed and on-going projects with particular emphasis on governmental security administration. We think that your project is well suited to our strengths and aspirations.

Our Board of Directors respectfully requests that you study our proposal in detail. We are extremely interested in the project and we very much hope that you consider the Camouflage team as a strong candidate for selection.

Yours Sincerely,

Joel Grissom

Chief Operations Officer
Camouflage Security & Investigations



Cost Structure

Camouflage will furnish you with licensed, bonded and insured security officers. Our hourly rates for this project are:

\$17.00 Unarmed Security Guard

\$22.50 Armed Security Guard

\$20.50 Emergency Additional Security Guard (guards not included in the original quote)

\$7.00 Car Patrol Services (per hit, minimum 4 per night)

Account Manager(s) time is not billed in any way to you. Our account manager(s) will be on site approximately 8 hours per week at un-announced times to check up on the account supervisor and the assigned security guards. He is also liaison to your manager on all security initiatives and project maintenance. The supervisor patrol is free of charge.

The Guard Tour System is a courtesy of Camouflage. We do not bill the client for installation, monitoring or up-keep of this system.

- 1) Overtime is never billed to client. We have accounted for project overtime in our billable rate.
- 2) Holidays are billed at time and a half. We recognizes federally recognized holidays only.
- 3) Uniforms, equipment or other expenses are never billed to the client.
- 4) Training and in-service seminars and coursework are not billed to client.

Company Contact Info:

Joel Grissom

**Camouflage Security &
Investigations, LLC**

615 Griswold, Ste. 925 Detroit, Michigan 48226

Office: (313) 338-8005 Fax: (313) 338-8005

Cell: (313) 717-2381

Email: joel@camouflagesecurity.com

Web site: www.camouflagesecurity.com

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, April 24, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUSINESS LICENSE CENTER BUILDINGS SAFETY ENGINEERING
RECREATION DEPARTMENT

823 *Just Cody LLC/Vetrans Lives Matter, request to hold "CVA 6 (Chucks vs Adidas 6)" at Hart Plaza on 6/30/19 from 4PM - 10PM, Set up on 6/30/19 at 12PM - 4PM, Tear down after event,*

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: CVA 6 (Chucks vs Adidas 6)

Event Location: Hart Plaza

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Just Cody LLC / Vetrans Lives Matter

Organization Mailing Address: 28624 San Marino Dr Southfield, MI 48034

Business Phone: 313-415-0004 Business Website: NA

Applicant Name: Cody Phillpotts

Business Phone: 313-415-0004 Cell Phone: 313-415-0004 Email: cody628@comcast.net

Event On-Site Contact Person:

Name: Cody Phillpotts

Business Phone: 313-415-0004 Cell Phone: 313-415-0004 Email: cody628@comcast.net

Event Elements (check all that apply)

- Walkathon
- Run/Marathon
- Political Event
- Parade
- Convention/Conference
- Carnival/Circus
- Bike Race
- Festival
- Sports/Recreation
- Fireworks
- Concert/Performance
- Religious Ceremony
- Filming
- Rally/Demonstration
- Other: Fundraiser/Dance Party

Projected Number of Attendees: 3000+

Please provide a brief description of your event:

This annual networking event has a target audience of attendees ages 35-55 and Generation X who enjoy mingling, feasting and dancing to hit music from the 70s, 80s, 90s and 21st Century with no racial cultural or genre boundaries, that give back.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date 06/30/2019 Time: 11:2:00 Complete Set-up Date: 06/30/2019 Time: 04:00 PM

Event Start Date: 06/30/2019 Time: 04:00 PM Event End Date: 06/30/2019 Time: 10:00 PM

Begin Tearing Down Date: 06/30/2019 Complete Tear Down Date: 07/01/2019

Event Times (If more than one day, give times for each day):
N/A

Section 3- LOCATION/SITE INFORMATION

Location of Event: Hart Plaza

Facilities to be used (Check) Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

DJ and Host

Will a sound system be used? Yes No

If yes, what type of sound system?

Describe specific power needs for entertainment and/or music:

How many generators will be used? _____

How will the generators be fueled?

Name of vendor providing generators:

Contact Person:

Address:

Phone:

City/State/Zip

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

Tickets to the event will be sold prior to the event as well as on-site sales. Food and beverages will also be sold.

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company:

Contact Person:

Address:

Phone:

City/State/Zip:

Number of Private Security Personnel Hired Per Shift:

Are the private security personnel (check all that apply):

Licensed Armed Bonded

How will you advise attendees of parking options?

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

No

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event:

NA

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event **Structure**

	How Many?	Size/Height
Booth		
Tents (enclosed on 3 sides)		
Canopy (open on all sides)		
Staging/Scaffolding		
Bleachers		

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: _____

Address: _____

City/State/Zip: _____

Name of company providing port-a-johns.

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

Name of private catering company?

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Cody Phillpotts

04/12/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: CVA 6 Event
Date: 6/30/2019

Event Organizer:
Cody Phillpotts

Applicant Signature: *Cody Phillpotts*

Date: 04/12/2019

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85 16

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): **APPROVED** **DENIED** **N/A** **CANCELED**

Petition #: 691 Event Name: Tour d'Eastside

Event Date : June 1, 2019

Street Closure: None

Organization Name: Tour de Troit

Street Address: 2727 Second Ave Detroit, MI 48201

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon
- Carnival/Circus
- Concert/Performance
- Run/Marathon
- Bike Race
- Religious Ceremony
- Political Ceremony
- Festival
- Filming
- Parade
- Sports/Recreation
- Rally/Demonstration
- Fireworks
- Convention/Conference
- Other: Bike Ride
- 24-Hour Liquor License**

Petition Communications (include date/time)

Tour d'Eastside will start at Albert Brush Park and cycle around the Eastside of Detroit from 5:30am - 6:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

ENTERED MAY 16 2019 MTNB AS RD

CITY CLERK 2019 MAY 9 PM 01:14

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Liquor License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Justice

Date: May 6, 2019



03/13/2019

Vittoria Katanski of Tour De' Troit,

We have been contracted and reserved to provide portable restroom rooms for the following events and dates:

Rouge-A-Thon April 13th 2019

Tour d'Eastside June 1st 2019

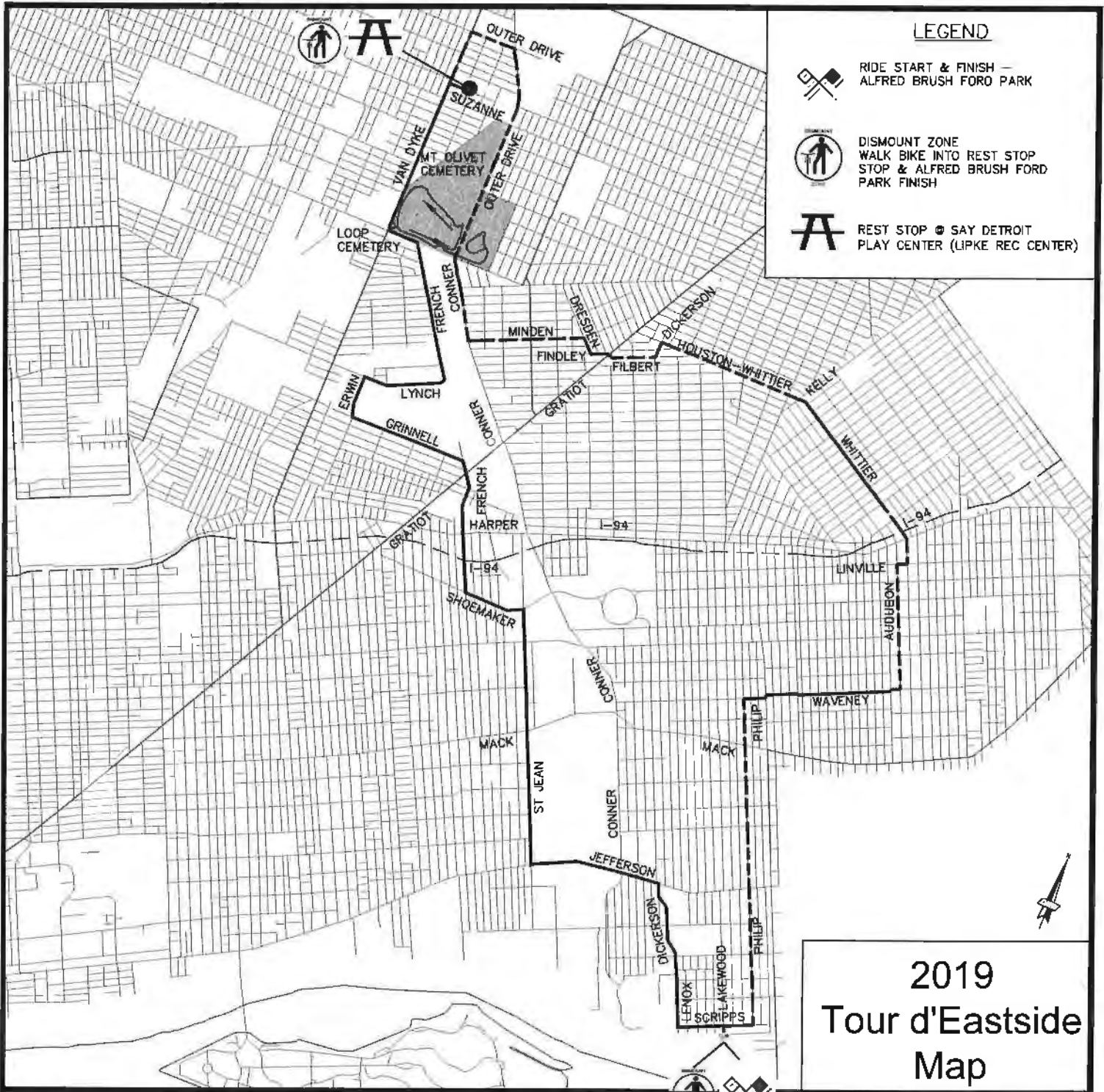
Tour de Troit September 14th 2019

Bike the Bridge October 27th 2019



Drew Weber

Scotty's Potties

Bob's Sanitation Service, Inc
Scotty's Potties
P.O. Box 530845
Livonia, MI, 48153
734-421-1400 / Fax 734-946-7382



LEGEND

-  RIDE START & FINISH — ALFRED BRUSH FORD PARK
-  DISMOUNT ZONE
WALK BIKE INTO REST STOP
STOP & ALFRED BRUSH FORD
PARK FINISH
-  REST STOP @ SAY DETROIT
PLAY CENTER (LIPKE REC CENTER)

**2019
Tour d'Eastside
Map**

START: Alfred Brush Ford Park

Exit park (northwest) on Lakewood
Turn left onto Scripps
Turn right onto Lenox
Continue onto Dickerson
Turn left onto E Jefferson
Turn right onto St. Jean (Conner Creek Greenway)
Turn left onto Shoemaker
Turn right onto French
Turn left on Grinnell
Turn right onto Erwin
Turn right onto Lynch
Continue onto French
French Rd turns slightly left and becomes E McNichols
Turn right onto Van Dyke

Turn right into Mt Olivet Cemetery

Complete Cemetery Loop

Turn right onto Van Dyke
Turn right onto Suzanne
Turn left into SAY Detroit Play Center (Lipke Rec Center)

REST STOP

Exit right from Rest Stop toward Van Dyke
Turn right onto Van Dyke
Turn right onto Outer Dr E
Continue onto Conner
Turn left onto Minden
Turn right onto Dresden
Turn left onto Findley

Continue onto Filbert
Turn left onto Dickerson
Turn right onto Houston Whittier
Turn right onto Linville
Turn left onto Audubon
Turn right onto Waveney
Turn left onto Courville
Turn right onto Waveney

Turn right onto Barham
Turn left onto Waveney
Turn left onto Alter
Turn right onto Waveney
Turn left onto Philip
Turn right onto Scripps
Turn left onto Lakewood
Continue into park



NEED ASSISTANCE ON THE ROAD.

Look for TdT Sweepers in NEON GREEN shirts & Medics in RED shirts

Universal Macomb Dispatch

*** _ *** _ ****



giffels webster

ARRIVE/FINISH: Alfred Brush Ford Park

Map Date: 03-13-2019

Lakewood



0 100' 200'
SCALE: 1" = 200'

Harbor Island



AB Ford Park

PARK COMFORT STATION

(2) 10'x10' TENTS



Know what's below.
Call before you dig.

VA18101-000 Tour-de-Troit - Hatch DetroitDrawing Files/cycle-into-spring/tour de eastside - ab ford park set up plan 2019 - v1.dwg

TdT Tour de Eastside

Detroit, Michigan

AB Ford Park Set Up Plan

giffels webster
Engineers Surveyors Planners
Landscape Architects

28 West Adams Road
Suite 1200
Detroit, MI 48226
p (313) 962-4442
f (313) 962-5068
www.giffelswebster.com

Executive: MGD
Manager: MGD
Designer: MGD
Quality Control: VAK
Section:

Developed For

Tour de Troit
2727 Second Avenue
Suite 148
Detroit, MI 48201

DATE	ISSUE:
03.12.2019	SEMT Permit

Date: 03.12.2019
Scale: 1"=100'
Sheet: C1
Project: 18101-000

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DEPARTMENTAL REFERENCE COMMUNICATION

Monday, February 18, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

RECREATION DEPARTMENT MAYOR'S OFFICE
DPW - CITY ENGINEERING DIVISION POLICE DEPARTMENT
FIRE DEPARTMENT BUILDINGS SAFETY ENGINEERING
BUSINESS LICENSE CENTER

691 *Tour de Troit, request to host "Tour d'Eastside" at Alfred Brush Park and the streets of Detroit on 6/1/19 @ 5:30AM - 6PM, Set-up on 5/30/19 @ 12PM-8PM, Tear down on same day of event from 3PM - 6PM*

#691

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least 60 days prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Tour d'Eastside

Event Location: Alfred Brush Park and the streets of Detroit

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: Tour de Troit

Organization Mailing Address: 2727 Second Ave. #148 Detroit, MI 48201

Business Phone: (248) 766-6485

Business Fax:

Federal Tax ID # 46-0845424

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: Vittoria Katanski

Title/Role: Director

Email Address: vittoria@tour-de-troit.org

Mailing Address: 2727 Second Ave. #148 Detroit, MI 48201

Business Phone: (248) 766-6485

Business Fax:

Event On-Site Contact Person:

Mailing Address: Same as above

Business Phone:

Business Fax:

List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors:

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: Bike ride

Provide a brief description of your event:

Bike ride through the city's eastside with police escort.

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 5/30/2019 12pm Complete Set-up Date & Time: 5/30/2019 8pm

Event Start Date & Time: 6/1/2019 5:30am Event End Date & Time: 6/1/2019 6pm

Begin Tearing Down Date: 6/1/2019 3pm Complete Tear Down Date: 6/1/2019 6pm

Event Times (If more than one day, give times for each day):

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit? 2012-2018

When was the event last held in Detroit? June 2, 2019

Where was the event last held in Detroit? Alfred Brush Park

What were the hours last year? Same as above

Project Attendance This Year (Minimum – Maximum)? 1500-2000

What is the basis for your projected attendance? Previous attendance

Please describe your anticipated/ target audience:

Is this going to be an annual event? Yes No

If yes, do you have a preferred/proposed for next year? May 30, 2020

If a parade is planned. Indicate elements (check all that apply):

People Balloons

Floats Animals

Vehicles Other: Bike ride

Bands

If animals included, specify type, number and how used. None

Name of business supplying animal(s): _____

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

Section 3- LOCATION/SITE INFORMATION

Location of Event: AB Ford Park and streets of Detroit

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- | | |
|-----------------------------------|--|
| -Public entrance and exit | -Location of First Aid |
| -Location of merchandising booths | -Location of fire lane |
| -Location of food booths | -Proposed route for walk/run |
| -Location of garbage receptacles | -Location of tents and canopies |
| -Location of beverage booths | -Sketch of street closure |
| -Location of sound stages | -Location of bleachers |
| -Location of hand washing sinks | -Location of press area |
| -Location of portable restrooms | -Sketch of proposed light pole banners |

Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- [] Singers [] Magician
[] Musicians [] Story Telling
[] Comedians [] Other: _____

Describe the entertainment for this year's event: None

List proposed entertainers and/or bands performing at the event:

Will a sound system be used? Yes No

If yes, what type of sound system? Speakers

Acoustic-audible, sound heard within natural range

[] Amplified-augmented, sound increased to broaden range

The amplified sound will be used: _____

Will the event consist of a musical concert? Yes No

If yes, what type of music? (check all that apply)

- [] Live [] Recorded [] Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music: _____

How many generators will be used? One

How will the generators be fueled? _____

Name of vendor providing generators: _____

Contact Person: JMDK

Address: 32671 Conrad

Phone:

City/State/Zip: Chesterfield Township, MI 48074

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations):

Television (Specific stations):

Newspapers (specify papers):

Web site (identify web address): tour-de-troit.org

Public Relations or Marketing Firm (Specify): Robar Public Relations

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify):

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will food be sold? Yes No

If yes, please pick up Special Events Vendor Packet in Suite 105:

Will merchandise be sold? Yes No

If yes, describe:

Will a percentage of the proceeds be distributed to a charitable organization? Yes No

If yes, describe: We are a nonprofit organization.

If the event is a fundraiser, identify charity or recipient of funds:

Will there be vending or sales? Yes No

If yes, check all that apply:

Food

Merchandise

Non-Alcoholic Beverages

Alcoholic Beverages

Other (specify):

Indicate type of items to be sold:

Will these be exclusive vendors or outside vendors? (please describe): None

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: Off-duty sheriffs

Address: _____ Phone: _____

City/State/Zip: _____

Number of Private Security Personnel Hired Per Shift: _____

Are the private security personnel (check all that apply):

Licensed Armed Bonded

Describe the emergency evacuation plan: Riders will follow Detroit Police Department instructions.

Describe the parking plan to accommodate anticipated attendance: Parking around venue.

How will you advise attendees of parking options? Our website and sign-up venues will have parking info available.

Are you seeking a group parking rate? No

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)? The ride will be barricaded and streets will be blocked off along the route. Barricades will be removed as DPD clears participants off the route.

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event: We will reach out to the CDCs in the area as well as residential groups. We will post appropriate listserves, notify businesses along the route, and post flyers.

Indicate contact names and phone numbers (for verification) or attach approved letter(s): _____

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure

How Many? Two 10'x10' tents

Size/Height 10'x10'

Booth _____

Tent (enclosed on 3 sides) _____

Canopy (open on all sides) _____

Staging/Scaffolding _____

Bleachers _____

Company:

Grill

Gas Charcoal Electrical Propane

Fireworks (Pyrotechnics)

Aerial Stage

Provide Sketch:

Portable Restrooms:

Standard ADA Accessible

Vehicles

Type/Weight: _____

Other: _____

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

Will additional utility services be used (power, water, etc.)? Please describe.

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage?

Contact Person: Recycle Here

Address: 1331 Holden Street

Phone: (313) 871-4000

City/State/Zip Detroit, MI 48202

Name of company providing emergency medical services?

Contact Person: Rapid Response

Address: _____

City/State/Zip: _____

Name of company providing porta-johns. Scotty's Potties

Contact Person: Tiffany

Address: _____

Phone: _____

City/State/Zip: _____

Name of private catering company? Slow's 2 Go

Contact Person: _____

Address: 4107 Cass Avenue Detroit, MI 48201

Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____



STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

Requested City Equipment

Provided In: _____ (year)

Current Request: _____ (year)

Street Closures:

- Posting no parking signs
- Light pole
- Electrical Services
- Storage for Trailers/Trunks

Barricades are not available from the City of Detroit.

ADDITIONAL INFORMATION

Is there any additional information that you feel is important to mention regarding your event or additional requests?

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Victoria A. H. ...

December 12, 2018

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

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~~17~~

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 793 Event Name: We Care Day 2019

Event Date : June 1, 2019

Street Closure: None

Organization Name: We Care Day 2019

Street Address: 19451 Hasse Detroit, MI 48234

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input checked="" type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input checked="" type="checkbox"/> Other: <u>Parade & Rally</u> | |
| <input type="checkbox"/> 24-Hour Liquor License | | | |

Petition Communications (include date/time)

Youth Parade begins at the Belmont Shopping Center where they will march to Farwell Park to host a rally from 9:00am - 6:00pm.

** ***ALL*** permits and license requirements must be fulfilled for an approval status **

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event
	DFD/ EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD Assisted Event; No Permits Required
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Permits Required

ENTERED MAY 16 2019 -MINS AS d.o

CITY CLERK 2019 MAY 16 11:11

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Barricades Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Tents & Generators
	Bus. License	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Justice

Date: May 6, 2019

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, April 10, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW/TRAFFIC ENGINEERING
POLICE DEPARTMENT BUILDINGS & SAFETY ENGINEERING
TRANSPORTATION DEPARTMENT FIRE DEPARTMENT

793 *We Care Day 2019, request permission to hold "We Care Day 2019" commencing at Belmont Shopping Center to Farwell Park, June 1, 2019 from 9am. to 6:00 pm. with set up and tear down same day.*

City of Detroit Special Events Application

#793

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: WE CARE DAY 2019

Event Location: FARWELL RECREATION CENTER

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: FARWELL RECREATION ADVISORY COUNCIL

Organization Mailing Address: 19451 HASSE DETROIT, MI. 48234

Business Phone: 313-368-1803

Business Website: NA

Applicant Name: WE CARE DAY 2019

Business Phone: 313-368-1803

Cell Phone: 313-303-3068

Email: BLACKIMHOTEP@YAHOO.COM

Event On-Site Contact Person:

Name: OLIVER L. WILSON

Business Phone: 313-368-1803

Cell Phone: 313-303-3068

Email: SAME

Event Elements (check all that apply)

Walkathon

Carnival/Circus

Concert/Performance

Run/Marathon

Bike Race

Religious Ceremony

Political Event

Festival

Filming

Parade

Sports/Recreation

Rally/Demonstration

Convention/Conference

Fireworks

Other: PARADE AND RALLY

Projected Number of Attendees: 100 - 200

Please provide a brief description of your event:

WE MARCH FROM BELMONT SHOPPING CENTER TO FARWELL PARK, 1 AND 1/2 MILE JOURNEY AND ASSEMBLE AT FARWELL PARK FOR FUN AND CELEBRATION TO HONOR THE YOUTH IN OUR COMMUNITY. THIS IS OUR SUMMER KICK-OFF EVENT TO GALVANIZE AND ENERGIZE OUR BASE AND PLAN FOR A MORE PRODUCTIVE YEAR.

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What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date 06/01/2019 Time:09AM Complete Set-up Date:06/01/2019 Time:6:00 PM

Event Start Date:06/01/2019 Time:09AM Event End Date:06/01/2019 Time:6: PM

Begin Tearing Down Date:06/01/2019 Complete Tear Down Date:06/01/2019

Event Times (If more than one day, give times for each day):
NA

Section 3- LOCATION/SITE INFORMATION

Location of Event:FARWELL RECREATION CENTER

Facilities to be used (Check) Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

You will be prompted to upload these attachments upon submitting this form

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event:

Will a sound system be used? Yes No

If yes, what type of sound system? OUR DJ WILL PROVIDE LOW LEVEL MIXER WITH SPEAKERS

Describe specific power needs for entertainment and/or music:

FARWELL RECREATION CENTER WILL BE OPEN AND WILL PROVIDE ALL OF OUR A/C NEEDS.

How many generators will be used? 2 - 3

How will the generators be fueled?
A/C

Name of vendor providing generators:

Contact Person: DESIREE MARABLE

Address: 11018 WHITTIER

Phone: 313-839-7244

City/State/Zip: DETROIT, MI. 48224

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s):

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

NONE

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company:

Contact Person: NA

Address: NA

Phone: NA

City/State/Zip:

NA

Number of Private Security Personnel Hired Per Shift:

NA

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

How will you advise attendees of parking options?

PARKING WILL BE DETERMINED ON A FIRST-COME BASIS

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?
 THE DETROIT POLICE DEPARTMENT AND THE FIRE DEPARTMENT WILL BE ON SITE TO MONITOR TRAFFIC AND PEDESTRIAN SAFETY. THE PARADE CARAVAN ALWAYS HAS A POSITIVE IMPACT ON THE SURROUNDING COMMUNITY.

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event:
 WE NOTIFY VARIOUS BUSINESSES, CHURCHES, COMMUNITY GROUPS ABOUT OUR EVENT VIA, MONTHLY MEETINGS, MAILINGS AND DISTRIBUTION OF FLYERS.

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

	How Many?	Size/Height
Booth	NA	
Tents (enclosed on 3 sides)	2 - 3	40 X 40
Canopy (open on all sides)	4 - 6	10 X 10
Staging/Scaffolding	1	10 X 20
Bleachers	NA	

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: CITY OF DETROIT

Address:

City/State/Zip:

Name of company providing port-a-johns.

Contact Person: NA

Address:

Phone:

City/State/Zip:

Name of private catering company? NA

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. **Barricades are not available from the City of Detroit.**

Attach a map or sketch of the proposed area for closure.

STREET NAME: NO CLOSURES _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: NO CLOSURES _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: NA _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: NA _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: NA _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) CERTIFICATE OF INSURANCE**
- 2) EMERGENCY MEDICAL AGREEMENT**
- 3) SANITATION AGREEMENT**
- 4) PORT-A-JOHN AGREEMENT**
- 5) COMMUNITY COMMUNICATION**

THE DETROIT RECREATION DEPARTMENT AND THE CITY OF DETROIT ARE PROVIDING ALL SERVICES RELATED TO MEDICAL AND SANITATION AGREEMENTS. WE ARE THE ADVISORY COUNCIL AND THIS WILL BE OUR 33RD. ANNUAL " WE CARE DAY "

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

FARWELL L. WILSON

04/02/2019

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: WE CARE DAY Event
Date: 04/01/2019

Event Organizer:
FARWELL RECREATION ADVISORY COUNCIL

Applicant Signature: *FARWELL L. WILSON*
Date: 04/02/2019

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MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 852 Event Name: District 4 Community Fair

Event Date : May 23, 2019

Street Closure: None

Organization Name: Elliotts Amusements, LLC

Street Address: P.O. Box 236 Mason, MI 48853

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: _____
- 24-Hour Liquor License**

Petition Communications (include date/time)

Community Carnival with rides and food at Manz Playfield from 11:00am - 10:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with Avalon Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with First Response to Provide Private EMS Services
	DPW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fencing Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Structures & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Justice

Date: May 9, 2019

ATTACHED

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least **60 days** prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: District 4 Community Fair
Event Location: MANZ FIELD 4294 PETERSON, MI 48215
12831 Franklin St. Detroit, MI 48213

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION APPLICANT INFORMATION

Organization Name: Elliotts Amusements, LLC

Organization Mailing Address: P.O. Box 236, Mason, MI 48853

Business Phone: 517-244-0929

Business Website: www.gotothecarnival.com

Applicant Name: Deb Elliott

Business Phone: 517-244-0929

Cell Phone: 517-403-8455

Email: Debellott01@gmail.com

Event On-Site Contact Person:

Name: Tracy Elliott

Business Phone:

Cell Phone: 517-819-7000

Email: debellott01@gmail.com

Event Elements (check all that apply)

- | | | |
|--|---|--|
| <input type="checkbox"/> Walkathon | <input checked="" type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: _____ |

Projected Number of Attendees: _____

Please provide a brief description of your event:

Community Carnival with Carnival rides, food and non-alcohol beverages

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date: 5/20/19 Time: 10:00am Complete Set-up Date: 5/23/19 Time: 9:00am

Event Start Date: 5/23/19 Time: 11:00am Event End Date: 5/28/19 Time: 10:00pm

Begin Tearing Down Date: 5/27/19 Complete Tear Down Date: 5/28/19

Event Times (If more than one day, give times for each day):

Weekdays, 11am-10pm, Saturday 12:00pm-10:00pm Sunday, 12:00pm-10:00pm

Section 3- LOCATION SITE INFORMATION

Location of Event: ~~Chandler Park~~ MANZ FIELD

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event: Carnival Rides

Will a sound system be used? Yes No

If yes, what type of sound system? Public Address System

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No
If yes, please describe:

Will there be on-site ticket sales? Yes No
If yes, list price(s):

Will there be vending or sales? Yes No
If yes, check all that apply:

- Food
- Merchandise
- Non-Alcoholic Beverages
- Alcoholic Beverages

Indicate type of items to be sold:

Will there be food trucks? Yes No
If yes, please list how many:

Will there be a charge for parking? Yes No
If yes, please describe the amount:

How will you advise attendees of parking options?

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: AVALON SECURITY

Contact Person: REDD TISHA

Address:

Phone: 313-220-5379

City/State/Zip:

Number of Private Security Personnel Hired Per Shift: 6

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)? Minimal Impact

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event:

Agreement with property owner

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:
1 Generator and Diesel Fuel

Name of vendor providing generators: Contact Person: Elliot Amusements

Address: PO Box 238

Phone: 5178197000

City/State/Zip Mason, MI 48854

How Many? 1

Size/Height

Booth

Tents (enclosed on 3 sides)

Canopy (open on all sides)

Staging/Scaffolding

Bleachers

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: John 248-542-5770

Address: 21840 Wyoming

City/State/Zip: Oak Park, MI 48237

Name of company providing port-a-johns: Elliotts Amusements

Contact Person: Deb Elliotts

Address: PO Box 238

Phone: 517-819-7000

City/State/Zip: Mason, MI 48854

Name of private catering company?

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Will there be street closures? Yes No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Deb Elliott

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: Chandler Park Community Fair **Event**

Date: 5/20/19-5/28/19

Event Organizer:

Applicant Signature: Deb Elliott

Date: 4/23/19



Adult Rides



Kiddie Rides



Food



Generator



PortaJohn

DEPARTMENTAL REFERENCE COMMUNICATION

Friday, May 10, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE POLICE DEPARTMENT
RECREATION DEPARTMENT BUILDINGS SAFETY ENGINEERING
BUSINESS LICENSE CENTER

852 *Elliotts Amusements, LLC, request to hold "Chandler Park Community Fair" on May 23 - May 28, 2019 at Manz Field located at 4299 Connor St. from 11:00 a.m. to 10:00 p.m.*

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 852 Event Name: Chandler Park Community Fair

Event Date: May 23, 2019

Street Closure: None

Organization Name: Elliotts Amusements, LLC

Street Address: P.O. Box 236 Mason, MI 48853

Receipt date of the COMPLETED Special Events Application:	
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> Walkathon | <input checked="" type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Run/Marathon |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony | <input type="checkbox"/> Political Ceremony | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Filming | <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> 24-Hour Liquor License | | | |

Petition Communications (include date/time)

Community Carnival with rides and food at Manz Playfield from 11:00am - 10:00pm.

**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will Provide Special Attention; Contracted with Avalon Security to Provide Private Security Services
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contracted with First Response to Provide Private EMS Services
	DPW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Health Dept.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary Food License Required

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fencing Required
	Recreation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Application Received & Approved as Presented
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permits Required for Structures & Electrical
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendors License Required
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Impact on Buses

MAYOR'S OFFICE

Signature: Bethanie Fisher

Date: May 9, 2019

AMENDED

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the Special Events Guidelines; please print them out for reference. Petitioners are required to complete the information below so that the City of Detroit may gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the Special Events and Film Handling Office at least 60 days prior to the first date of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets and maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Chandler Park Community Fair

Event Location: MANZ FIED 4299 CONNER ST. DETROIT, MI 48215

Is this going to be an annual event? Yes No

Section 2- ORGANIZATION APPLICANT INFORMATION

Organization Name: Elliotts Amusements, LLC

Organization Mailing Address: PO Box 236, Mason, MI 48853

Business Phone: 517-244-0929 Business Website: www.gotothecarnival.com

Applicant Name: Deb Elliott

Business Phone: 517-244-0829 Cell Phone: 517-403-8455 Email: Debellott01@gmail.com

Event On-Site Contact Person:

Name: Tracy Elliott

Business Phone: _____ Cell Phone: 517-819-7000 Email: debellott01@gmail.com

Event Elements (check all that apply)

- Walkathon
- Carnival/Circus
- Concert/Performance
- Run/Marathon
- Bike Race
- Religious Ceremony
- Political Event
- Festival
- Filming
- Parade
- Sports/Recreation
- Rally/Demonstration
- Convention/Conference
- Fireworks
- Other: _____

Projected Number of Attendees: _____

Please provide a brief description of your event:

Community Carnival with Carnival rides, food and non-alcohol beverages

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date : 5/20/19 Time: 10:00am Complete Set-up Date: 5/23/19 Time: 9:00am

Event Start Date: 5/23/19 Time: 11:00am Event End Date: 5/28/19 Time: 10:00pm

Begin Tearing Down Date: 5/27/19 Complete Tear Down Date: 5/28/19

Event Times (If more than one day, give times for each day):

Weekdays, 11am-10pm, Saturday 12:00pm-10:00pm Sunday, 12:00pm-10:00pm

Section 3- LOCATION SITE INFORMATION

Location of Event: Ghandlor Park MANZ FIELD

Facilities to be used (circle): Street Sidewalk Park City

Please attach a copy of Port-a-John, Sanitation, and Emergency Medical Agreements as well as a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

Describe the entertainment for this year's event: Carnival Rides

Will a sound system be used? Yes No

If yes, what type of sound system? Public Address System

Section 5- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe:

Will there be on-site ticket sales? Yes No

If yes, list price(s).

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise Non-Alcoholic Beverages Alcoholic Beverages

Indicate type of items to be sold:

Will there be food trucks? Yes No

If yes, please list how many:

Will there be a charge for parking? Yes No

If yes, please describe the amount:

How will you advise attendees of parking options?

Section 6- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: AV ALON SECURITY

Contact Person: RODD TISHA

Address: _____ Phone: 313-220-5379

City/State/Zip: _____

Number of Private Security Personnel Hired Per Shift: 6

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

Section 7- COMMUNICATION & COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)? Minimal Impact

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event:

Agreement with property owner

Section 8- EVENT SET-UP

Complete the appropriate categories that apply to the event Structure

Describe specific power needs for entertainment and/or music. If generators will be used, described how many and how they will be fueled:
1 Generator and Diesel Fuel

Name of vendor providing generators: Contact Person: Elliot Amusements

Address: PO Box 236

Phone: 5178187000

City/State/Zip: Mason, MI 48854

How Many? 1

Size/Height

Booth

Tents (enclosed on 3 sides)

Canopy (open on all sides)

Staging/Scaffolding

Bleachers

Section 9- COMPLETE ALL THAT APPLY

Emergency medical services?

Contact Person: John 248-542-5770

Address: 21840 Wyoming

City/State/Zip: Oak Park, MI 48237

Name of company providing port-a-johns: Elliotts Amusements

Contact Person: Deb Elliotts

Address: PO Box 236

Phone: 517-819-7000

City/State/Zip: Mason, MI 48854

Name of private catering company?

Contact Person:

Address:

Phone:

City/State/Zip:

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval. Barricades are not available from the City of Detroit.

Will there be street closures? Yes No

If yes, please complete the street closure information below and attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

STREET NAME: _____

FROM: _____ **TO:** _____

CLOSURE DATES: _____ **BEG TIME:** _____ **END TIME:** _____

REOPEN DATE: _____ **TIME:** _____

PLEASE ADD IMPORTANT INFORMATION BELOW AND ATTACH A COPY OF THE FOLLOWING:

- 1) **CERTIFICATE OF INSURANCE**
- 2) **EMERGENCY MEDICAL AGREEMENT**
- 3) **SANITATION AGREEMENT**
- 4) **PORT-A-JOHN AGREEMENT**
- 5) **COMMUNITY COMMUNICATION**

AUTHORIZATION & AFFADAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understood and agreed to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulations established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Deb Elliott

Signature of Applicant

Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

Event Name: Chandler Park Community Fair Event

Date: 5/20/19, 5/28/19

Event Organizer:

Applicant Signature: Deb Elliott

Date: 4/23/19

OFFICE OF CONTRACTING
AND PROCUREMENT

~~29~~
~~14~~
11

May 2, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034103 100% City Funding – To Provide an Emergency Demolition for the Following Residential Properties(s): 3483 Seyburn. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd. Suite 301, Detroit, MI 48226 – Contract Period: Upon City Council Approval through May 6, 2020 – Total Contract Amount: \$28,025.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3034103 referred to in the foregoing communication dated May 2, 2019, be hereby and is approved.

ENTERED MAY 20 2019 - Move to New Business - RIM (r,c)

OFFICE OF CONTRACTING
AND PROCUREMENT

210
15
12

May 2, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034234 100% City Funding – To Provide an Emergency Demolition for the Following Residential Properties(s): 9712 Ostego. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd. Suite 301, Detroit, MI 48226 – Contract Period: Upon City Council Approval through May 6, 2020 – Total Contract Amount: \$28,300.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3034234 referred to in the foregoing communication dated May 2, 2019, be hereby and is approved.

ENTERED MAY 20 2019 - Move to New Business - RM (30)

OFFICE OF CONTRACTING
AND PROCUREMENT

27
14
13

May 2, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034246 100% City Funding – To Provide an Emergency Demolition for the Following Residential Properties(s): 8220 Heyden. – Contractor: Leadhead Construction – Location: 1660 Midland, Detroit, MI 48238 – Contract Period: Upon City Council Approval through May 6, 2020 – Total Contract Amount: \$18,170.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3034246 referred to in the foregoing communication dated May 2, 2019, be hereby and is approved.

ENTERED MAY 20 2019 - Move to New Business - RM (2,0)

OFFICE OF CONTRACTING
AND PROCUREMENT

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~~17~~
14

May 2, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034248 100% City Funding – To Provide an Emergency Demolition for the Following Residential Properties(s): 7229 Warwick. – Contractor: Leadhead Construction – Location: 1660 Midland, Detroit, MI 48238 – Contract Period: Upon City Council Approval through May 6, 2020 – Total Contract Amount: \$19,250.00. **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3034248 referred to in the foregoing communication dated May 2, 2019, be hereby and is approved.

ENTERED MAY 20 2019 - Move to New Business RM (2/c)

OFFICE OF CONTRACTING
AND PROCUREMENT

69
21
15

May 3, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002082 100% City Funding – To Provide Virtual Interactive (Simulators) Training for DDOT and Police. – Contractor: FAAC Incorporated dba IES Interactive Training – Location: 1229 Oak Valley Drive, Ann Arbor, MI 48108 – Contract Period: Upon City Council Approval through April 30, 2024 – Total Contract \$1,028,910.76. **TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6002082 referred to in the foregoing communication dated May 3, 2019, be hereby and is approved.

ENTERED MAY 20 2019 - Move to New Business - RM (e/s)

OFFICE OF CONTRACTING
AND PROCUREMENT

~~25~~
~~23~~
16

May 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3033755 100% City Funding – To Provide Office Furniture for DPD. – Contractor:
Aarow Office Supply Co. – Location: 17005 Grand River, Detroit, MI
48227 – Contract Period: One Time Purchase. – Total Contract Amount:
\$37,647.75 **POLICE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3033755 referred to in the foregoing communication dated May 8, 2019, be hereby and is approved.

ENTREPRENEUR MAY 20 2019 - Move to New Business - BIM (2,0)

OFFICE OF CONTRACTING
AND PROCUREMENT

24
17

May 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034106 100% City Funding – To Provide Emergency Residential Demolition at 3432 Eastern. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through May 6, 2020 – Total Contract Amount: \$33,800.00
HOUSING AND REVITALIZATION

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3034106 referred to in the foregoing communication dated May 8, 2019, be hereby and is approved.

ENTRE: MAY 20 2019 - Move to New Business PM (20)

USE!
#20

18

May 13, 2019

TO: HONORABLE CITY COUNCIL

Re: Contracts and Purchase Orders Scheduled to be considered at the Formal Session for May 14, 2019

Please be advised that the Contract listed was submitted on May 8, 2019 for the City Council Agenda for May 14, 2019 has been amended as follows:

1. The **Contract Number, and Contract Total Amount** was Submitted Incorrectly by the Buyer of this Contract. Please see the correction(s) below:

Submitted as: Page 3

HOUSING AND REVITALIZATION

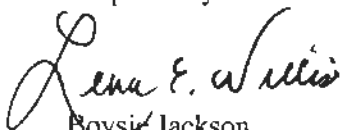
3034385 100% City Funding – To Provide Group 90 Commercial Demolition of 8635 Gratiot. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through April 29, 2020 – Total Contract Amount: **\$28,966.00.**

Should read as: Page 3

HOUSING AND REVITALIZATION

3034605 100% City Funding – To Provide Group 90 Commercial Demolition of 8635 Gratiot. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through April 29, 2020 – Total Contract Amount: **\$32,950.00.**

Respectfully Submitted,



Boysis Jackson
Chief Procurement Officer
BJ/CD

ENTERED MAY 20 2019 - Marc → New Business RUM (j)

BY COUNCIL MEMBER: _____

RESOLVED, that **Contract #3034385** referred to in the foregoing communication dated May 14, 2019 be hereby and is approved.

DO NOT USE!

26

**OFFICE OF CONTRACTING
AND PROCUREMENT**

May 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034385 100% City Funding – To Provide Group 90 Commercial Demolition of 8635 Gratiot. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through April 29, 2020 – Total Contract Amount: \$28,966.00
HOUSING AND REVITALIZATION

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **BENSON**

RESOLVED, that Contract No. 3034385 referred to in the foregoing communication dated May 8, 2019, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

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May 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034386 100% City Funding – To Provide Group 93 Commercial Demolition of 10300 E. Warren, and 10956 Shoemaker. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through April 29, 2020 – Total Contract Amount: \$131,600.00 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3034386 referred to in the foregoing communication dated May 8, 2019, be hereby and is approved.

ENTERED MAY 20 2019 - Move to New Business - RIM (30)

USE!
#28

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May 13, 2019

TO: HONORABLE CITY COUNCIL

Re: Contracts and Purchase Orders Scheduled to be considered at the Formal Session for May 14, 2019

Please be advised that the Contract listed was submitted on May 8, 2019 for the City Council Agenda for May 14, 2019 has been amended as follows:

1. The **Demolition Location** was Submitted Incorrectly by the Buyer of this Contract. Please see the correction(s) below:

Submitted as: Page 4

HOUSING AND REVITALIZATION

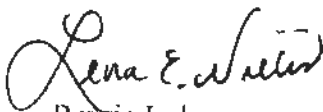
3034387 100% City Funding – To Provide Group 91 Commercial Demolition of 12533 Harper, and **2635 Harper**. – Contractor: Adamo Demolition Co. – Location: 320 E. Seven Mile, Detroit, MI 48203 – Contract Date: Upon City Council Approval through April 29, 2020 – Total Contract Amount: \$268,170.20.

Should read as: Page 4

HOUSING AND REVITALIZATION

3034387 100% City Funding – To Provide Group 91 Commercial Demolition of 12533 Harper, and **12635 Harper**. – Contractor: Adamo Demolition Co. – Location: 320 E. Seven Mile, Detroit, MI 48203 – Contract Date: Upon City Council Approval through April 29, 2020 – Total Contract Amount: \$268,170.20.

Respectfully Submitted,



Boysis Jackson
Chief Procurement Officer
BJ/CD

ENTERED MAY 20 2019 - Move to New Business R/M (20)

BY COUNCIL MEMBER: _____

RESOLVED, that **Contract #3034387** referred to in the foregoing communication dated May 14, 2019 be hereby and is approved.

DO NOT USE!

28

OFFICE OF CONTRACTING
AND PROCUREMENT

May 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034387 100% City Funding – To Provide Group 91 Commercial Demolition of 12533 Harper, and 2635 Harper. – Contractor: Adamo Demolition Co. – Location: 320 E. Seven Mile, Detroit, MI 48203 – Contract Date: Upon City Council Approval through April 29, 2020 – Total Contract Amount: \$268,170.20 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3034387 referred to in the foregoing communication dated May 8, 2019, be hereby and is approved.

OFFICE OF CONTRACTING
AND PROCUREMENT

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May 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034436 100% City Funding – To Provide Emergency Residential Demolition at 8206 Lyford, and 8216 Kenney. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through May 13, 2020 – Total Contract Amount: \$40,500.00 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3034436 referred to in the foregoing communication dated May 8, 2019, be hereby and is approved.

ENTERED MAY 20 2019 - Move to New Business - RM (2,0)

OFFICE OF CONTRACTING
AND PROCUREMENT

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May 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034437 100% City Funding – To Provide Emergency Residential Demolition at 3044 Cortland. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through May 13, 2020 – Total Contract Amount: \$31,150.00
HOUSING AND REVITALIZATION

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3034437 referred to in the foregoing communication dated May 8, 2019, be hereby and is approved.

ENTR-611 MAY 20 2019 - Move to New Business - RM (2/0)

OFFICE OF CONTRACTING
AND PROCUREMENT



May 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034438 100% City Funding – To Provide Emergency Residential Demolition at 6951 Parkwood. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through May 13, 2020 – Total Contract Amount: \$27,650.00
HOUSING AND REVITALIZATION

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3034438 referred to in the foregoing communication dated May 8, 2019, be hereby and is approved.

ENTERED MAY 20 2019 - *Moh to New Business - RM (20)*

OFFICE OF CONTRACTING
AND PROCUREMENT

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May 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034474 100% City Funding – To Provide Imminent Danger Demolition of 20 E. Longwood. – Contractor: Adamo Demolition Co. – Location: 320 E. Seven Mile, Detroit, MI 48203 – Contract Date: Upon City Council Approval through May 2, 2020 – Total Contract Amount: \$18,300.00
HOUSING AND REVITALIZATION

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3034474 referred to in the foregoing communication dated May 8, 2019, be hereby and is approved.

ENTERED MAY 20 2019 - Move to New Business - RUM (20)

OFFICE OF CONTRACTING
AND PROCUREMENT

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May 3, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3033475 100% City Funding – To Provide Turnout Gear Bags for the Use of Holding Fire Equipment. – Contractor: Apollo Fire Equipment – Location: 12584 Lakeshore Drive, Romeo, MI 48065 – Contract Period: Upon City Council Approval through August 30, 2019 – Total Contract Amount: \$56,237.50. **FIRE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3033475 referred to in the foregoing communication dated May 3, 2019, be hereby and is approved.

RECEIVED MAY 20 2019 - Move to New Business RM (2/0)

OFFICE OF CONTRACTING
AND PROCUREMENT

67
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May 3, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034396 100% City Funding – To Provide Chain of Custody and Movement of Property Software used by Property Officers throughout the Police Department and by the Property Control Unit. – Contractor: Tracker Products, LLC – Location: 1102 Brighton Street, Newport, KY 41071 – Contract Period: Upon City Council Approval through May 31, 2021 – Total Contract Amount: \$41,800.00. **POLICE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3034396 referred to in the foregoing communication dated May 3, 2019, be hereby and is approved.

ENTERED MAY 20 2019 - Move to New Business - RM (2,0)

OFFICE OF CONTRACTING
AND PROCUREMENT

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May 3, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3034081 100% City Funding – To Provide a One Time Spot Buy for the Purchase of a Large 3D Laser Scanner for Forensic Analysis of Crime Scenes. – Contractor: Collision Forensic Solutions – Location: 300 S. Fillmore Street, Papillion, NE 68046 – Contract Period: Upon City Council Approval through May 20, 2020 – Total Contract Amount: \$81,944.00.
POLICE

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 3034081 referred to in the foregoing communication dated May 3, 2019, be hereby and is approved.

ENTERED: MAY 20 2019 - Move New Business RMI(2/0)

OFFICE OF CONTRACTING
AND PROCUREMENT

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May 10, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6000772 100% City Funding – AMEND 1– To Provide Software to Manage Permits for Departments that Issue Them (BSEED, DFD, and EMS). – Contractor: Accela – Location: 2633 Camino Ramon, Ste. 500, San Ramon, CA 94583 – Contract Period: Upon City Council Approval through June 30, 2020 – Contract Increase: \$1,958,875.00 – Total Contract Amount: \$3,740,420.92. **BUILDINGS, SAFETY ENGINEERING AND ENVIRONMENTAL**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

RESOLVED, that Contract No. 6000772 referred to in the foregoing communication dated May 14, 2019, be hereby and is approved.

ENTERED MAY 20 2019 - Move to New Business - R04 (2/0)

OFFICE OF CONTRACTING
AND PROCUREMENT



May 10, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001702 100% City Funding – AMEND 1– To Provide Property Clean Out and
* Junk Removal Services for GSD. – Contractor: D and D Innovation, INC.
 – Location: 18701 W. Grand Blvd., Ste. 371, Detroit, MI 48235 – Contract
 Period: Upon City Council Approval through November 12, 2019 –
 Contract Increase: \$200,000.00 – Total Contract Amount: \$700,000.00.
 GENERAL SERVICES

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER MCCALISTER

RESOLVED, that Contract No. 6001702 referred to in the foregoing communication dated May 14, 2019, be hereby and is approved.

ENTERED MAY 16 2019 – MINS AS(2.0)

OFFICE OF CONTRACTING
AND PROCUREMENT

May 10, 2019

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HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002093 100% City Funding – To Provide an Agreement for the Design/Build Project to Convert the 2nd Floor of the NWAC from Office Space to After School Activity Space. Repairs Include; Window Replacement for the Entire Facility, Parking Lot Improvement and Elevator Repair. – Contractor: Gandol, Inc. – Location: 27455 Goddard Road, Romulus, MI 48174 – Contract Period: Upon City Council Approval through May 20, 2020 – Total Contract Amount: \$3,750,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER MCCALISTER

RESOLVED, that Contract No. 6002093 referred to in the foregoing communication dated May 14, 2019, be hereby and is approved.

ENTERED MAY 16 2019 - MNB (Pending response to Member Spivey)

OFFICE OF CONTRACTING
AND PROCUREMENT

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May 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002000 100% City Funding – To Parts and Repair Service to Tymco & Vacall Street Sweepers. – Contractor: Fredrickson Supply, LLC – Location: 3901 3 Mile Rd., NW Grand Rapids, MI 49534 – Contract Period: Upon City Council Approval through May 20, 2021 – Total Contract Amount: \$40,000.00. **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

RESOLVED, that Contract No. 6002000 referred to in the foregoing communication dated May 8, 2019, be hereby and is approved.

ENTERED MAY 16 2019 – MTNB AS (P.D.)

**OFFICE OF CONTRACTING
AND PROCUREMENT**



May 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001584 100% City Funding – AMEND 1– To Provide Property Clean Out and Junk Removal Services for GSD. – Contractor: Detroit Grounds Crew – Location: 1420 Washington Blvd., Detroit, MI 48226 – Contract Period: Upon City Council Approval through August 20, 2020 – Contract Increase: \$200,000.00 – Total Contract Amount: \$1,400,000.00.
GENERAL SERVICES

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER **SHEFFIELD**

RESOLVED, that Contract No. 6001584 referred to in the foregoing communication dated May 8, 2019, be hereby and is approved.

ENTERED MAY 16 2019 -MTNB AS (2.2)

OFFICE OF CONTRACTING
AND PROCUREMENT

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May 8, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001720 100% City Funding – AMEND 1– To Provide Property Clean Out and Junk Removal Services for the DLB Properties. – Contractor: GTJ Consulting, LLC. – Location: 22955 Industrial Dr. W, St. Clair Shores, MI – Contract Period: Upon City Council Approval through November 20, 2019 – Contract Increase: \$300,000.00 – Total Contract Amount: \$442,711.00. **GENERAL SERVICES** (*This Amendment is to Add Funding Only. Original Contract Amount \$142,711.00*)

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

RESOLVED, that Contract No. 6001720 referred to in the foregoing communication dated May 8, 2019, be hereby and is approved.

ENTERED MAY 16 2019 -MTNB AS. P.D)

TUESDAY, MAY 21, 2019 FORMAL SESSION (Public Health and Safety Standing Committee)

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LAW DEPARTMENT

Jones, an Proposed Ordinance to amend Chapter 55 of the 1984 Detroit City Code, *Traffic and Motor Vehicles*, Article I, *Generally*, Division 2, *Violations and Penalties*, by amending and restating on certain violations for vehicles registered to Detroit residents when paid within five days following the issuance of the ticket. **INTRODUCE**

Jones, reso. setting a Public Hearing, for the foregoing ordinance amendment.



CITY OF DETROIT
LAW DEPARTMENT



COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 500
DETROIT, MICHIGAN 48226-3437
PHONE 313•224•4550
FAX 313•224•5505
WWW.DETROITMI.GOV

May 8, 2019

Detroit City Council
1340 Coleman A. Young Municipal Center
Detroit, Michigan

Re: Proposed Amendment of Chapter 55 of the 1984 Detroit City Code, *Traffic and Motor Vehicles*, Article I, *Generally*, Division 2, *Violation and Penalties*.

Honorable City Council:

At the request of Council President Brenda Jones and Council President Pro Tem Mary Sheffield, the Law Department has prepared and approved as to form the attached proposed amendment for your consideration. The proposed amendment to the ordinance will provide for a fine reduction on certain violations for vehicles registered in the Detroit when paid within five days of the issuance of the ticket.

Respectfully submitted,

Tonja R. Long
Supervising Assistant Corporation Counsel
City of Detroit Law Department

ENTERED MAY 20 2019 - Move to New Business - Rule (20)
for Intro and setting of Public Hearing

CITY CLERK 2019 MAY 9 9:45 AM

BY COUNCIL MEMBER _____:

1
2 AN ORDINANCE to amend Chapter 55 of the 1984 Detroit City Code, *Traffic and Motor*
3 *Vehicles*, Article I, *Generally*, Division 2, *Violations and Penalties*, by amending Section 55-1-32,
4 *Schedule of fines for parking violations*, in order to provide for a fine reduction on certain
5 violations for vehicles registered to Detroit residents when paid within five days following the
6 issuance of the ticket.

7 IT IS HEREBY ORDAINED BY THE PEOPLE OF THE CITY OF DETROIT
8 THAT:

9 Section 1. Chapter 55 of the 1984 Detroit City Code, *Traffic and Motor Vehicles*,
10 Article 1, *Generally*, Division 3, *Violations and Penalties*, be amended by amending Section 55-
11 1-32, to read as follows:

12 CHAPTER 55. TRAFFIC AND MOTOR VEHICLES
13 ARTICLE I. GENERALLY
14 DIVISION 2. VIOLATIONS AND PENALTIES

15 Sec. 55-1-32. Schedule of fines for parking violations.

16 (a) In accordance with Section 9-509 of the 2012 Detroit City Charter, the schedule of fines,
17 and of penalties for the late payment of fines, for parking violations are as follows:

Violations	Violation Code	Fine	<u>Fine When Paid Within 5 Days to vehicles registered to Detroit residents</u>	Fine When Paid After 30 Days, inclusive of late penalties, For Vehicles Registered in Michigan	Fine When Paid After 30 Days, inclusive of late penalties, for Vehicles Registered in Another State or Country
Parked in prohibited area/no parking	801	\$45.00	<u>\$22.50</u>	\$65.00	\$95.00
Improper Parking	802	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
Blocking alley	804.1	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
Blocking driveway	804.2	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
Blocking crosswalk	804.3	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
Double parking	805.1	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
Double standing	805.2	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
Fire hydrant	805.3	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
No standing (anytime)	811.1	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
Snow emergency violation	811.2	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
Coach stop	811.3	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
No standing (a.m.)	812	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
No standing (p.m.)	813	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
Overtime parking	814	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
Parking meter violation	821	\$45.00	<u>\$22.50</u>	\$65.00	\$95.00

Parking in area reserved for the handicapped	830	\$150.00	<u>\$150.00</u>	\$170.00	\$200.00
DPW street cleaning	835	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
Unauthorized parking – Private property	840	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
Unattended – Key in vehicle	860	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
No stopping	870	\$45.00	<u>\$45.00</u>	\$65.00	\$95.00
Vehicle and equipment specified in section 55-4-39	880	\$150.00	<u>\$150.00</u>	\$170.00	\$200.00

1

2 This schedule shall be posted at the Municipal Parking Department Parking Violations Bureau
3 and, if located in a different location than the Parking Violations Bureau, at the main office of the
4 Municipal Parking Department.

5 (b) ~~The amendment of Subsection (a) of this section, to increase in parking fines and~~
6 ~~penalties for the late payment of fines was enacted by the City of Detroit through Emergency~~
7 ~~Manager Order No. 24 issued April 3, 2014, pursuant the Local Financial Stability and Choice~~
8 ~~Act, being MCL 141.1541 et seq. Order No. 24, which included the increases in parking fines and~~
9 ~~penalties for the late payment of fines, was published in the *Detroit Legal News* on April 8, 2014,~~
10 ~~together with notice of a public hearing on the amendment to be held April 14, 2014 at the Erma~~
11 ~~Henderson Auditorium, 13th floor, Coleman Young Municipal Center, at 3:00 P.M. The public~~
12 ~~meeting was so held. Commencing on or about April 14, 2014, City of Detroit parking tickets~~
13 ~~reflected, and the Municipal Parking Department collected, the newly enacted fines and penalties.~~
14 Further, in accordance with the Local Financial Stability and Choice Act, being MCL 141.1541 et

1 ~~seq., all actions previously taken by the City, including the Emergency Manager and the Municipal~~
2 ~~Parking Department and its staff, agents or representatives, relating to the establishment and~~
3 ~~collection of parking said fines and penalties for the late payment of fines in accordance with~~
4 ~~Subsection (a) of this section, are affirmed.~~

5 **Section 2.** All ordinances, or parts of ordinances, that are in conflict with this
6 ordinance are repealed.

7 **Section 3.** This ordinance is declared necessary to preserve the public peace, health,
8 safety, and welfare of the People of the City of Detroit.

9 **Section 4.** In the event that this ordinance is passed by a two-thirds (2/3) majority of
10 City Council members serving, it shall be given immediate effect and become effective upon
11 publication in accordance with Section 4-118 of the 2012 Detroit City Charter. In the event that
12 this ordinance is passed by less than a two-thirds (2/3) majority of the City Council members
13 serving, it shall become effective on the thirtieth (30) day after enactment, or on the first business
14 day thereafter, in accordance with Section 4-118 of the 2012 City Charter.

Approved as to form:



Lawrence T. Garcia
Corporation Counsel

34 35

RESOLUTION SETTING HEARING

By Council President Jones:

Resolved, That a public hearing will be held by this body in the Committee Room, 13th Floor of the Coleman A. Young Municipal Center for the purpose of considering the advisability of adopting the foregoing proposed Ordinance to amend Chapter 55 of the 1984 Detroit City Code, *Traffic and Motor Vehicles*, Article I, *Generally*, Division 2, *Violations and Penalties*, by amending and restating on certain violations for vehicles registered to Detroit residents when paid within five days following the issuance of the ticket.



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

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April 11, 2019

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to Accept and Appropriate the FY 2019 Local Health Opioid Response grant

The Michigan Department of Health and Human Services (MDHHS) has awarded the City of Detroit Health Department with the FY 2019 Local Health Opioid Response grant for a total of \$40,000.00. There is no required match. The total project cost is \$40,000.00. The grant period is April 1, 2019 through August 31, 2019.

The objective of the grant is to supplement and leverage existing local opioid education & community outreach efforts. The funding allotted to the department will be utilized to expand detailing and community wide awareness/overdose and educational training. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20646.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

This request has been approved by the Law Department

This request has been approved by the Office of Budget

ENTERED MAY 20 2019 - Move to New Business RM (2019)

CITY CLERK

RESOLUTION

Council Member _____

WHEREAS, the Detroit Health Department is requesting authorization to accept a grant of reimbursement from the Michigan Department of Health and Human Services (MDHHS) in the amount of \$40,000.00, to supplement and leverage existing local opioid education & community outreach efforts; and

WHEREAS, this request has been approved by the Law Department; and

WHEREAS, this request has been approved by the Office of Budget; now

THEREFORE, BE IT RESOLVED that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

BE IT FURTHER RESOLVED, that the Budget Director is authorized to establish Appropriation number 20646 in the amount of \$40,000.00, for the FY 2019 Local Health Opioid Response grant.



STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

GRETCHEN WHITMER
GOVERNOR

ROBERT GORDON
DIRECTOR

March 27, 2019

Joneigh Khaldun, MD, MPH
Health Officer
City of Detroit Health Department
3245 E Jefferson Avenue
Detroit, MI 48207

Dear Ms. Khaldun,

This correspondence will serve as the official Notice of Award for the special project titled **“Local Health Opioid Response.”** The grantee is funded in the amount of \$40,000. The project begins April 1, 2019 and will end August 31, 2019.

Project reporting will be due at the end of August and at the end of the project should an extension be given. Please submit reports to Janine Whitmire at MDHHS-LocalHealthServices@michigan.gov. A template for the reporting will be sent prior to the deadline. Technical assistance is provided by Janine Whitmire at 517-284-4027 or whitmirej@michigan.gov.

If you have any questions or concerns, please do not hesitate to make contact.

Sincerely,

Orlando Todd, MBA
Director
Office of Local Health Services
Population Health & Community Services Administration
toddo@michigan.gov
(517) 284-4021

c: Tim Lawther
Local Health Services

MDHHS Demonstration Project Local Health Opioid Initiative

Work Plan 2 - Education and Community Outreach

Summary: The Detroit Health Department (DHD) has a three-prong approach to addressing the opioid crisis in Detroit—clinician education, public education and community empowerment (training). For this opioid initiative demonstration project, DHD requests \$40,000 in funding support from MDHHS to supplement and leverage existing efforts to address education & community outreach as well as drug take back & academic detailing activities, in collaboration with our partners. The table below summarizes how our work-to-date aligns with work plan 2, describes what our proposed activities are, and lists partners who DHD will continue to collaborate with to accomplish work plan 2 deliverables.

MDHHS	Detroit Health Department		
Work Plan 2: Education & Community Outreach	Work to Date	Proposed Work Plan 2 Activities	DHD Partners
Education: The local health department will collaborate with community partners to promote public education about prescription opioid misuse and the need to destigmatize and raise awareness about treatment and recovery	<ul style="list-style-type: none"> • Overdose First Response Training • Photo Voice Project • Public Service Announcements • Testimonies • Webisodes • Focus Groups • Youth Opioid Summit 	<ul style="list-style-type: none"> • Overdose First Response Training • Community-wide event addressing stigma and awareness: Overdose First Response Training (i.e. Narcan administration, recovery position, warm handoff); showcase of opioid media projects; youth performances; recovery support service information fair 	<ul style="list-style-type: none"> • The Youth Connection • Love Detroit Prevention Coalition • DLIVE • Cass Tech High School • Center for Urban Studies • SHAR House Inc • Detroit Recovery Project • Active Coalition that Influences Outcomes in the Neighborhood
Take Back Initiative: In collaboration with community partners the local health department will lead efforts to ensure proper disposal of prescription drugs by implementing take-back activities such as collaborating with local pharmacies and health care facilities to identify permanent locations where the public can safely dispose of unused prescription medications	<ul style="list-style-type: none"> • Supported 2 Drug Take Back Events, “Don’t Be the Dealer” • “Combatting the Opioid Epidemic” CE Event for Detroit pharmacists and pharmacy technicians on opioid prescribing, alternatives to opioid for chronic pain management, MDHHS Standing Order, naloxone administration 	<ul style="list-style-type: none"> • Promote 3 Drug Take Back Events in Detroit by August 31, 2019 • Academic Detailing sessions in partnership with Wayne County Pharmacist Association, targeting clinicians operating in Detroit zip codes with the highest opioid overdoses (according to EMS runs) 	<ul style="list-style-type: none"> • Love Detroit Prevention Coalition • The Youth Connection • DWMHA • Detroit Police Department • Drug Enforcement Administration • Center for Youth & Family Devel. • Prevention Collaborative • All Well-Being Services • Wayne County Pharmacy Assoc.
Grant Period: April 1, 2019 – August 31, 2019	MDHHS Funding Proposal Request		\$40,000
	Amount Awarded as of March 2019		\$40,000



PROGRAM BUDGET SUMMARY
MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

Attachment B.2
Page 1 of 2

Program MDHHS LHS	Budget Period		Date Prepared
	FROM:	TO:	
	4/1/2019	8/31/2019	4/1/2019
Local Agency Southeastern Michigan Health Association 3011 W. Grand Blvd. Suite 200 Detroit MI 48202	ORIGINAL BUDGET	AMENDED BUDGET X	AMENDMENT NUMBER 1
	Payee ID Number		
EXPENDITURE CATEGORY			TOTAL BUDGET
1. Salaries and Wages			0
2. Fringe Benefits			0
3. Travel			490
4. Supplies and Materials			0
5. Contractual (Subcontracts)			4,500
6. Equipment			0
7. Other Expenses:			33,105
8. Total Direct Expenditures (Sum of Lines 1-7)			38,095
9. Indirect Costs: Rate #1 SEMHA 5.00%			1,905
Indirect Costs: Rate #2 DHD 23.00%			0
10. Other Cost Distributions			
11. TOTAL EXPENDITURES (Sum of Lines 8-10)			40,000
SOURCE OF FUNDS: CPBC (State)			
12. Fees and Collections			
13. State Agreement			
14. Local			
15. Federal			
16. Other(s):			
17. TOTAL FUNDING (Sum of Lines 12-16)			0
AUTHORITY: P.A. 368 of 1978		The Department of Community Health is an equal opportunity	
COMPLETION: Is Voluntary, but Is required as a condition of funding.		employer, services and programs provider	
DCH-0385(E) (Rev 6-02) (W) Previous Edition Obsolete Also Replaces FIN-110			



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

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March 27, 2019

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to accept a donation from KaBOOM for the FY 2019 Community Playground Grant for Palmer Park

KaBOOM has awarded a donation to the City of Detroit General Services Department with the FY 2019 Community Playground Grant for Palmer Park, valued at \$100,000.00. There is a match requirement for this donation, in the amount of \$8,500.00. If approval is granted to accept this donation, the appropriation number for the match is 11830.

The objective of this donation to the department is to acquire playground play-scape equipment for Palmer Park. KaBOOM will also install the equipment.

I respectfully ask your approval to accept this donation in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

This request has been approved by the Law Department

This request has been approved by the Office of Budget

ENTERED MAY 16 2019 -MTNB AS (2.0)

CITY CLERK 002 M6Y

RESOLUTION

Council Member _____

WHEREAS, the General Services Department has been awarded a donation from KaBOOM, valued at \$100,000.00, and

WHEREAS, this request has been approved by the Law Department; and

WHEREAS, this request has been approved by the Office of Budget; and

WHEREAS, the General Services Department has \$8,500.00 available in its FY 2019 Departmental allocation in appropriation 11830 for the City match requirement for the FY 2018 KaBOOM Community Playground Grant for Palmer Park, now

THEREFORE, BE IT RESOLVED, that the General Services Department is hereby authorized to accept a donation from KaBOOM to acquire playground play-scape equipment for Palmer Park.



CITY OF DETROIT
RECREATION DEPARTMENT
ADMINISTRATION OFFICE

18100 MEYERS
DETROIT, MICHIGAN 48235
(313) 224-1100 • TTY: 711
(313) 224-3544
WWW.DETROITMI.GOV

**CITY OF DETROIT
INTER-DEPARTMENTAL MEMORANDUM**

FROM: Jan Anderson
Director, General Services Department

TO: Ryan Friedrichs
Chief Development Officer, Office of Development and Grants

DATE: March 20, 2019

RE: FY 2019 KaBOOM! Grant for Palmer Park

This correspondence is to inform you that the General Services Department has been awarded a grant from KaBOOM! for playground improvements for Palmer Park, located at 910 Merrill Plaisance, Detroit, MI 48203. KaBOOM! brings together volunteers, community members and donors who come together to plan and build a brand-new playground. These community-built playgrounds generate a tangible, achievable win for our community, transforming our space into a great place to play for kids and families.

The grant will build a playground valued up to \$100,000. KaBOOM! is currently bringing together the sponsors for this project. There will be a design day that brings together different stakeholders and community members to decide the design of the playground. This will cover the cost of equipment. The City is required to provide a match contribution of \$8,500 for the playground. We ask that you assist in processing Council Approval. On behalf of the General Services Department, thank you for your continued support and partnership.

Sincerely,

Jan Anderson
Director,
General Services Department

Attachments:

- KaBOOM! Grant Agreement

KaBOOM! and «FP» (referred to herein as the Funding Partner(s)) in the construction of a new playground at Palmer Park, 910 Merrill Plaisance, Detroit, MI 48203 (the "Project"). This Community Partner Playground Agreement (this "Agreement"), which sets forth the City of Detroit's obligations in connection with the Project and certain matters on which the parties have agreed, will, when executed by the duly authorized representatives of each party, supersede any prior agreements and represent the complete legally binding agreement between the parties regarding the Project.

1. Obligations of the City of Detroit. The City of Detroit shall work with KaBOOM! and the Funding Partner(s) as well as community residents to design, plan and build the Project. By executing this Agreement, the City of Detroit is unconditionally agreeing to each of the following obligations, in each case meeting the requirements provided by KaBOOM!
 - (a) Fundraising. In support of the Project, the City of Detroit must contribute at a minimum of \$8500 to KaBOOM!, which will apply the funds directly to the purchase of playground equipment. Any amounts exceeding \$8500 are to be jointly agreed. KaBOOM! will invoice the City of Detroit for such amount promptly following the execution of this Agreement, which amount must be paid in full at least thirty (30) days prior to the Project's Build Day (as defined below).
 - (b) Project Site.
 - (i) Ownership. At the time of execution of this Agreement, the City of Detroit shall provide KaBOOM! with proof of land ownership evidenced by either a deed granting title to the property to the City of Detroit or a letter from the property owner showing approval for the Project. The City of Detroit is the owner of the playground in its entirety, for the lifetime of the playground, including the equipment and/or safety surfacing purchased by KaBOOM! and/or the Funding Partner(s). Although the playground equipment will be purchased by KaBOOM!, the title of ownership will transfer from the respective manufacturer/seller directly to the City of Detroit at the time the equipment is purchased by KaBOOM!, and at no time will KaBOOM! obtain or in any way have title to said playground equipment prior to, during or after its installation. The delivery of the playground equipment from the playground manufacturer shall be "FOB Shipment" and ownership therefore shall transfer to the City of Detroit. City of Detroit will, in its sole discretion, review all necessary information regarding the playground equipment to determine its fitness for the intended purpose, including but not limited to the installation by the City of Detroit's volunteers in the agreed upon location.
 - (ii) Permits. Prior to Build Day, the City of Detroit shall obtain or cause to be obtained all necessary permits and licenses regarding the installation, possession and use of the playground in compliance with applicable laws and regulations. As the party responsible for obtaining all necessary permits for the installation and use of the playground equipment, the City of Detroit shall be solely responsible for any and all activities of its agents and volunteers pursuant to those permits. The guidance of KaBOOM! in the design and installation process, if any, is not to be construed as including KaBOOM! as a responsible party under any respective permits or as having control or direction over the volunteers.
 - (iii) Preparation. The City of Detroit shall ensure that the Project site is safe for volunteers and children, which responsibility includes: (1) designating a child-serving non-profit organization responsible for recruiting fifty (50) adult volunteers to participate in preparation activities three to four days prior to Build Day; (2) preparing the site for the installation of the Project at least two weeks before Build Day, which includes removing existing playground equipment, footers and safety surfacing, grading the land, removing fencing and performing soil tests; (3) conducting up to two (2) utility checks as reasonably requested by KaBOOM! with the appropriate utility companies, with the first test being completed on or before Design Day (as defined

of the volunteers, including adults and children from the beginning of the preparation activities until the conclusion of Build Day, including any postponement.

- (v) Maintenance. Maintenance of the playground facility and supervision of its use is the sole responsibility of the City of Detroit. The City of Detroit shall collaborate with KaBOOM! during the Project planning process to develop a maintenance program for the playground and, with the support of the property owner (if owner is a separate party), shall maintain the playground and the property before and after the Build Day to ensure a safe and attractive playspace. In furtherance of the foregoing, in the event any playground equipment included in the Project no longer is permitted for any reason to be located at its original site of construction or such site is no longer controlled by the City of Detroit for any reason, then the City of Detroit promptly shall notify KaBOOM! following its becoming aware of such situation and shall, at the City of Detroit's sole cost and expense, take such steps as may be necessary to promptly and safely relocate the playground equipment (including any permanent signage and other fixtures) to an alternate site that serves children or to ensure that the successor controlling person of such site shall continue to make such playground available to children in the same manner contemplated as of the Build Day and maintain (or permit the City of Detroit to maintain) such playground in accordance with the maintenance program. In addition, the City of Detroit shall accept and maintain engineered wood fiber as playground safety surfacing, meeting standards established by Consumer Product Safety Commission guidelines, for the lifetime of the playground. Guidance and materials for the purpose of developing a maintenance plan for the playground are available, upon request, from the playground equipment and safety surfacing manufacturers.
- (c) Design Day. The City of Detroit agrees to designate a child-serving non-profit organization(s) to host a KaBOOM!-facilitated "Design Day" with at least twenty (20) adult volunteers and twenty (20) children. Such adult volunteers shall remain engaged in the planning activities throughout the Project's planning process.
- (d) Build Day. The City of Detroit shall designate a child-serving non-profit organization(s) to recruit at minimum two hundred and twenty-five (225) adult volunteers from the community to participate in a one-day installation event for the Project, which is scheduled to occur on build date to be determined and which is referred to herein as the Build Day. The City of Detroit shall ensure that all volunteers sign a waiver. On the Build Day, the City of Detroit shall provide water, dumpsters, music and restroom facilities for all volunteers. The designated child-serving non-profit organization shall provide food and tools for all volunteers.
- (e) Promotion; Intellectual Property. The City of Detroit shall seek prior approval from KaBOOM! and/or the Funding Partner(s) for any materials that reference the Project or contain the name, trademarks, service marks, logos and other intellectual property (collectively, and together with all goodwill attached or which shall become attached to any of the them, the "Marks") of KaBOOM! and/or the Funding Partner(s), including press releases, fliers and promotional materials. The City of Detroit acknowledges and agrees that each of KaBOOM! and the Funding Partner(s) is the sole owner of all right, title and interest in and to its respective Marks. The parties acknowledge that KaBOOM! and the Funding Partner(s) may take all steps to protect their Marks as they deem appropriate. Any use of the Marks will inure to the sole benefit of KaBOOM! or the Funding Partner(s) (as applicable). The City of Detroit shall not use the Marks in any manner that would harm the reputation of KaBOOM! or the Funding Partner(s) or disparage or negatively reflect upon the Marks. Upon expiration of or termination of this Agreement for any reason, the City of Detroit shall cease all use of the Marks. The City of Detroit shall collaborate with KaBOOM! and the Funding Partner(s) to secure media coverage for the Project.
- (f) Signage. The City of Detroit shall allow the names and logos of KaBOOM! and the Funding Partner(s) to be displayed on permanent playground signage, which shall be substantially in the form provided to the City of

material are subject to the respective manufacturer's terms thereof, and the City of Detroit agrees to look solely to such manufacturers for any such warranty and/or guarantee. Neither KaBOOM! nor the Funding Partner(s) nor any of their respective affiliates, directors, officers, managers, partners, members, shareholders, employees, agents or representatives, have made nor are in any manner responsible or liable for any representation, warranty or guarantee, express or implied, in fact or in law, relative to any equipment or material, including its quality, mechanical condition or fitness for a particular purpose.

- (i) Insurance. The City of Detroit certifies that it maintains a self-insurance retention of one million dollars (\$1,000,000) per claim. The self-insurance shall be primary over any other insurance covering KaBOOM! and the Funding Partner(s). The City of Detroit (or such other appropriate entity to which KaBOOM! consents in writing) shall obtain and maintain from no less than seven (7) days prior to the Build Day and through the first anniversary of the Build Day commercial general liability insurance (providing coverage against liability for bodily injury, death and property damage that may arise out of or be based upon the use of the playground) with a limit of not less than one million dollars (\$1,000,000) per occurrence. The City of Detroit shall also obtain and maintain worker's compensation insurance policies with statutory limits for the state in which the work is performed for their volunteer employees. Within seven (7) days from execution of this Agreement, the City of Detroit shall provide to KaBOOM! a copy of a certificate from its insurer indicating the nature, scope, duration and amount of insurance coverage, and naming KaBOOM! and the Funding Partner(s) as additional insureds under such policy, which insurance shall be primary over any other insurance covering KaBOOM! and the Funding Partner(s) and which policy shall provide that KaBOOM! and the Funding Partner(s) be given at least thirty (30) days prior written notice of any change or cancellation of coverage. In the event the City of Detroit is self-insured and does not have an insurance agent or underwriter available to issue a certificate as required herein, this Agreement and its terms and conditions shall suffice as evidence of the necessary insurance coverage(s).
- (j) Indemnification. The City of Detroit shall indemnify and hold harmless KaBOOM!, the Funding Partner(s) and their respective affiliates, directors, officers, managers, partners, members, shareholders, employees, agents and representatives from any and all losses, liabilities, claims, actions, fees and expenses (including interest and penalties due and payable with respect thereto and reasonable attorneys' and accountants' fees and any other reasonable out-of-pocket expenses incurred in investigating, preparing, defending or settling any action), including any of the foregoing arising under, out of or in connection with any breach of this Agreement, any actions associated with this Project or resulting from the use of any playground property and equipment, including those for personal injury, death, or property damage, except to the extent resulting from the gross negligence or willful misconduct of such indemnified person. This provision shall survive any termination or expiration of this Agreement.
- (k) Data and Reporting Requirements. The City of Detroit shall (i) promptly following the confirmation of the Project, distribute one or more play-related surveys provided by KaBOOM! to its stakeholders, including parents/caregivers, volunteers, staff and board members, (ii) cause members of its planning committee to complete a post-build survey provided by KaBOOM! within 2 weeks from the Build Day and a 6-month survey provided by KaBOOM! within 7 months from the Build Day.
- (l) Nature of Relationship. It is expressly understood that KaBOOM! is the invitee of the City of Detroit for all purposes in the design and build process, and that the City of Detroit shall be exclusively responsible for the control and direction of the volunteers and any others involved in any activities pursuant to or related to this Agreement.

- (ii) Manage construction logistics for the Project, coordinate playground site preparation activities with the City of Detroit, inventory equipment and materials, and assure that the necessary tools and materials and other general supplies are available on the Build Day.
 - (iii) Lead the Build Day activities, including the coordination of Build Day captains and volunteers.
 - (iv) Make available certain educational and promotional materials related to the Project.
- (b) Inspection. KaBOOM!, in collaboration with the City of Detroit, will secure a Certified Playground Safety Inspector to review the playground structure at the conclusion of the Build Day to ensure that the structure is safe and built to all appropriate standards and guidelines, unless the Build Day is not completed on the Build Day due to failure of the City of Detroit, in which case the City of Detroit shall secure the Certified Playground Safety Inspector. City of Detroit reserve the right to obtain its own safety inspector to monitor the playground construction. The City of Detroit understands and acknowledges that it will accept ownership of the playground construction regardless of its review to certify the construction.
- (c) Promotion. KaBOOM! will provide proposed promotional materials relating to the Project for the City of Detroit's review and approval, which approval shall not be unreasonably withheld or delayed.
- (d) Website Listing. KaBOOM! will place the playground on its list of KaBOOM! builds on the KaBOOM! website and KaBOOM! will send information to the City of Detroit on playground maintenance programming and enhancements.
- (e) Post-Build Day. The City of Detroit shall (i) within one week following the Build Day, complete and submit a Post Build Report, in the form to be made available by KaBOOM!, and (ii) shall use its commercially reasonable efforts to provide, and otherwise shall cooperate in good faith with KaBOOM! regarding obtaining, such other information related to the Project as KaBOOM! from time to time may request.
3. Build Day Postponement. The Build Day shall not be postponed except when weather or other conditions jeopardize the safety of the volunteers or threaten the structural integrity of the playground. The decision to postpone the Build Day will be made by majority agreement of the representatives of KaBOOM!, the City of Detroit and the Funding Partner(s), except where such decision must be made by KaBOOM! on the construction site and representatives of the City of Detroit and the Funding Partner(s) are not available for consultation. In the event that the Build Day is postponed, KaBOOM!, the City of Detroit and the Funding Partner(s) shall develop a plan for rescheduling the Build Day at the next earliest date possible for each party. The Funding Partner(s) shall be responsible for all additional expenses related to the rescheduled Build Day, including, without limitation, equipment, labor and materials, storage and travel costs and expenses; *provided, however*, that the Funding Partner(s) shall be notified of the estimated amount of such additional expenses in connection with rescheduling of the Build Day. Notwithstanding the foregoing, in the event that the date of the Build Day is cancelled or changed as a result of the City of Detroit's failure to satisfy its obligations in connection with the Project, then the City of Detroit shall be liable to KaBOOM! and the Funding Partner(s) for all such additional expenses related to the rescheduled Build Day.
4. Funding Partner(s) Relations. KaBOOM! has a separate contract with the Funding Partner(s) pursuant to which the Funding Partner(s) has agreed to provide financial and human resources for the Project. In recognition of the Funding Partner(s)'s contribution of such resources, the Funding Partner(s) shall receive first placement on any recognition materials developed for the Project, including playground signage, banners, T-shirts, press releases, website and newsletter stories, and flyers, and the City of Detroit shall not solicit sponsors or donors in relation to the Project

flood, riot, act of terrorism, war, transportation delay, or inability due to such causes to obtain required labor, materials or facilities, such party shall not be liable hereunder for such delay or failure and either party may terminate this Agreement if the other is unable to perform any obligation hereunder for a period longer than ten (10) calendar days due to such force majeure event, in which case KaBOOM! shall refund to the City of Detroit any amounts paid to KaBOOM!, less expenses already committed and/or incurred prior to the date of such termination. If, upon termination as provided herein, the sum due KaBOOM! by the City of Detroit exceeds the sum paid to KaBOOM! hereunder, the City of Detroit shall pay KaBOOM! for any such additional sum due upon presentation of appropriate documentation within thirty (30) days of invoice. Except as set forth above, upon any termination, this Agreement shall become void and have no effect, and no party shall have any liability to the other party, except that nothing herein will relieve any party from liability for any intentional breach of this Agreement prior to such termination.

6. General Provisions. The City of Detroit represents to KaBOOM! that all information provided by it to KaBOOM!, including in the Playground Profile Application, is true, correct and complete in all respects and does not omit any information relevant to the Project. Each party has all requisite power and authority, including any necessary approval by its governing body, to execute and deliver this Agreement, and to perform its obligations hereunder. This Agreement may not be assigned or transferred by either party without the prior written consent of the other party hereto. This Agreement shall inure to the benefit of and be binding upon the parties hereto, their respective successors and permitted assigns, and where expressly stated, their affiliates and representatives. This Agreement shall be governed by and construed under the laws of the State of New York, without regard to conflicts of laws principles to the extent that the application of the laws of another jurisdiction would be required thereby. This Agreement may be altered, modified or amended only by a written document signed by both parties. This Agreement may be executed in two or more counterparts, each of which shall be an original and all of which, when taken together, shall constitute the same agreement and may be delivered by facsimile or electronic mail transmission with the same force and effect as if originally executed copies hereof were delivered. Any notices required or permitted to be given hereunder shall be sent by certified or registered United States mail, postage prepaid, by personal delivery addressed to the applicable party or by facsimile or electronic mail transmission (the receipt of which is confirmed) at the address set forth under such party's signature below. The Funding Partner(s) shall be an intended third party beneficiary of Sections 1(b), (e), (f), (g), (h), (i) and (j) and Sections 2(b), 3, 4 and 6 of this Agreement and is entitled to enforce its rights under such sections as if it were a party to this Agreement.

By executing this Community Partner Playground Agreement where indicated below, each of KaBOOM! and the City of Detroit agrees, as of the date identified above, to be legally bound by all of the terms and provisions set forth above.

City of Detroit

KaBOOM!, Inc.

By: _____
Name: Janet Anderson
Title: Director, General Services, City of Detroit

By: _____
Name: Gerry Magas
Title: Chief Financial Officer

Address:
18100 Meyers
Detroit, MI 48235
T: (313) 224-3677
F: (313) 224-1860
e-mail: andersonjan@detroitmi.gov

Address:
4301 Connecticut Ave. NW, Suite ML-1
Washington, DC 20008
T: (202) 464-6180
F: (202) 659-0210
e-mail: gmagas@kaboom.org

Contact information for the person who should receive KaBOOM! invoices:

Name: Donna Miller

Telephone number: (313) 628- 0293

Mailing Address:
18100 Meyers
Detroit, MI 48235

Email: MillerDo@detroitmi.gov



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF DEVELOPMENT AND GRANTS

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COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1026
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

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April 23, 2019

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Request to accept a donation of Seven Laptops

The Quicken Loans Community Fund has awarded a donation to the City of Detroit Department of Neighborhoods (DON) with eight laptops: five used (refurbished), and three new laptops worth a total of \$4,475.00. There is no match requirement for this donation.

The objective of the donation to the department is to support AmeriCorps Vista volunteer outreach efforts on behalf of the Department of Neighborhoods (DON), and in coordination with District Managers across the City of Detroit.

I respectfully ask your approval to accept this donation in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs
Director, Office of Development and Grants

CC:
Katerli Bounds, Deputy Director, Grants
Sajjiah Parker, Assistant Director, Grants

This request has been approved by the Law Department

ENTERED MAY 16 2019 -MTNB AB (D.D)

CITY CLERK 2019 MAY 6 AM 10:45



RESOLUTION

Council Member _____

WHEREAS, the Department of Neighborhoods (DON) has been awarded a donation from the Quicken Loans Community Fund, valued at \$4,475.00 and

WHEREAS, this request has been approved by the Law Department; now

THEREFORE, BE IT RESOLVED, that the Department of Neighborhoods (DON) is hereby authorized to accept a donation of eight laptops for AmeriCorps Vista volunteer outreach efforts on behalf of the Department of Neighborhoods (DON), and in coordination with District Managers across the City of Detroit.

April 22, 2019

City of Detroit
Mayor's Office, Department of Neighborhoods
2 Woodward Avenue, Suite 1126
Detroit, MI 48226
Attn: Ray Solomon & Monique Phillips

Dear Ray and Monique,

On behalf of the Quicken Loans Community Fund (QLCF) and the Family of Companies, I would like to congratulate you and the City of Detroit for receiving an AmeriCorps VISTA Grant from the Corporation for National and Community Service (CNCS) to support the placement of 7 full-time VISTA members, one dedicated for each of the 7 Districts in Detroit.

VISTAS are leading outreach efforts on behalf of the Department of Neighborhoods (DON) that provide assistance to each of the city's District Managers (7 total) by supporting the creation and expansion efforts of block clubs, assessing blight remediation programs, and expanding economic opportunities for residents through tax foreclosure prevention. VISTAS use the laptops to perform a number of vital functions such as: tracking and entering all constituent information into a tracking tool to document their concerns -- a function that helps the District Managers maintain accurate and current records and address concerns in a timely fashion; e-mailing and corresponding with constituents; creating documents to help start block clubs and supporting capacity building for them; organizing meeting materials; implementing resource mapping, and; submitting departmental reports, among many others.

We also understand that the CNCS AmeriCorps VISTA Grant does not provide computers for the VISTAs, and that the seven AmeriCorps VISTA members will each need access to a computer as soon as possible. QLCF is committed to making a laptop donation consisting of (5) Refurbished Dell 7740 Laptops valued at \$475 each and (3) New Dell Latitude 3480 valued at \$700 each, to support the activities of these new VISTA members. Beginning immediately, you may pick up the computers at the following address: One Campus Martius, 1050 Woodward Avenue, Detroit, MI. The computers are currently being offered solely on a 90-day extended trial basis, which can be further extended to 180-days at the request of either QLCF or the City. This trial period is designed to determine whether the software and operating system of the computers



are compatible with the needs of the VISTA members. Contingent upon the Detroit City Council and the Mayor's approval of a donation of the computers by QLCF to the City, and upon a mutual agreement between QLCF and the City that the computers fit the needs of the VISTA members, QLCF will permanently donate the computers to the City. The stated value is **\$4,475**.

The Quicken Loans Community Fund (QLCF) is not responsible for replacement or repair of any lost, stolen, or damaged computers. At the end of the project term, the computers may be used to support additional VISTA members or other volunteers and/or the Department of Neighborhoods. QL expects that the City will treat the computers with the same level of care given to other City owned technology and equipment.

Please accept this donation on behalf of QLCF as a symbol of our continued support of the Department of Neighborhoods within the City of Detroit and the CNCS AmeriCorps VISTA program. Please reach out to me if you have any questions or concerns.

Sincerely,

Laura Gran mann

VP, Strategic Investments
Quicken Loans Community Fund





CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
ADMINISTRATION DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 611
DETROIT, MICHIGAN 48226
(313) 224-3901 • TTY:711
(313) 224-1464
WWW.DETROITMI.GOV

Handwritten: 72
45
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May 1st, 2019

HONORABLE CITY COUNCIL

RE: Petition #770 – University of Michigan Detroit Center, request to hang approximately 12 banners on Woodward Ave. between Parsons St. and Martin Luther King Jr. Blvd.

The Department of Public Works, Traffic Engineering Division received the above referenced petition. This department has no objections to the placement of banners, provided that the banner installation is in compliance with the banner policy adopted by your Honorable Body on November 30, 2001, and subject to the following conditions:

1. **Twelve (12) banners** are to be located along Woodward Ave. from Parsons St. to Martin Luther King Jr. Blvd.
2. The duration of banner installation shall be from May 13th, 2019 through November 13th, 2019.
3. Banners shall not exceed thirty-two (32) inches in width by ninety-four (94) inches in height and should be acrylic or vinyl with standard slitting (also called “Happy Faces”).
4. Banners shall be affixed to allow minimum of (15) feet clearance from walkway surface.
5. Banners shall not include flashing lights that may be distracting to motorists.
6. Banners shall not have displayed thereon any legend or symbol which is, or resembles, or which may be mistaken for a traffic control device, or which attempts to direct the movement of traffic.
7. Commercial advertising is strictly prohibited on all banners; including telephone numbers, mailing addresses, and web site addresses.
8. A sponsoring organization’s logo and/or name may be included at the bottom of the banner in a space no more than ten (10) inches in height by thirty (30) inches in length, and letter size shall be limited to four (4) inch maximum and placed at the bottom of the banner.
9. Sponsoring organizations may not include messages pertaining to tobacco and related products, alcoholic beverages, firearms, adult entertainment or sexually explicit products, or political campaigns.
10. Sponsoring organizations may not include legends or symbols which may be construed to advertise, promote the sale of, or publicize any merchandise or commodity, with the exception of sponsorship as described in the banner policy (see section 9 of the policy).
11. Banner placement must be a minimum of 120 feet or every other pole apart, whichever is greater, including banners that may exist at the time of the installation and is limited to a two thousand (2000) feet radius area of the event location or within the stated organization’s boundaries.

ENTERED MAY 20 2019 - *How to New Business* RM (2/0)

2019 MAY 20 10:27 AM



HONORABLE CITY COUNCIL (Cont.)

Petition #770

12. The design, method of installation and location of banners shall not endanger persons using the highway or unduly interfere with the free movement of traffic.
13. The petitioner *SHALL* secure an approval from **Public Lighting Department** to use their utility poles to hang the banners.
14. The petitioner *SHALL* secure Right of Way permit from City Engineering Division every time the banners are changed/replaced.
15. The wording on the banners will be (please see below).
16. Since Woodward Avenue is a state trunk line in the above location, approval from the Michigan Department of Transportation is required.

If deemed appropriate by the City of Detroit, The City reserves the right to have the banners removed by the Petitioner at the Petitioner's cost prior to expiration date.

Respectfully Submitted,

Ron Brundidge
Director
Department of Public Works

Copy: Linda Vinyard, Mayor's Office
Ashok Patel, Traffic Engineering Division

RB/AF/CB

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, March 21, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

PUBLIC LIGHTING DEPARTMENT DPW - CITY ENGINEERING DIVISION
LEGISLATIVE POLICY DIVISION

770 *University of Michigan Detroit Center, request to hang approximately 12 banners on Woodward Ave between Parsons and Martin Luther King from May 13th to November 13th, 2019.*

City Of Detroit Banner Permit Application

For Banners in the Public Right-Of-Way

This application is for the proposed banner(s) for a specified period of time only. The City of Detroit will be strictly adhering to the Banner Permit Guidelines; please print them out for reference. This form must be completed and returned at least 60 days prior to the date of installation. If submitted later than 60 days prior, application is subject to denial. If the requested Banner location is on a Michigan State Truck Line or Wayne County Road the application must be submitted at least 180 days prior to the date of installation. After expiration of the permit (if granted), or should the banner change in any way, another application will be required.

SECTION 1 - APPLICANT INFORMATION

Contact Name: Feodias Shipp III THE REGENTS OF THE UNIVERSITY OF MICHIGAN
A MICHIGAN CONSTITUTIONAL CORPORATION

Name of Organization: University of Michigan Detroit Center

Mailing Address: 3663 Woodward Ave. Suite 150

Phone Number: 313-593-3584 E-Mail Address: detroitcenter@umich.edu

Type of Banner(s) check all that apply:

- City of Detroit
- Non-Profit
- Other
- Community
- Business District
- Special Event
- Holiday

If registered as a non-profit, please indicate your non-profit status identification number and attach a copy of the certificate.

Non-profit identification number: 38-6006309

If applying for a business district banner(s) please identify the business district.

Business District: _____

Type of Request:

- Initial Permit
- Permit Renewal

If this request is for permit renewal, please provide the following:

Permit Identification Number: _____

Permit Expiration Date: _____

SECTION 2 - COMMERCIAL BANNER COMPANY

Contact Name: Kara Vanderveen

Name of Organization: Graph-X

Mailing Address: 45650 Mast St, Plymouth, MI 48170

Phone Number: 734-420-0906 E-Mail Address: kara@graphxsigns.com

SECTION 3 - BANNER INFORMATION

Purpose of Banner(s):

To signify the presence of a University of Michigan building

Time Period to display Banner(s): Install Date: 5/13/19 Removal Date: 11/13/19

Number of Banner(s) to display: 12

Streets on which Banner(s) are to be displayed:

Woodward Ave between Parsons and MLK

Are any of the poles located on a Michigan State Trunk Line or Wayne County Road?

Refer to listing of Trunk Lines and Wayne County Roads. YES NO

Describe wording on the Banner(s) and any graphics:

The worded banners say University of Michigan and have the words Partner, Discover, Create, Collaborate, Engage, and Innovate. There are also 6 banners that feature various images of people and groups affiliated with the University.

The following items **MUST BE** included in the permit application package in order for it to be considered:

- Completed banner permit application form
- Signed and dated Indemnity agreement
- Signed and dated maintenance and removal agreement
- Copy of certificate of insurance
- Sketch, drawing, or actual sample of the banner to be displayed
- Listing and/or map of the specific locations for the Banner(s)
- \$100 non-refundable permit fee
- A refundable deposit to be held in escrow presented to Business License Department prior to the Issuance of the Banner Permit

The undersigned applicant(s) agrees to abide by the provisions set by the City of Detroit to suspend a Banner or Banner(s) during the time period requested for this permit.

Feather Shipp III
Applicant: Print Name

Charisse Fox
Applicant: Print Name Procurement Agent

[Signature]
Applicant: Signature

Charisse Fox
Applicant: Signature

3-7-19
Date

Date 3-7-19

John Carroll
Commercial Banner Representative: Print Name
i.e., installer/remover

[Signature]
Commercial Banner Representative: Signature

2/5/19
Date

AGREEMENT OF INDEMNITY

CITY OF DETROIT:

For and in consideration of the granting of a permit by the City of Detroit to suspend a Banner or Banners, the undersigned does agree to indemnify and hold harmless the City of Detroit, its officers, agents and employees from any and all claims arising out of the placement of, maintenance of, use of, or removal of banners, including claims involving Banners (or the structure upon which they are hung) falling on people or property.

INDEMNITOR (S):

THE REGENTS OF THE UNIVERSITY OF MICHIGAN
A MICHIGAN CONSTITUTIONAL CORPORATION

Charisse Fox
Signature of Authorized Representative (Organization)
Charisse Fox
Name
3003 S. State St Ann Arbor MI 48109
Address, City, State, Zip Code
734-647-6450 3-7-19
Phone Number Date

[Signature]
Signature of Authorized Representative (Banner Company)
Arman Jas
Name
28765 Hoas Rd
Address, City, State, Zip Code
248 344 8866 2/5/19
Phone Number Date

MAINTENANCE & REMOVAL AGREEMENT

It is understood and agreed that during the initial display, and subsequent renewal periods if applicable, the permittee shall be responsible for inspecting banners and poles; replacing and/or removing banners that are torn, defaced or in general disrepair, including rigging. Where any street banner is found to present an immediate threat of harm to the public health, welfare or safety, the City shall summarily cause its removal.

It is also understood and agreed that banners are to be removed within seventy-two (72) hours of the revocation date of the permit. Any street banner not removed within that time period shall be removed by the City without notice to the permittee.

If the City removes banners because they are in disrepair, present a threat of harm, or because the permit has expired, it is understood and agreed that a portion or all of the refundable deposit will be forfeited by the permittee in order to cover the City's expense. If the expense of removal exceeds the amount of deposit, it is understood and agreed that the excess amount shall be collected from the person/entity to which the permit was issued.

It is also understood and agreed that in such cases when the City removes banners there is no guarantee that the banners can be reclaimed by the permittee.

Feodica Shipp
Applicant: Print Name
Charisse Fox
Applicant: Print Name Procurement Agent
[Signature]
Applicant: Signature
Applicant: Signature Charisse Fox
3-7-19
Date
Date 3-7-19

John Carroll
Commercial Banner Representative: Print Name
i.e., Installer/remover
[Signature]
Commercial Banner Representative: Signature
2/5/15
Date


PRODUCER Direct	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER OTHER THAN THOSE PROVIDED IN THE POLICY. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES LISTED HEREIN.
	COMPANIES AFFORDING COVERAGE COMPANY LETTER A Veritas Insurance Corporation

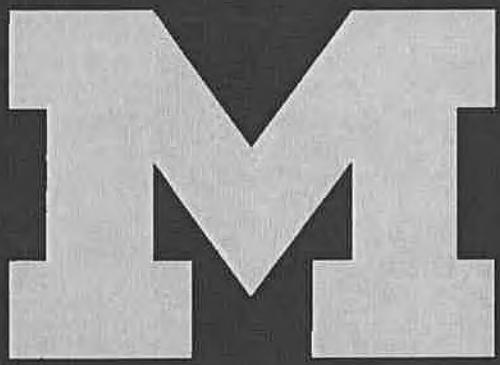
INSURED The Regents of The University of Michigan 3003 South State Street, Suite 3050 Ann Arbor, MI 48109	COMPANY LETTER
	COMPANY LETTER
	COMPANY LETTER

COVERAGES
 THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRY DATE (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> OCCURRENCE FORM	VBCGL-2018	11/01/18	11/01/19	EACH OCCURRENCE	\$2,000,000
					MEDICAL EXP (any one person)	\$2,500
					PERSONAL & ADV INJURY	\$2,000,000
					GENERAL AGGREGATE	\$2,000,000
					PRODUCTS/COMPOD AGG	\$2,000,000
	AUTOMOBILE LIABILITY ANY AUTO				BODILY INJURY (PER occurrence)	
					BODILY INJURY & PROPERTY DAMAGE COMBINED-EACH ACCIDENT	
	EXCESS LIABILITY UMBRELLA FORM OTHER THAN UMBRELLA FORM				EACH OCCURRENCE	
					AGGREGATE	
	WORKERS' COMPENSATION AND EMPLOYERS LIABILITY				STATUTORY LIMITS	
					EACH ACCIDENT	
					DISEASE POLICY LIMIT	
					DISEASE-EACH EMPLOYEE	

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS As respects the operations of the University of Michigan including the University of Michigan Detroit Center hanging banners in front of the Detroit Center on both sides of Woodward Avenue from Parsons to Mack Avenue
 As permitted by law, the City of Detroit is considered an additional insured under the above policy but only to the extent of the negligence of the named insured

CERTIFICATE HOLDER City of Detroit 2 Woodward Avenue Detroit, Michigan 48226	CANCELLATION SHOULD ANY OF THE POLICIES LISTED HEREIN BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE INSURER AFFORDING COVERAGE WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED HEREIN, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATIONS OR LIABILITY OF ANY KIND UPON THE INSURER AFFORDING COVERAGE, ITS AGENTS OR REPRESENTATIVES, OR THE ISSUER OF THIS INSURANCE
	AUTHORIZED REPRESENTATIVE 

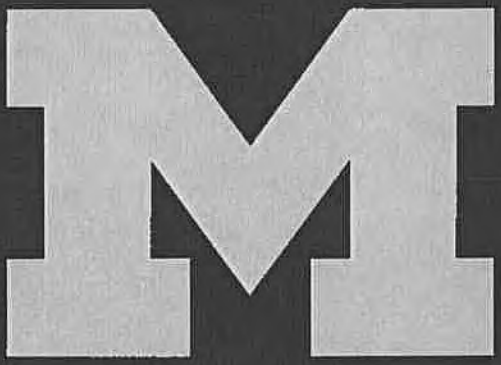


UNIVERSITY OF
MICHIGAN

PARTNER

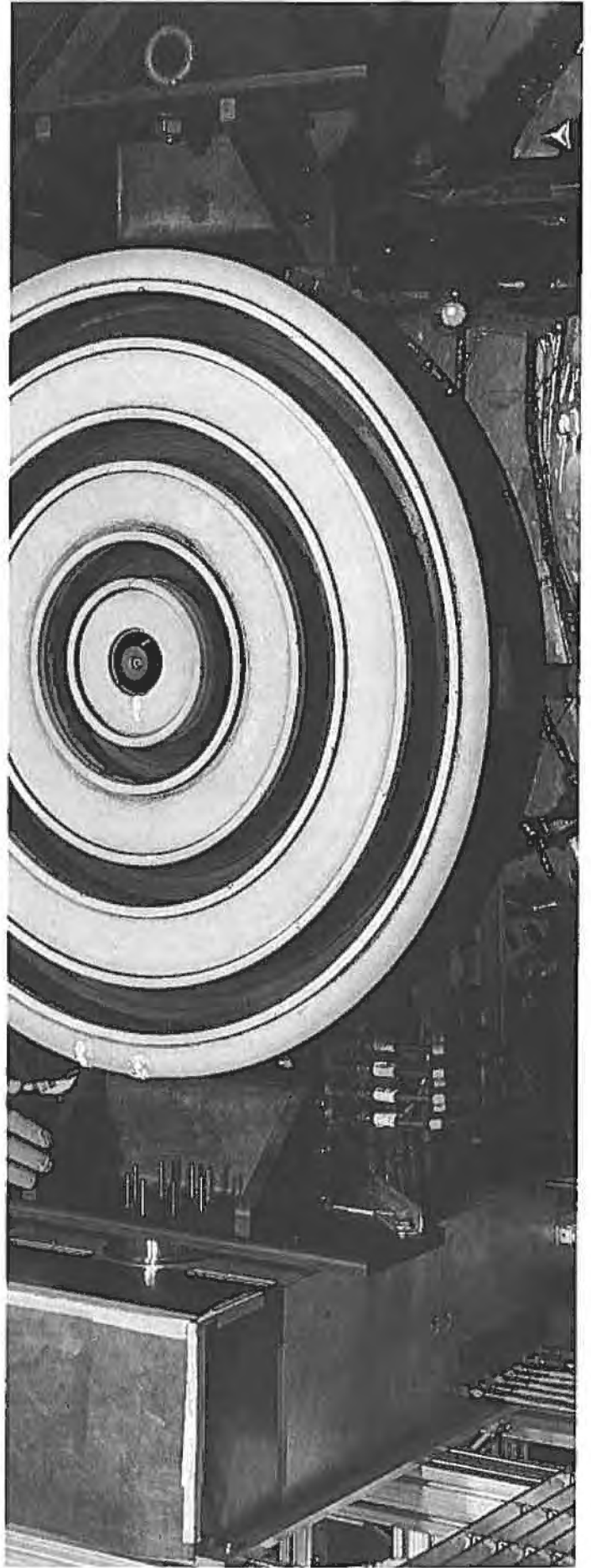




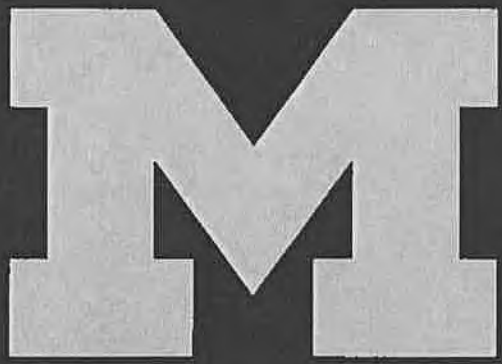


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MICHIGAN

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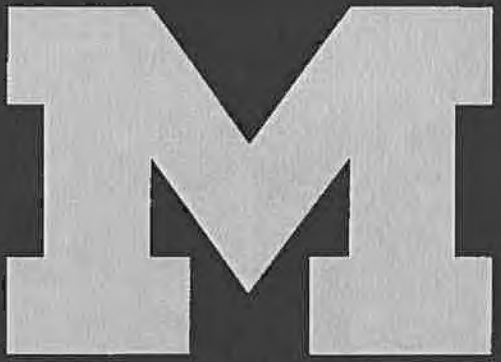






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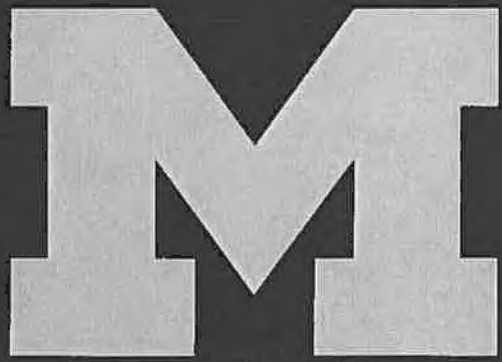
ENGAGE



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MICHIGAN

COLLABORATE

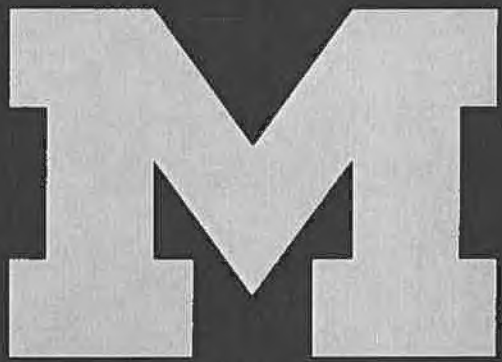




UNIVERSITY OF
MICHIGAN

CREATE





UNIVERSITY OF
MICHIGAN

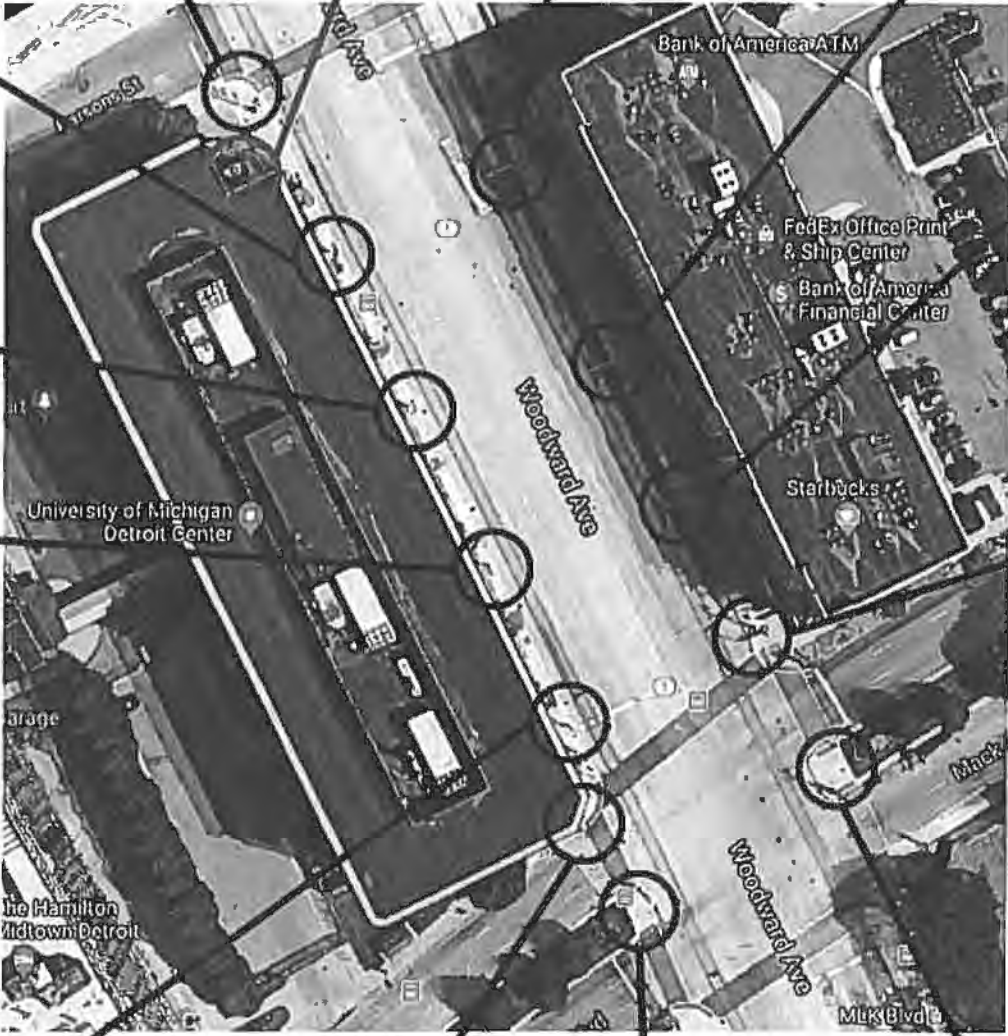
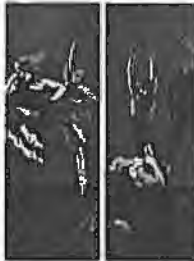
DISCOVER



M
UNIVERSITY OF
MICHIGAN
PARTNER

new DC
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COLLABORATE

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CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION

36
46
40

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 • TTY: 711
FAX: (313) 224-3471
WWW.DETROITMI.GOV

April 11, 2019

Honorable City Council:

RE: Petition No. 678 – Bagley Forest Property LLC, request permission to vacate a strip of right-of-way for the placement of a new transformer for an ongoing project on the corner of Livernois and Seven Mile.

Petition No. 678 - Bagley Forest Property LLC, request to vacate the east 15 feet of Stoepel, 100 feet wide, from Seven Mile Road, 86 feet wide, to the east-west alley, 20 feet wide, first south of Seven Mile Road.

The request is being made to accommodate a transformer for DTE, and as part of the work, new curbs, sidewalks and landscaping will be installed in compliance with City of Detroit's zoning ordinance.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

Detroit Water and Sewerage Department (DWSD) has no objection to the vacation provided certain provisions are met. The DWSD provisions are a part of the attached resolution.

All other involved City departments and privately owned utility companies have reported no objections to the vacation. Provisions protecting the rights of the utilities and the City are a part of this resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

Richard Doherty, P.E., City Engineer
City Engineering Division – DPW

/JMK

Cc: Ron Brundidge, Director – DPW
Mayor's Office – City Council Liaison

ENTERED MAY 20 2019 - Move to New Business - RIM (2/0)

1771 ERM 2019 APR 25 11:11

BY COUNCIL MEMBER _____

RESOLVED, that the east 15 feet of Stoepel, 100 feet wide, from Seven Mile Road, 86 feet wide, to the east-west alley, 20 feet wide, first south of Seven Mile Road; all being land in the City of Detroit, Wayne County, Michigan further described as: The East 15 feet of Stoepel Avenue, 100 feet wide, lying westerly of and adjoining the westerly line of Lot 5, and the full width of the vacated alley adjoining, 18 feet wide "Canterbury Gardens being a Subdivision of the NE ¼ of Sec. 9, T.1S.,R.11E. Greenfield Township, Wayne County, Michigan" as recorded in Liber 37, Page 65 of Plats, Wayne County Records.

Be and the same is hereby vacated (outright) as public right-of-way to become part and parcel of the abutting property, subject to the following provisions:

PROVIDED, that petitioner/property owner make satisfactory arrangements with any and all utility companies for cost and arrangements for the removing and/or relocating of the utility companies and city departments services or granting of private easements for specific utility companies, if necessary, and further

PROVIDED, that the petitioner shall design and construct proposed sewers and to make the connections to the existing public sewers as required by Detroit Water and Sewerage Department (DWSD) prior to construction of the proposed sewers, and further

PROVIDED, that the plans for the sewers shall be prepared by a registered engineer; and further

PROVIDED, that DWSD be and is hereby authorized to review the drawings for the proposed sewers and to issue permits for the construction of the sewers; and further

PROVIDED, that the entire work is to be performed in accordance with plans and specifications approved by DWSD and constructed under the inspection and approval of DWSD; and further

PROVIDED, that the entire cost of the proposed sewers construction, including inspection, survey and engineering shall be borne by the petitioner; and further

PROVIDED, that the petitioner shall deposit with DWSD, in advance of engineering, inspection and survey, such amounts as the department deems necessary to cover the costs of these services; and further

PROVIDED, that the petitioner shall grant to the City a satisfactory easement for the sewers, and further

PROVIDED, that the Board of Water Commissioners shall accept and execute the easement grant on behalf of the City, and further

PROVIDED, that the petitioner shall provide a one (1) year warranty for the proposed sewers, and further

PROVIDED, that the petitioner shall provide a one (1) year warranty for the proposed sewers, and further

PROVIDED, that upon satisfactory completion, the sewers shall become City property and become part of the City system. And any existing sewers that were abandoned shall belong to the petitioner and will no longer be the responsibility of the City; and further

PROVIDED, that any construction in the public rights-of-way such as curbs and sidewalks shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; and further

PROVIDED, That the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

PETITION NO. 678
 BAGLEY FOREST PROPERTY LLC.
 C/O QUINN EVANS ARCHITECTS
 4219 WOODWARD AVE. SUITE 301
 DETROIT, MI. 48201
 BRANDON FRISKE
 PHONE NO. (313)462-2550



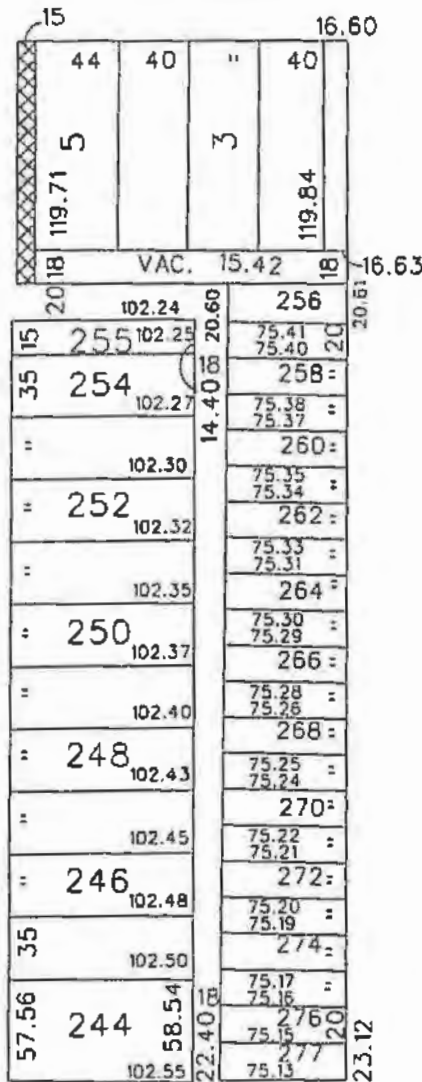
7 MILE ROAD 86 FT.WD.

100 FT. WD.

STOEPEL AVE. 70 FT.WD.

LIVERNOIS AVE. 120 FT.WD.

CLARITA AVE. 50 FT. WD.



- OUTRIGHT VACATION

(FOR OFFICE USE ONLY)

CARTO 89 A

B					
A					
DESCRIPTION	DRWN	CHKD	APPD	DATE	
REVISIONS					
DRAWN BY	SA	CHECKED	KSM		
DATE	02-12-19	APPROVED			

REQUEST TO OUTRIGHT VACATE 15 FT.
 OF THE R.O.W EAST SIDE OF STOEPEL AVE.
 AT LOT NO. 5 AND VACATED 18' ALLEY

CITY OF DETROIT
 CITY ENGINEERING DIVISION
 SURVEY BUREAU

JOB NO. 01-01

DRWG.NO. X 678

DEPARTMENTAL REFERENCE COMMUNICATION

Monday, February 11, 2019

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

PLANNING AND DEVELOPMENT DEPARTMENT DPW - CITY ENGINEERING DIVISION

678 *Bagley Forest Property, LLC, request permission to vacate a strip of R.O.W for the placement of a new transformer for an on going project on the corner of Livernois and Seven Mile*

678

6 February 2019

MEMORANDUM

From: BRANDON FRISKE (QUINN EVANS ARCHITECTS)

To: THE HONORABLE CITY COUNCIL
ATTN: OFFICE OF THE CITY CLERK
200 COLEMAN A. YOUNG MUNICIPAL CENTER
DETROIT, MI 48226

RE: 7.LIV PROJECT
19031 LIVERNOIS AVE,
DETROIT MI, 48221
QEA# 31601400

Subject: Petition Request – Vacation of R.O.W.



QUINN EVANS
ARCHITECTS

4219 WOODWARD AVENUE
SUITE 301
DETROIT, MI 48201
313.462.2550

This request is being issued on behalf of Bagley Forest Property, LLC concerning the active construction project at the corner of Livernois and Seven Mile. The petitioner is requesting to vacate a strip of R.O.W. directly adjacent to the property line along Stoepel Street (Refer to the attached Site Plan).

The vacation of the R.O.W. is being requested to facilitate the placement of a new transformer for the project. The project is located on a zero lot line parcel and is built out to the property lines in every direction with the exception of a small loading area off the alley on the south side of the property. This is an existing condition. During the planning of the project a location in the loading area was selected to place the transformer in an effort to conceal it, and keep it on the property. However, due to technical limitations, not revealed until construction was underway, DTE cannot utilize the proposed location in the loading area.

The R.O.W. along Stoepel is identified as 100', but reduces down to 70' just south of the site. A vacation of approximate 15'-0" of the R.O.W along the length of the Stoepel Street property line will satisfy the requirements of DTE, while still staying in line with the adjacent narrower R.O.W. south of the site. The goal is to utilize the southern end of the vacated R.O.W. to locate the transformer. As part of this work, new curbs, sidewalks and landscaping will be installed in compliance with the City of Detroit's zoning ordinance.

The project is far into construction and currently being held up until a resolution can be reached on a final transformer location. The entire team is eager to resolve this urgent issue. If you have any questions please email me at bfriske@quinnevans.com.

Cordially,

Brandon Friske
Associate

END OF MEMORANDUM

WASHINGTON, DC
ANN ARBOR, MI
BALTIMORE, MD
DETROIT, MI
MADISON, WI

WWW.QUINNEVANS.COM



QUINN EVANS
ARCHITECTS

115 BROADWAY AVENUE
DETROIT, MI 48221

WWW.QEARCHITECTS.COM

7. LIV

18071 LIVERNOIS
AVE, DETROIT, MI
48221

06.18.21 (0.18.19)

ARCHITECTURAL
SITE PLAN

FOR CONSTRUCTION
12.20.17

PROJECT NO.
18071 LIVERNOIS AVE

DATE
12.20.17

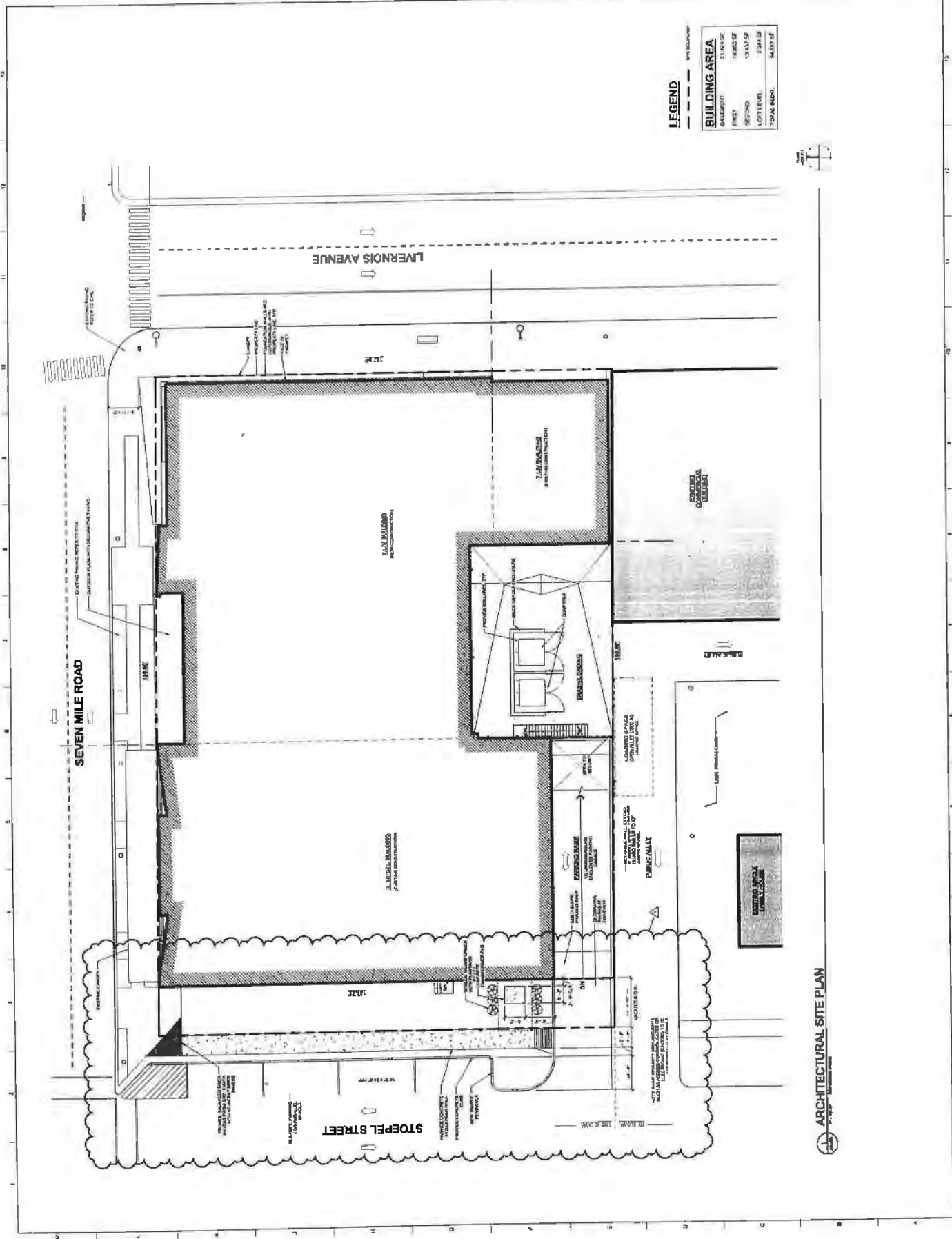
SCALE
AS SHOWN

BY
QUINN EVANS ARCHITECTS

CHECKED BY
QUINN EVANS ARCHITECTS

APPROVED BY
QUINN EVANS ARCHITECTS

AS100



LEGEND

--- NEW SIGNAGE

BUILDING AREA			
EXISTING	1.000 SF		
NEW	1.000 SF		
TOTAL	2.000 SF		
EXISTING	1.000 SF		
NEW	1.000 SF		
TOTAL	2.000 SF		



ARCHITECTURAL SITE PLAN



2019-02-11

678

678 *Petition of Bagley Forest Property, LLC, request permission to vacate a strip of R.O.W for the placement of a new transformer for an on going project on the corner of Livernois and Seven Mile*

REFERRED TO THE FOLLOWING DEPARTMENT(S)

PLANNING AND DEVELOPMENT DEPARTMENT DPW -
CITY ENGINEERING DIVISION



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 • TTY: 711
FAX: (313) 224-3471
WWW.DETROITMI.GOV

47 71
41

March 12, 2019

Honorable City Council:

RE: Petition No. 1520 — Capers Steakhouse, request the use and control of an alley running north and south between Liberal and Manning streets and from that alley, behind Capers Steakhouse, to another alley running east and west to Monarch Street.

Petition No. 1520 — Capers Steakhouse, request to vacate and convert to easement the north-south public alley, 16 feet wide, and the east-west public alley, 16 feet wide, being all of the public alleys in the block bounded by Liberal Avenue, 60 feet wide, Manning Avenue, 60 feet wide, Gratiot Avenue, 135.00 feet wide, and Monarch Avenue, 60 feet wide.

The petition was referred to the City Engineering Division – DPW for investigation (utility review) and report. This is our report.

The request is being made for the expansion of Capers Steakhouse, additional parking, job creation and ridding the community of a blighted area.

The request was approved by the Solid Waste Division – DPW, and Traffic Engineering Division – DPW, and City Engineering - DPW.


Detroit Water and Sewerage Department (DWSD) has no objection to the conversion to easement. The specific DWSD provisions for easements are included in the resolution.

All other involved City Departments, and privately owned utility companies have reported no objections to the conversion of the public right-of-way into a private easement for public utilities. Provisions protecting utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

ENTERED MAY 20 2019 - Move to
New Business RM(20)


Richard Doherty, P.E., City Engineer
City Engineering Division – DPW

/JK

Cc: Ron Brundidge, Director, DPW
Mayor's Office – City Council Liaison

BY COUNCIL MEMBER _____

RESOLVED, that the north-south public alley, 16 feet wide, and the east-west public alley, 16 feet wide, being all of the public alleys in the block bounded by Liberal Avenue, 60 feet wide, Manning Avenue, 60 feet wide, Gratiot Avenue, 135.00 feet wide, and Monarch Avenue, 60 feet wide, and further described as:

- 1) Land in the City of Detroit, Wayne County, Michigan being the north-south alley, 16 feet wide, lying easterly of and adjoining the easterly line of Lots 19 through 30, both inclusive, also lying westerly of and adjoining the westerly line of Lots 31 and 32 and the alley adjoining "Hayes Gratiot Subdivision of part of the S1/2 Section 1 T1S., R12E. lying East of Gratiot Avenue, Gratiot Twp. (Now Detroit) Wayne County, Michigan" as recorded in Liber 40 Page 90 of Plats, Wayne County Records.
- 2) Land in the City of Detroit, Wayne County, Michigan being the east-west alley, 16 feet wide, lying northerly of and adjoining the northerly line of Lot 32, and lying southerly of and adjoining the southerly line of Lot 31 "Hayes Gratiot Subdivision of part of the S1/2 Section 1 T1S., R12E. lying East of Gratiot Avenue, Gratiot Twp. (Now Detroit) Wayne County, Michigan" as recorded in Liber 40 Page 90 of Plats, Wayne County Records; also lying southerly of and adjoining the southerly line of Lots 322 through 333, both inclusive, also lying northerly of and adjoining the northerly line of Lots 290 through 303, both inclusive "Longridge Subdivision of part of S1/2 of Section 1, T1S., R12E. lying East of Gratiot Avenue, Gratiot Twp. (Now Detroit) Wayne County, Michigan" as recorded in Liber 35 Page 2 of Plats, Wayne County Records.

Be and the same are hereby vacated as a public rights-of-way and converted into a private easements for public utilities of the full width of the rights-of-way, which easement shall be subject to the following covenants and agreements, uses, reservations and regulations, which shall be observed by the owners of the lots abutting on said right-of-way and by their heirs, executors, administrators and assigns, forever to wit:

First, said owners hereby grant to and for the use of the public an easement or right-of-way over said vacated public alleys herein above described for the purposes of maintaining, installing, repairing, removing, or replacing public utilities such as water mains, sewers, gas lines or mains, telephone, electric light conduits or poles or things usually placed or installed in a public right-of-way in the City of Detroit, with the right to ingress and egress at any time to and over said easement for the purpose above set forth,

Second, said utility easement or right-of-way in and over said vacated alleys herein above described shall be forever accessible to the maintenance and inspection forces of the utility companies, or those specifically authorized by them, for the purpose of inspecting, installing, maintaining, repairing, removing, or replacing any sewer, conduit, water main, gas line or main, telephone or light pole or any utility facility placed or installed in the utility easement or right-of-way. The utility companies shall have the right to cross or use the driveways and yards of the adjoining properties for ingress and egress at any time to and over said utility easement with any necessary equipment to perform the above mentioned task, with the understanding that the utility companies shall use due care in such crossing or use, and that any property damaged by the utility

companies, other than that specifically prohibited by this resolution, shall be restored to a satisfactory condition,

Third, said owners for their heirs and assigns further agree that no buildings or structures of any nature whatsoever including, but not limited to, concrete slabs or driveways, retaining or partition walls (except necessary line fences or gates), shall be built or placed upon said easement, nor change of surface grade made, without prior approval of the City Engineering Division – DPW,

Fourth, that if the owners of any lots abutting on said vacated alleys shall request the removal and/or relocation of any existing poles or other utilities in said easement; such owners shall pay all costs incidental to such removal and/or relocation, unless such charges are waived by the utility owners,

Fifth, that if any utility located in said property shall break or be damaged as a result of any action on the part of said owners or assigns (by way of illustration but not limitation) such as storage of excessive weights of materials or construction not in accordance with Section 3, mentioned above, then in such event said owners or assigns shall be liable for all costs incidental to the repair of such broken or damaged utility; and

Provided, that the petitioner maintain Fire Department vehicle access to all buildings, structures, fire hydrants, and fire department connections, and further

Provided, that the property owners maintain DTE Energy access to their facilities at all times, and the petitioner must maintain a clear 5 foot radius from all DTE equipment, and further

Provided, that an easement, the full width of the existing right-of-way, is reserved for the Detroit Water and Sewerage Department for the purpose of installing, maintaining, repairing, removing, or replacing any sewers, water mains, fire hydrants and appurtenances, with the right of ingress and egress at any time to, and over said easement for the purpose above set forth; and be it further

Provided, that free and easy access to the sewers, water mains, fire hydrants and appurtenances within the easement is required for Detroit Water and Sewerage Department equipment, including the use of backhoes, bull dozers, cranes or pipe trucks, and other heavy construction equipment, as necessary for the alteration or repair of the sewer or water main facilities; and be it further

Provided, that the Detroit Water and Sewerage Department retains the right to install suitable permanent main location guide posts over its water mains at reasonable intervals and at points deflection; and be it further

Provided, that said owners of the adjoining property, for themselves, their heirs and assigns, agree that no building or structure of any nature whatsoever, including porches, patios, balconies, etc., shall be built upon or over said easement, or that no grade changes or storage of materials shall be made within said easement without prior written approval and agreement with the Detroit Water and Sewerage Department; and be it further

Provided, that if any time in the future, the owners of any lots abutting on said vacated alleys shall request the removal and/or relocation of the aforementioned utilities in said easement, such owners shall pay all costs incident to such removal and/or relocation. It is further provided that if sewers, water mains, and/or appurtenances in said easement shall break or be damaged as a result of any action on the part of the owner, or assigns, then in such event, the owner or assigns shall be liable for all costs incident to the repair of such broken or damaged sewers and water mains, and shall also be liable for all claims for damages resulting from his action; and be it further

Provided, that if it becomes necessary to remove any of the paved alley returns at the entrances (into Manning Avenue and/or Liberal Avenue and/or Monarch+ Avenue) such removal and construction of new curb and sidewalk shall be done under city permit and inspection according to City Engineering Division – DPW specifications with all costs borne by the abutting owner(s), their heir or assigns; and further

Provided, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Vivian A. Hudson
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, March 30, 2017

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

DPW - CITY ENGINEERING DIVISION PLANNING AND DEVELOPMENT DEPARTMENT

1520 *Capers Steakhouse, request the use and control of an alley running north and south between Liberal and Manning Street and from that alley, behind Capers Steakhouse, to another alley running east and west to Monarch Street .*

Capers

Steak by the Ounce



14726 Gratiot, Detroit, MI 48205

(313) 527-2100

www.caperssteakhouse.com

Detroit City Council Petition Request – February 18, 2017

Who: Gary Jacobs (Capers Steakhouse)

What: Requesting that the city turn over to Gary F. Jacobs, the use and control of the alley running north and south between Liberal and Manning and from that alley, behind Capers Steakhouse, to another alley running east and west to Monarch.

Where: (Description of legal property/location of alley needed)

When: Immediately

Why: For the expansion of Capers Steakhouse, additional parking, job creation, and ridding the community of a blighted area.

Gary F. Jacobs
Capers Steakhouse
14726 Gratiot
Detroit, Mi 48205
313 980 0055

Capers

Steak by the Ounce



14726 Gratiot, Detroit, MI 48205

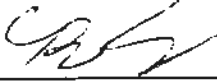
(313) 527-2100

www.caperssteakhouse.com

To All Concerned

I as owner of the home at 14543 Liberal Det, mi 48205 have no objection to Mr. Gary F. Jacobs's, owner of Capers Steakhouse, taking ownership of the alley located directly behind my home. I fully support his vision for improving the property and ridding the city of another eye sore.

Brian Tobar
Print Name


Signature

2-23-17
Date

Capers

Steak by the Ounce



14726 Gratiot, Detroit, MI 48205

(313) 527-2100

www.caperssteakhouse.com

To All Concerned

I as owner of the home at 14555 Liberal have no objection to Mr. Gary F. Jacobs's, owner of Capers Steakhouse, taking ownership of the alley located directly behind my home. I fully support his vision for improving the property and ridding the city of another eye sore.

Ramona Kagadomski Ramona Kagadomski 1/24/17
Print Name Signature Date

Capers

Steak by the Ounce



14726 Gratiot, Detroit, MI 48205

(313) 527-2100

www.caperssteakhouse.com

To All Concerned

I as owner of the home at 14535 LIBERAL have no objection to Mr. Gary F. Jacobs's, owner of Capers Steakhouse, taking ownership of the alley located directly behind my home. I fully support his vision for improving the property and ridding the city of another eye sore.

JOHN BRADLEY

Print Name

John Bradley

Signature

2-21-17

Date

Capers

Steak by the Ounce



14726 Gratiot, Detroit, MI 48205

(313) 527-2100

www.caperssteakhouse.com

To All Concerned

I as owner of the home at 14527 LIBERAL have no objection to Mr. Gary F. Jacobs's, owner of Capers Steakhouse, taking ownership of the alley located directly behind my home. I fully support his vision for improving the property and ridding the city of another eye sore.

JOHN W. BRADLEY

Print Name

John W. Bradley

Signature

2-21-17

Date

Capers

Steak by the Ounce



14726 Gratiot, Detroit, MI 48205

(313) 527-2100

www.caperssteakhouse.com

To All Concerned

I as owner of the home at 14503 Liberal street have no objection to Mr. Gary F. Jacobs's, owner of Capers Steakhouse, taking ownership of the alley located directly behind my home. I fully support his vision for improving the property and ridding the city of another eye sore.

takeila McKinney
Print Name

[Handwritten Signature]
Signature

07-22-2017
Date

Capers

Steak by the Ounce



14726 Gratiot, Detroit, MI 48205

(313) 527-2100

www.caperssteakhouse.com

To All Concerned

I as owner of the home at 14491 Liberal have no objection to Mr. Gary F. Jacobs's, owner of Capers Steakhouse, taking ownership of the alley located directly behind my home. I fully support his vision for improving the property and ridding the city of another eye sore.

Dorothy Bishop

Print Name

Dorothy Bishop

Signature

02-21-2017

Date

Capers

Steak by the Ounce



14726 Gratiot, Detroit, MI 48205

(313) 527-2100

www.caperssteakhouse.com

To All Concerned

I as owner of the home at 14549 Liberal Detroit, MI 48205 have no objection to Mr. Gary F. Jacobs's, owner of Capers Steakhouse, taking ownership of the alley located directly behind my home. I fully support his vision for improving the property and ridding the city of another eye sore.

Dom Jones
Print Name

Dom Jones
Signature

2-24-17
Date

Capers

Steak by the Ounce



14726 Gratiot, Detroit, MI 48205

(313) 527-2100

www.caperssteakhouse.com

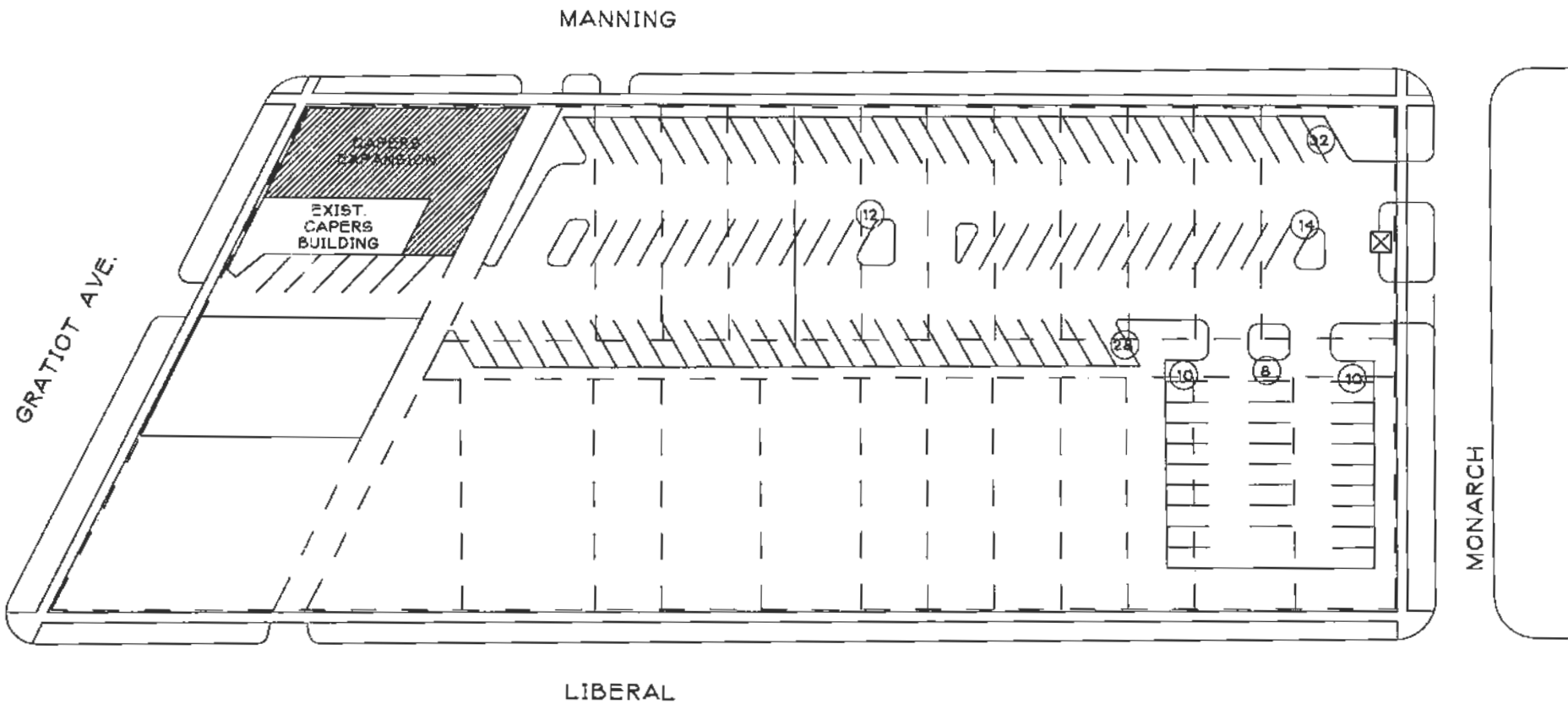
To All Concerned

I as owner of the home at 14518 MANNING DETROIT MI 48205 have no objection to Mr. Gary F. Jacobs's, owner of Capers Steakhouse, taking ownership of the alley located directly behind my home. I fully support his vision for improving the property and ridding the city of another eye sore.

Demetria Patterson
Print Name

Demetria Patterson
Signature

2/26/17
Date



PROPOSED SITE PLAN

SCALE: 1" = 50'-0"

TOTAL PARKING: 114

printed for: OWNER REVIEW

3-28-17

CAPERS STEAKHOUSE EXPANSION 14728 GRATIOT AVE DETROIT, MI	 jeffery a. scott architects p.c.
	fermington, mi (248) 476-8800 project no. 17047 sheet no. SK-3
	<small>copyright © 2017</small>

11

41



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 • TTY: 711
FAX: (313) 224-3471
WWW.DETROITMI.GOV

33

42 *49*

May 6, 2019

Honorable City Council:

RE: Petition No. 1098 – Giffels Webster, request to encroach into the public alley, bounded by Woodward Avenue, W. Grand River Avenue, Griswold Street, and State Street with the installation of a ramp with a railing and bollards.

Petition No. 1098 – Giffels Webster on behalf of Bedrock Real Estate Services LLC request to install and maintain an encroachment consisting of a ramp with a railing and bollards in the north-south public alley, 20 feet wide in the block bounded by Woodward Avenue, 120 feet wide, W. Grand River Avenue, 60 feet wide, Griswold Street, 60 feet wide, and State Street, 60 feet wide.

The petition was referred to the City Engineering Division – DPW for investigation and report. This is our report.

The request is being made to provide rear access for the delivery of goods to the retail establishment.

The request was approved by the Solid Waste Division – DPW, and the Traffic Engineering Division – DPW.

Detroit Water and Sewerage Department (DWSD) reports being involved, but they have no objection provided the DWSD encroachment provisions are followed. The DWSD provisions have been made a part of the resolution.

All other involved City Departments, including the Public Lighting Department and Public Lighting Authority; also privately owned utility companies have reported no objections to the encroachment. Provisions protecting utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

Richard Doherty, P.E., City Engineer
City Engineering Division – DPW

JMK/

Cc: Ron Brundidge, Director, DPW
Mayor's Office – City Council Liaison

ENTERED MAY 20 2019 - *Mr. New Business RMR (20)*

CITY CLERK 2019 MAY 9 9:48:12

BY COUNCIL MEMBER _____

RESOLVED, That the Department of Public Works, City Engineering Division is hereby authorized and directed to issue permits to Bedrock Real Estate Services LLC or their assigns to install and maintain an encroachment consisting of a ramp with a railing and bollards in the north-south public alley, 20 feet wide, in the block bounded by Woodward Avenue, 120 feet wide, W. Grand River Avenue, 60 feet wide, Griswold Street, 60 feet wide, and State Street, 60 feet wide. The encroachments located on land in the City of Detroit, Wayne County, Michigan and further described as lying westerly of and adjoining the westerly line of the southerly 1.27 feet of Lot 33 and the northerly 13.23 feet of Lot 34 “ Plan of Section numbered Eight in the Territory of Michigan confirmed unanimously by the Governor and Judges on the 27th day of April 1807 and ordered to be a record and to be signed by the Governor and attested by the Secretary of the Board” as recorded in Liber 34, Page 543 of Deeds, Wayne County Records. The encroachment area extending 6 feet into the alley from the building line (property line) and being 14.5 feet in length and extending 4 feet below grade to a height of 6 feet above grade.

PROVIDED, that if there is any cost for the removing and/or rerouting of any utility facilities, it shall be done at the expense of the petitioner and/or property owner; and be it further

PROVIDED, By approval of this petition the Detroit Water and Sewerage Department (DWSD) does not waive any of its rights to its facilities located in the right-of-way, and at all times, DWSD, its agents or employees, shall have the right to enter upon the right-of-way to maintain, repair, alter, service, inspect, or install its facilities. All costs incident to the damaging, dismantling, demolishing, removal and replacement of structures or other improvements herein permitted and incurred in gaining access to DWSD’s facilities for maintenance, repairing, alteration, servicing or inspection caused by the encroachment shall be borne by the petitioner. All costs associated with gaining access to DWSD’s facilities, which could normally be expected had the petitioner not encroached into the right-of-way, shall be borne by DWSD; and be it further

PROVIDED, that all construction performed under this petition shall not be commenced until after (5) days written notice to DWSD. Seventy-two (72) hours notice shall also be provided in accordance with P.A. 53 1974, as amended, utilizing the MISS DIG one call system; and be it further

PROVIDED, that construction under this petition is subject to inspection and approval by DWSD forces. The cost of such inspection shall, at the discretion of DWSD, be borne by the petitioner; and be it further

PROVIDED, that if DWSD facilities located within the right-of-way shall break or be damaged as the result of any action on the part of the petitioner, then in such event the petitioner agrees to be liable for all costs incident to the repair, replacement or relocation of such broken or damaged DWSD facilities; and be it further

PROVIDED, that the petitioner shall hold DWSD harmless for any damages to the encroaching device constructed or installed under this petition which may be caused by the failure of DWSD’s facilities; and be it further

PROVIDED, That if at any time in the future the petitioner shall request removal and/or relocation of DWSD's facilities in the right-of-way being encroached upon the petitioner agrees to pay all costs for such removal and/or relocation; and be it further

PROVIDED, that Bedrock Real Estate Services LLC or their assigns shall apply to the Buildings and Safety Engineering Department for a building permit prior to any construction. Also, if it becomes necessary to open cut public streets, bore, jack, occupy or barricade city rights-of-way for maintenance of encroachments such work shall be according to detail permit application drawings submitted to the City Engineering Division – DPW prior to any public right-of-way construction; and further

PROVIDED, that the necessary permits shall be obtained from the City Engineering Division – DPW and the Buildings and Safety Engineering Department. The encroachments shall be constructed and maintained under their rules and regulations; and further

PROVIDED, that all cost for the construction, maintenance, permits and use of the encroachments shall be borne by Bedrock Real Estate Services LLC or their assigns; and further

PROVIDED, that all costs incurred by privately owned utility companies and/or city departments to alter, adjust, and/or relocate their existing utility facilities located in close proximity to the encroachments shall be borne by Bedrock Real Estate Services LLC or their assigns. Should damages to utilities occur Bedrock Real Estate Services LLC or their assigns shall be liable for all incidental repair costs and waives all claims for damages to the encroaching installations; and further

PROVIDED, that no other rights in the public streets, alleys or other public place shall be considered waived by this permission which is granted expressly on the condition that said encroachments shall be removed at any time when so directed by the City Council, and the public property affected shall be restored to a condition satisfactory to the City Engineering Division – DPW; and further

PROVIDED, that Bedrock Real Estate Services LLC shall file with the Department of Public Works – City Engineering Division an indemnity agreement in form approved by the Law Department. The agreement shall save and protect the City of Detroit from any and all claims, damages or expenses that may arise by reason of the issuance of the permits and the faithful or unfaithful performance by Bedrock Real Estate Services LLC of the terms thereof. Further, Bedrock Real Estate Services LLC shall agree to pay all claims, damages or expenses that may arise out of the use, repair and maintenance of the proposed Encroachments; and further

PROVIDED, this resolution is revocable at the will, whim or caprice of the City Council, and Bedrock Real Estate Services LLC acquires no implied or other privileges hereunder not expressly stated herein; and further

PROVIDED, that the encroachment permits shall not be assigned or transferred without the written approval of the City Council; and further

PROVIDED, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

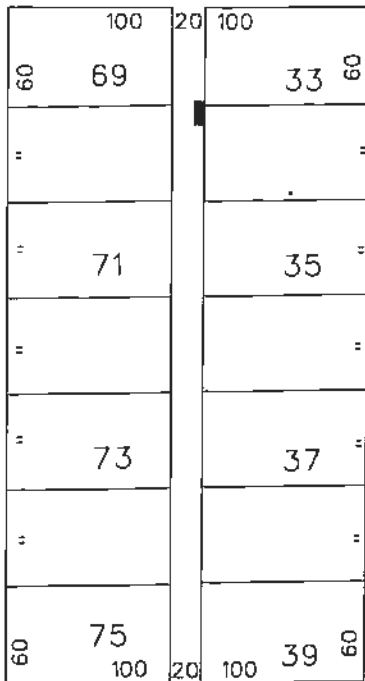
PETITION NO. 1098
 GIFFELS WEBSTER
 28 W. ADAMS, SUITE 1200
 DETROIT, MICHIGAN 48226
 C/O DEIRDRE CLEIN
 PHONE NO. 313 962-4442



GD. RIVER AVE. 60 FT. WD.

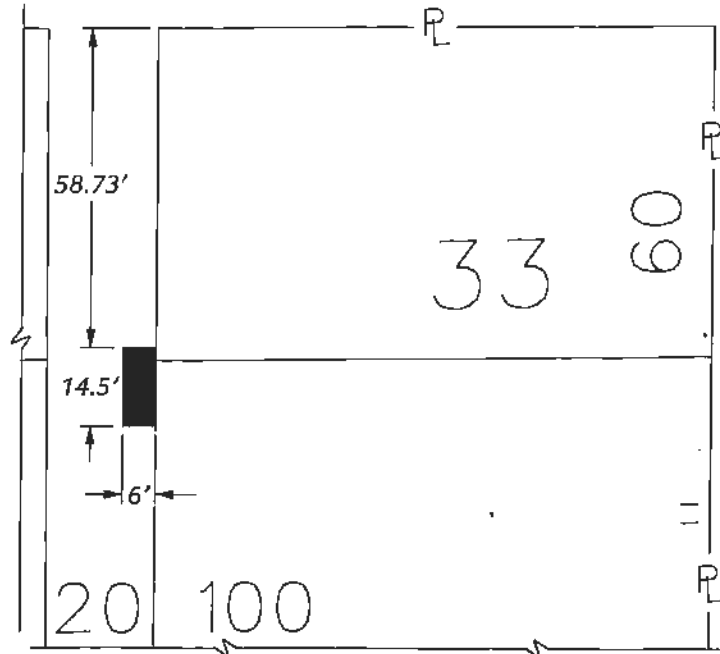
GD. RIVER AVE. 60 FT. WD.

GRISWOLD ST. 60 FT. WD.



WOODWARD AVE. 120 FT. WD.

STATE ST. 60 FT. WD.



WOODWARD AVE. 120 FT. WD.

 - REQUEST ENCROACHMENT
 (With Ramp, Railing and Bollards)

(FOR OFFICE USE ONLY)

CARTO 28 B

B					
A					
DESCRIPTION	DRWN	CHEK	APPD	DATE	
REVISIONS					
DRAWN BY	WLW		CHECKED		
DATE	04-28-16		APPROVED		

REQUEST ENCROACHMENT
 INTO THE NORTH/SOUTH PUBLIC ALLEY
 AT 1261 WOODWARD
 (With Ramp, Railing and Bollards)

CITY OF DETROIT CITY ENGINEERING DEPARTMENT SURVEY BUREAU	
JOB NO.	01-01
DRWG. NO.	X 1098

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Vivian A. Hudson
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, April 21, 2016

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

DPW - CITY ENGINEERING DIVISION

1098 *Giffels Webster, request to encroach into the public alley, bounded by Woodward Avenue, W. Grand River Avenue, Griswold Street, and State Street, with the installation of a ramp with a railing and bounded.*



April 11, 2016

HAND DELIVER

**Honorable Detroit City Council
C/o Detroit City Clerk
2 Woodward Avenue
200 Coleman A. Young Municipal Center
Detroit, Michigan 48226**

RE: Giffels Webster - Request for encroachment into the public alley right-of-way.

Giffels Webster, 28 W. Adams, Suite 1200, Detroit, Michigan 48226 on behalf of Bedrock Real Estate Services, LLC, 1092 Woodward Avenue, Detroit, Michigan, 48226 respectfully requests to encroach into the public alley, bounded by Woodward Avenue, W. Grand River Avenue, Griswold Street, and State Street, with the installation of a ramp with a railing and bollards.

We are requesting a 6 foot encroachment into the public alley right-of-way, which will extend from approximately 4 feet below grade to 6 feet above grade in height to accommodate the installation of ramp, railing, and bollards.

This encroachment will neither impede pedestrian nor vehicular traffic, nor will it interfere with the maintenance of the public rights-of-way, including utility company and Fire Department access. The requested encroachment maintains a 14 foot wide access way within the alley for vehicular use. Obtaining this encroachment is critical to fully utilize the rear of the property for deliveries of goods for the retail establishment. Drawings of the proposed location of encroachments are attached.

If you should have any questions, please do not hesitate to contact Giffels Webster planner, Deirdre Clein at (P) 313.962.4442 or dclein@giffelswebster.com.

Respectfully,

A handwritten signature in blue ink, appearing to read "Michael Marks".

Michael Marks, Partner
Giffels Webster

CC: Bedrock Real Estate Services, LLC

CITY CLERK 15 APR 2016 AM 11:46

WOODWARD AVENUE



0 10' 20'
SCALE: 1" = 20'

1275 WOODWARD AVENUE

1261 WOODWARD AVENUE

GRAND RIVER AVENUE

6 FT. WIDE BY 14.5 FT. LONG, 4 FT BELOW GRADE TO 6FT ABOVE GRADE ALLEY RIGHT OF WAY ENCROACHMENT.

6.00 FT.

58.73 FT.

14.50 FT.

35 GRAND RIVER AVENUE



Know what's below.
Call before you dig.

DETROIT, WAYNE, MICHIGAN

giffels webster

28 West Adams Road
Suite 1200
Detroit, MI 48226
p (313) 962-4442
(313) 962-5068
www.giffelswebster.com

Engineers Surveyors Planners
Landscape Architects

1261 WOODWARD ALLEY
ENCROACHMENT

Date: 04-11-2016
Scale: 1"=20'
Sheet: SK101
Project: 19006.00D

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without the prior written consent of
Giffels Webster.

V:\19006.00D\1249-1261 Woodward Community Store\Drawing Files\Engineering\SK101 Encroachment Sketch.dwg

33



CITY OF DETROIT
DEPARTMENT OF PUBLIC WORKS
CITY ENGINEERING DIVISION

31

~~35~~

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 601
DETROIT, MICHIGAN 48226
PHONE: (313) 224-3949 • TTY: 711
FAX: (313) 224-3471
WWW.DETROITMI.GOV

43

May 6, 2019

Honorable City Council:

RE: Petition No. 1748 – Vanguard Community Development, request to construct “The Historic North End” sign at the entrance of Woodward and E. Grand Boulevard.

Petition No. 1748 – Vanguard Community Development, request for an encroachment with a neighborhood entrance sign on the median of East Grand Boulevard, 150 feet wide, 47 feet east of Woodward Avenue, variable width.

The petition was referred to the City Engineering Division – DPW for investigation and report. This is our report.

The request is being made for the installation of a permanent sign at the entrance to the historic “North End” neighborhood.

The request was approved by the Solid Waste Division – DPW, and City Engineering Division – DPW, and Traffic Engineering Division – DPW (TED).

Detroit Water and Sewerage Department (DWSD) reports being involved, but they have no objection provided the DWSD encroachment provisions are followed. The DWSD provisions have been made a part of the resolution.

All other involved City Departments, including the Public Lighting Authority and Public Lighting Department; also privately owned utility companies have reported no objections to the encroachment. Provisions protecting all utility installations are part of the attached resolution.

I am recommending adoption of the attached resolution.

Respectfully submitted,

Richard Doherty, P.E., City Engineer
City Engineering Division – DPW

JMK/
Cc: Ron Brundidge, Director, DPW
Mayor’s Office – City Council Liaison

ENTERED MAY 20 2019 - Mon to New Bus. #12 - RM (20)

CITY CLERK 2019 MAY 9 9:51:22

COUNCIL MEMBER _____

RESOLVED, that the Department of Public Works, City Engineering Division is hereby authorized and directed to issue permits to Vanguard Community Development or their assigns to install and maintain an encroachment with a neighborhood entrance sign on the median of East Grand Boulevard, 150 feet wide, 47 feet east of Woodward Avenue, variable width and being land in the City of Detroit, Wayne County, Michigan: median of East Grand Boulevard, 150 feet wide, lying between 47.00 feet and 47.50 feet easterly of the easterly line of Woodward Avenue, and lying between 69.66 feet and 80.46 feet southerly of the southerly line of Lot 1 "Atkinson's Subdivision of South part of Lot 1 of the Subdivision of Quarter Section 57 Ten Thousand Acre Tract, Township of Hamtramck, Wayne County, Michigan" as recorded in Liber 7, Page 33 of Plats, Wayne County Records. The sign dimensions are: 10.8 feet long, 6 inches wide and 87 inches in height.

PROVIDED, that if there is any cost for the removing and/or rerouting of any utility facilities, it shall be done at the expense of the petitioner and/or property owner; and be it further

PROVIDED, that by approval of this petition the Detroit Water and Sewerage Department (DWSD) does not waive any of its rights to its facilities located in the right-of-way, and at all times, DWSD, its agents or employees, shall have the right to enter upon the right-of-way to maintain, repair, alter, service, inspect, or install its facilities. All costs incident to the damaging, dismantling, demolishing, removal and replacement of structures or other improvements herein permitted and incurred in gaining access to DWSD's facilities for maintenance, repairing, alteration, servicing or inspection caused by the encroachment shall be borne by the petitioner. All costs associated with gaining access to DWSD's facilities, which could normally be expected had the petitioner not encroached into the right-of-way, shall be borne by DWSD; and be it further

PROVIDED, that all construction performed under this petition shall not be commenced until after (5) days written notice to DWSD. Seventy-two (72) hours' notice shall also be provided in accordance with P.A. 53 1974, as amended, utilizing the MISS DIG one call system; and be it further

PROVIDED, that construction under this petition is subject to inspection and approval by DWSD forces. The cost of such inspection shall, at the discretion of DWSD, be borne by the petitioner; and be it further

PROVIDED, that if DWSD facilities located within the right-of-way shall break or be damaged as the result of any action on the part of the petitioner, then in such event the petitioner agrees to be liable for all costs incident to the repair, replacement or relocation of such broken or damaged DWSD facilities; and be it further

PROVIDED, that the petitioner shall hold DWSD harmless for any damages to the encroaching device constructed or installed under this petition which may be caused by the failure of DWSD's facilities; and be it further

PROVIDED, Vanguard Community Development or their assigns shall apply to the Buildings and Safety Engineering Department for a building permit prior to any construction. Also, if it becomes necessary to open cut public streets, bore, jack, occupy or barricade city rights-of-way for maintenance of encroachments such work shall be according to detail permit application drawings submitted to the City Engineering Division – DPW prior to any public right-of-way construction; and further

PROVIDED, that the necessary permits shall be obtained from the City Engineering Division – DPW and the Buildings and Safety Engineering Department. The encroachments shall be constructed and maintained under their rules and regulations; and further

PROVIDED, that all cost for the construction, maintenance, permits and use of the encroachments shall be borne by Vanguard Community Development or their assigns, and further

PROVIDED, that all costs incurred by privately owned utility companies and/or city departments to alter, adjust, and/or relocate their existing utility facilities located in close proximity to the encroachments shall be borne by Vanguard Community Development or their assigns. Should damages to utilities occur Vanguard Community Development or their assigns shall be liable for all incidental repair costs and waives all claims for damages to the encroaching installations; and further

PROVIDED, that no other rights in the public streets, alleys or other public place shall be considered waived by this permission which is granted expressly on the condition that said encroachments shall be removed at any time when so directed by the City Council, and the public property affected shall be restored to a condition satisfactory to the City Engineering Division – DPW; and further

PROVIDED, that Vanguard Community Development or their assigns shall file with the Department of Public Works – City Engineering Division an indemnity agreement in form approved by the Law Department. The agreement shall save and protect the City of Detroit from any and all claims, damages or expenses that may arise by reason of the issuance of the permits and the faithful or unfaithful performance of Vanguard Community Development or their assigns of the terms thereof. Further, Vanguard Community Development or their assigns shall agree to pay all claims, damages or expenses that may arise out of the use, repair and maintenance of the proposed encroachments; and further

PROVIDED, this resolution or part thereof is revocable at the will, whim or caprice of the City Council, and Vanguard Community Development acquires no implied or other privileges hereunder not expressly stated herein; and further

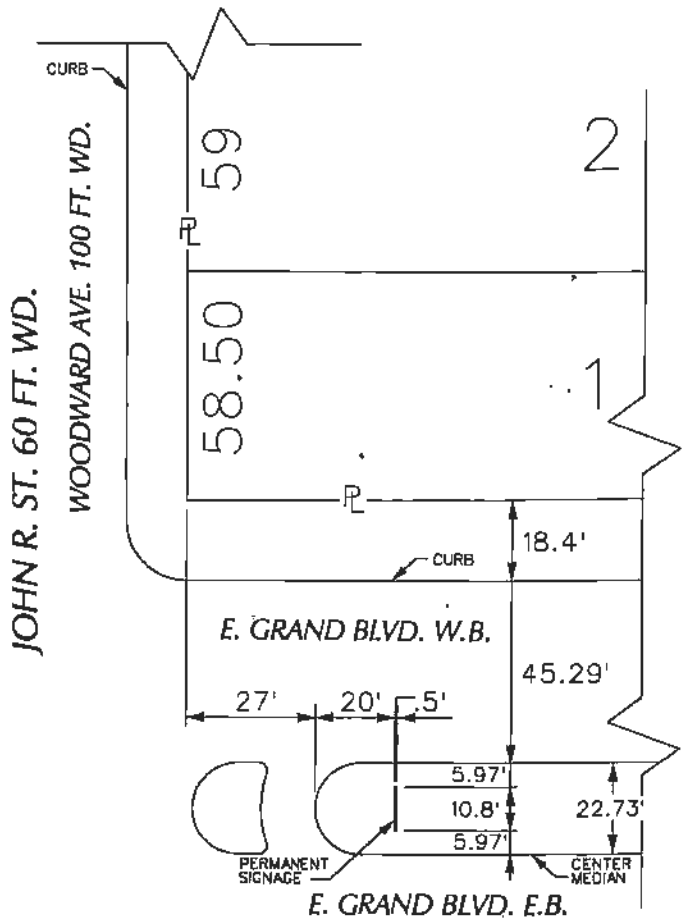
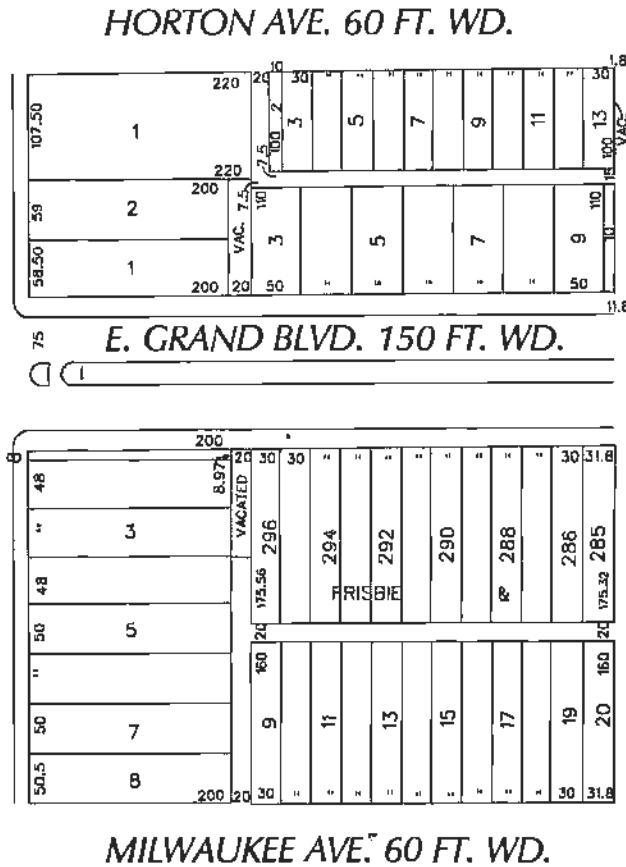
PROVIDED, that the encroachment permits shall not be assigned or transferred without the written approval of the City Council; and be it further

PROVIDED, that the City Clerk shall within 30 days record a certified copy of this resolution with the Wayne County Register of Deeds.

PETITION NO. 1748
 VANGUARD COMMUNITY DEVELOPMENT
 2795 E. GRAND BLVD.
 DETROIT, MICHIGAN 48211
 C/O ALEXANDA NOVAK
 PHONE NO. 313 872-7831 x2013



WOODWARD AVE. VARIOUS WIDTHS



- REQUEST ENCROACHMENT
 (With Permanent Signage)

(FOR OFFICE USE ONLY)

CARTO 31 A & F

B					
A					
DESCRIPTION		DRWN	CHKD	APPD	DATE
REVISIONS					
DRAWN BY		CHECKED			
DATE		APPROVED			
10-06-17					

**REQUEST ENCROACHMENT
 INTO E. GRAND BLVD.
 AT 3102 E. GRAND BLVD.
 (With Permanent Signage)**

CITY OF DETROIT	
CITY ENGINEERING DEPARTMENT	
SURVEY BUREAU	
JOB NO.	01-01
DRWG. NO.	X 1748

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Vivian A. Hudson
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, August 22, 2017

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

DPW - CITY ENGINEERING DIVISION BUILDINGS & SAFETY ENGINEERING

1748 *Vanguard Community Development, request to construct "The Historic Northend" sign at the entrance of Woodward and E. Grand Boulevard.*

Vanguard Community Development
2795 E Grand Blvd
Detroit, MI 48211
313-872-7831

August 16, 2017

The Honorable City Council
ATTN: Janice M. Winfrey, City Clerk
Office of the City Clerk
200 Coleman A. Young Municipal Center
Detroit, MI 48226

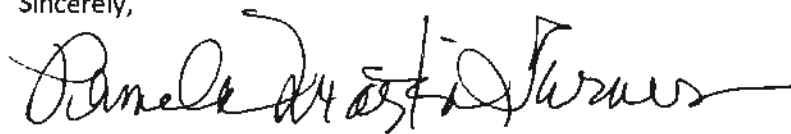
Dear Ms. Winfrey:

Vanguard Community Development has been a leader in the historic North End neighborhood of Detroit since 1994, when it was founded by Bishop Edgar Vann. As the most senior North End community development organization, with the most capacity for development, we feel the responsibility to brand the community and preserve its identity amidst a rapidly changing area.

Thus, we sought and have been awarded a grant from the Michigan State Housing Development Authority (MSHDA) to fund permanent signage identifying the entrance to the North End at Woodward & E Grand Blvd. The sign will occupy the median of E Grand Blvd, similar to the "New Center" sign just across the intersection on West Grand Boulevard. Additionally, we will support this placemaking effort by hanging light pole banners along East Grand Boulevard (on the north side of the road) and Woodward Avenue (on the east side of the road, north of E Grand Blvd). The installation will occur in October 2017.

The design for the permanent sign and banners will elegantly represent the culture of the North End, namely our architectural treasure chest of historic homes. The sign will be made of wrought iron for a simple and classic feel, with the words "The Historic North End" front and center. The banners will say, "Welcome to the Historic North End," and feature a silhouette of an historic home. Vanguard and our board of community advisors feel that the North End needs to assert its identity and sense of place as the areas around it experience a great deal of redevelopment. Signage is an important step in guiding the neighborhood as it grows with and within Detroit.

Sincerely,

A handwritten signature in black ink, appearing to read "Pamela Martin-Turner". The signature is fluid and cursive, with a long horizontal stroke at the end.

Pamela Martin-Turner
President and CEO
Vanguard Community Development

35

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CITY OF DETROIT
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 500
DETROIT, MICHIGAN 48226-3437
PHONE 313•224•4550
FAX 313•224•5505
WWW.DETROITMI.GOV

44

Date: May 17, 2019

To: Honorable City Council *RSW*

From: Law Department

Re: RESCHEDULED CLOSED SESSION – Legal Representation and
Indemnification in lawsuit of *William Anderson/Betty Taylor v. City of
Detroit, Civil Action Case No. 18-009696-CD* for Captain Octaveious
Miles (retired)

On April 2, 2019, Your Honorable Body adopted a resolution regarding the
above-referenced matter, to deny representation and indemnification of **Captain
Octaveious Miles (retired), Badge No. N/A.**

The past practice of City Council is to hold hearings for police officers who have
been denied representation, in accordance with arbitration awards issued by the
Voluntary Labor Arbitration Tribunal. The closed session previously scheduled for
May 7, 2019 was cancelled due to time constraints. After consultation with the
Council President's office, the Law Department is respectfully requesting that the
rescheduled closed session be held on **Tuesday, June 11, 2019 at 2:00 p.m.**

A request for a hearing was not triggered in this case because **both the Law
Department and DPD recommended approval of representation and
indemnification.** Captain Miles is entitled to receive and the City of Detroit is
required to hold this hearing.

BY COUNCIL MEMBER: _____

Required Hearings
Regarding Representation and Indemnification of
Certain Members of the Detroit Police Department

- Whereas, Section 7.5-203, *Civil Litigation*, of the 2012 Detroit City Charter provides, in relevant part, that “[upon request, the Corporation Counsel may represent any officer or employee of the city in any action or proceeding involving official duties;]” and,
- Whereas, Section 13-1 1-5, *Civil Service and Personnel Regulations*, of the 1984 Detroit City Code provides, in pertinent part, that “the city council shall consider and determine whether the corporation counsel shall represent the officer or employee in the matter and find and determine whether or not the claim, demand or suit arises out of or involves the performance in good faith of the official duties of such officer or employee[;]” and,
- Whereas, Arbitration awards issued by the Voluntary Labor Arbitration Tribunal recognize the past practice of City Council holding hearings for police officers who have been denied representation (*see* Grievance Nos. 79-237, 82-055, 90-047, and 92-200/92-202); **Now Therefore Be It**
- Resolved, That, pursuant to the above and MCL 15.268(a), a closed session is to be held on **Tuesday, June 11, 2019** for the purpose of conducting hearings related to the following:
- Legal Representation and Indemnification in lawsuit of *William Anderson/Betty Taylor v. City of Detroit, Civil Action Case No. 18-009696-CD* for (retired) Captain Octaveious Miles, Badge N/A; **and Be It Further**
- Resolved That, the Law Department’s recommendation is to **APPROVE** indemnification of (retired) **Captain Octaveious Miles** in this matter, which will be discussed with Law Department attorneys, representatives from the Detroit Police Department, Octaveious Miles and counsel, representatives from the Detroit Police Command Officers Association, as well as attorneys from the Legislative Policy Division; **and Be It Further**
- Resolved That the hearings are scheduled at **2:00 p.m.; and Be It Finally**
- Resolved That a copy of this resolution be timely provided to the Detroit Police Command Officers Association and Corporation Counsel.



RESOLUTION TO CALL CLOSED SESSION

RESOLVED, that a closed session of the Detroit City Council is called in accordance with Section 8(h) of the Open Meetings Act, 1976 PA 267, MCL 15.268(h), for the purposes of discussing a privileged and confidential memorandum titled *Premature Light Failures of LEDs Purchased from Leotek Electronics USA Corp.*, dated April 5, 2019. This memorandum is an attorney-client communication prepared by the Law Department and therefore is exempt from disclosure under Section 13(g) of the Freedom of Information Act, MCL 15.243(1)(g). Law Department attorneys, representatives from the Public Lighting Authority, as well as attorneys from the Legislative Policy Division may be present. The closed session will be held on:

Tuesday, June 25, 2019 at 2:00 p.m.

Note: A 2/3 Roll Call vote of members elected and serving (6 votes) is required pursuant to MCL 15.267(1).



CITY OF DETROIT
LAW DEPARTMENT

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 500
DETROIT, MICHIGAN 48226-3437
PHONE 313•224•4550
FAX 313•224•5505
WWW.DETROITMI.GOV

Date: May 17, 2019

To: Honorable City Council *QSW*

From: Law Department

Re: RESCHEDULED - Closed Session to Discuss Lighting Warranty

Your Honorable Body, through Council Member Scott Benson, requested an opinion regarding the City's LED fixtures. The Law Department filed a privileged and confidential memorandum on April 9, 2019 in response to his inquiries. The closed session previously scheduled for May 7, 2019 was cancelled due to time constraints. After consultation with the Council President's office, the Law Department is respectfully requesting that the rescheduled closed session be held on **Tuesday, June 25, 2019 at 2:00 p.m.** to discuss the privileged document.



David Whitaker, Esq.
Director
Irvin Corley, Jr.

Executive Policy Manager
Marcell R. Todd, Jr.

Senior City Planner

Janese Chapman
Deputy Director

John Alexander
LaKisha Barclift, Esq.
M. Rory Bolger, Ph.D., AICP
Elizabeth Cabot, Esq.
Tasha Cowen
Richard Drumb
George Etheridge
Deborah Goldstein

City of Detroit

CITY COUNCIL

LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226
Phone: (313) 224-4946 Fax: (313) 224-4336

Christopher Gulock, AICP
Derrick Headd
Marcel Hurt, Esq.
Kimani Jeffrey
Anne Marie Langan
Jamie Murphy
Carolyn Nelson
Kim Newby
Analine Powers, Ph.D.
Jennifer Reinhardt
Sabrina Shockley
Thomas Stephens, Esq.
David Teeter
Theresa Thomas
Kathryn Lynch Underwood
Ashley Wilson

AMENDED

TO: Honorable Detroit City Council

FROM: David D. Whitaker
Legislative Policy Division Staff

DATE: May 13, 2019

RE: **Resolution in support of Michigan House Bill 4326**

On March 12, 2019; the Honorable Council President Pro-Tempore Mary Sheffield requested the Legislative Policy Division to draft a resolution in support of Michigan House Bill 4326 of 2019.

House Bill 4326, known as the Job Applicant Criminal History Act, proposes to preclude public and private employers from inquiring about an applicant's criminal history during the application process before making a conditional offer of employment.

The draft resolution is attached for your review.